

TOWN PLANNING & BUILDING CONTROL COMPLAINT FORM

33 Church Street / Private Bag X53
Prince Albert, 6930
Tel: 023 541 1320
Town Planning & Building Control
adminklerk@pamun.gov.za

Please note that all complaints must be submitted in writing on this form. Anonymous complaints will not be investigated. However, complainants shall, as far as possible, remain anonymous when the matter is investigated. This form must be accompanied by a sworn affidavit in relation to the activities witnessed on site, which may serve as evidence if the matter is referred to court.

COMPLAINANT'S INFORMATION (To be completed in full – Compulsory)				
Name & surname:			Erf nr:	
Residential address:				
Postal address:				
Contact details:	Cell:		Home:	
	Work:			
E-mail address:				

All correspondence regarding any progress of your compliant will be sent via email (preferred).
Please provide at least one telephone number on which the Municipality will be able to reach you.

Signature:		Date:	

ALLEGED CONTRAVENTION	
Name & surname of offending party:	
Address where activity is taking place:	
Erf number:	
Description of alleged contravention:	
When the alleged activity was first noticed:	
Impact of activity on you / surroundings:	

NOTE:

You may attach further information such as photos, letters and/or petitions to this complaint form. Please indicate if you have added additional information to this complaint form by marking the appropriate box below.

Yes		No	

For noise nuisance and other general law enforcement complaints please contact law enforcement on 023 541 8004