

**MUNISIPALITEIT
VAN
PRINS ALBERT**



**MUNICIPALITY
OF
PRINCE ALBERT**

Rig alle korrespondensie aan:
DIE MUNISIPALE BESTUURDER
Privaatsak X53, Prins Albert, 6930
E-Pos / E-Mail: scm@pamun.gov.za

Address all correspondence to:
THE MUNICIPAL MANAGER
Private Bag X53, Prince Albert, 6930
Tel: 023-541 1036, Fax: 023-541 1035

TENDER DOCUMENT

TENDER NUMBER:	102 / 2026		
TENDER DESCRIPTION:	SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR PRINCE ALBERT MUNICIPALITY		
CLOSING TIME:	13:30	CLOSING DATE:	24 AUGUST 2026
Tender Box at: Prince Albert Municipality Finance Division Thusong Centre, Adderley Street, Prince Albert, 6930		NB 1. All bids must be submitted on the official forms - (not to be re-typed) 2. Bids must be completed in black ink in writing 3. No bids will be considered from persons in the service of the state. 4. In the event of any conflict between the data provided in this summary and that given in the Tender, the latter shall apply	
Name of Bidder:			
Tender Amount:			
B-BBEE Status Level of Contributor:			
Preference Points and Specific Goals Claimed:			
CSD Supplier Number			
CSD Unique Reference Number			
CIDB Contractor Grading			
CIDB Registration Number (CRS)			
B-BBEE certificates submitted with the bid document MUST be VALID ORIGINAL BBEE CERTIFICATES or VALID ORIGINAL CERTIFIED COPIES OF THE B-BBEE CERTIFICATES			
Signature of PRINCE ALBERT LOCAL MUNICIPALITY Officials at Tender Opening		1	
		2	

CONTENTS

Part T1: Tendering Procedures	2
T1.1 NOTICE AND INVITATION TO BID	3
T1.2 TENDER DATA	5
Part T2: Returnable Documents	11
T2.1 LIST OF RETURNABLE DOCUMENTS.....	12
T2.2 RETURNABLE SCHEDULES.....	14
Part C1: Agreements and Contract Data.....	46
C1.1 FORMS OF OFFER AND ACCEPTANCE	47
C1.2 CONTRACT DATA	52
C1.3 OCCUPATIONAL HEALTH AND SAFETY AGREEMENT.....	55
Part C2: Pricing Data	57
C2.2 BILLS OF QUANTITIES	58
Part C3: Scope of Work	62
C3.1 DESCRIPTION OF THE WORKS.....	63
C3.2 ENGINEERING	64
C3.3 PROCUREMENT.....	65
C3.4 CONSTRUCTION	66
Part C4: Site Information	72
C4.1 DESCRIPTION OF THE SITE AND ACCESS	73

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR
PRINCE ALBERT MUNICIPALITY

Part T1: Tendering Procedures

T1.1 Notice and Invitation to Bid

	PRINCE ALBERT LOCAL MUNICIPALITY			
	Notice no:	102 / 2026	Department:	CORPORATE AND COMMUNITY SERVICES
Advertised on:	MUNICIPAL NOTICE BOARD; MUNICIPAL WEBSITE; NATIONAL TREASURY e-TENDER; CIDB i-TENDER, NEWSPAPER			
Tender no.:	102 / 2026	Published date:	31 JULY 2026	
Tender description:	Prince Albert Local Municipality invites tenders for the SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR PRINCE ALBERT MUNICIPALITY			
Closing date and time:	The closing time for receipt of tenders is 13:30 on 24 AUGUST 2026 Telegraphic, telephonic, telex, facsimile, e-mail, and late tenders will not be accepted.			
Tender requirements:	Tenders must only be submitted on the tender documentation that is issued. Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.			
Validity Period:	12 weeks			
Availability of tender documents:	The physical address for the collection of tender documents is: Prince Albert Municipality: Finance Division, Thusong Centre, Adderley Street, Prince Albert, 6930 Tender documents are obtainable free of charge on Prince Albert's Municipality's website: www.pamun.gov.za/bids . Hard copy tender documents must be reserved at least 2 working days before collection.			
Documentation fee:	A non-refundable tender deposit of R400.00 payable in cash or electronic funds transfer (EFT) made out in favour of the Employer is required on collection of the tender documents. Bid Number to be used as payment reference with the name of payee. Banking details for EFT: Account holder: Prince Albert Municipality Account type: Cheque Account number: 264-056-0064 Branch code: 632005			
Document submission:	Tenders must only be submitted on the tender documentation that is issued or downloaded.			

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR PRINCE ALBERT MUNICIPALITY

Eligibility requirements: (CIDB)	Only Tenderers who are registered with CIDB in the appropriate Contractor grading designation are eligible to submit tenders. It is estimated that tenderers must have a CIDB contractor grading of 2GB or higher.		
Quality/Functionality requirements:	Tenderers need to score a minimum of 60 out of 80 points for Quality to be evaluated further on Price and Preference.		
Preferences:	Preferences are offered to Tenderers based on their B-BBEE Status Level of Contributor (10 points) and Locality of service provider (10 points).		
Clarification Meeting:	No clarification meeting will be held.		
Bidding procedure enquiries may be directed to:		Technical enquiries may be directed to:	
Section:	Supply Chain Management	Section:	Community Services
Contact Person:	David-Leagh Willemse	Contact Person:	Charlton Jafta
Tel:	023 541 1668	Tel:	023 541 1036
E-mail:	scm@pamun.gov.za	E-mail:	charlton@pamun.gov.za
AUTHORISATION			
Authorised by:	Matthys Giliomee	Capacity:	Municipal Manager

T1.2 Tender Data

Clause number	Tender Data
3.1	The Employer is PRINCE ALBERT LOCAL MUNICIPALITY .
3.2	The Tender Documents issued by the Employer comprise the following documents: THE TENDER Part T1: Tendering procedures T1.1 - Tender notice and invitation to tender T1.2 - Tender data Part T2: Returnable documents T2.1 - List of returnable documents T2.2 - Returnable schedules THE CONTRACT Part C1: Agreements and Contract data C1.1 - Form of offer and acceptance C1.2 - Contract data C1.3 - Occupational Health and Safety Agreement C1.4 - Performance Guarantee C1.5 - Advanced Payment Guarantee Part C2: Pricing data C2.1 - Pricing assumptions C2.2 - Bill of Quantities Part C3: Scope of work C3.1 - Description of Works C3.2 - Engineering C3.3 - Procurement C3.4 - Construction C3.5 - Management C3.6 - Annexures Part C4: Site Information C4 - Site information
3.4	The Project manager: Mr C Jafta 01 Adderley Street Thusong Centre Prince Albert 6930 Telephone: 023 541 1036 Email: charlton@pamun.gov.za
3.4	The language for communications is English .
3.6	The competitive negotiation procedure shall not be applied.

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR PRINCE ALBERT MUNICIPALITY

Clause number	Tender Data
4.1	Only those tenderers who are registered with the CIDB, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations for a 2GB class of construction work are eligible to have their tenders evaluated. Joint Ventures are eligible to submit tenders provided that: - every member of the joint venture is registered with the CIDB; - the lead partner has a contractor grading designation in the 2GB or higher class of construction work; and - the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for 2GB or higher class of construction work or a value determined in accordance with Regulation 25(1B) or 25(7A) of the Construction Industry Development Regulations.
4.7	No compulsory clarification meeting will be conducted for this tender.
4.12	No alternative tenders are permitted.
4.13.1	Parts of each tender offer communicated on paper shall be submitted as an original, plus NIL copies.
4.13.5 4.15	The employer's details and address for delivery of tender offers and identification details that are to be shown on each tender offer package are: Location of tender box: Finance Division, Supply Chain Management Unit Employer's address: Thusong Centre, Adderley Street, Prince Albert, 6930 Identification details: 102/2026: SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR PRINCE ALBERT MUNICIPALITY
4.13.4	The tenderer is required to submit with his tender: - A Tax compliance status PIN issued by SARS for the Municipality or their Agent to verify the Tenderer's Tax matters. - A certified copy of current account in terms of water & electricity or rates & taxes obtainable from any Local Municipality or a Municipal Accounts Clearance Certificate - A copy of a valid B-BBEE status level verification certificate or an ORIGINAL CERTIFIED copy in terms of the Construction Sector Charter on Black Economic Empowerment, in terms of the Preferential Procurement Regulations, 2022 (unless available on record). Certified copies of Identity Documents (IDs) of all shareholders/ owner(s) / partners of bidding companies must submitted with the bid document. Joint venture agreement where applicable.
4.13.6	Telephonic, telegraphic, telex, facsimile or e-mailed tender offers will not be accepted.
4.15	The closing time for submission of tender offers is as stated in the Tender Notice and Invitation to Tender.

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR PRINCE ALBERT MUNICIPALITY

Clause number	Tender Data																
4.16	The tender offer validity period is 12 weeks .																
5.1	The Employer will respond to requests for clarification received up to 4 working days before the tender closing time.																
5.4	Tenders will be opened immediately after the closing time for receipt of tenders as stated in the Tender Notice and Invitation to Tender.																
5.11.5	The procedure for the evaluation of responsive tenders is Method 4 (Financial offer, quality and preference) as adapted below: Tenderers must first meet or exceed the minimum points for Quality to proceed further with evaluation of Price and Preference. Tenderers who fail to meet the minimum threshold for Quality will be eliminated from further consideration. The Financial Offer is scored using the formula in MBD 6.1. Up to 20 tender evaluation points will be awarded to tenderers who complete the preferencing schedule and who are found to be eligible for the preference claimed.																
5.11.9	The quality criteria and maximum score in respect of each of the criteria are as follows: i. Bidders that score less than 60 out of 80 points (75.00%) for the quality criteria, will be regarded as submitting a non-responsive tender and will not be evaluated on price and preference points. ii. Unclear or incomplete information provided will result in no points being allocated. iii. The Bid Evaluation Committee reserves the right to request any documentation required to perform a meaningful pre-evaluation. No bidder will be afforded any opportunity to submit documentation not originally submitted with the tender that were not submitted at the closing date of the tender. iv. Bidders must therefore ensure that all information is provided.																
5.11.9	The following criteria will be used to calculate points for the quality of tenders and bidders should ensure that they submit all information in order to be pre-evaluated on the criteria mentioned below: <table><tr><th></th><th>CRITERIA</th><th>MAXIMUM POINTS</th><th>BIDDER SCORE</th></tr><tr><td>1</td><td>Established nature of company</td><td>30</td><td></td></tr><tr><td>2</td><td>Similar previous experience and references</td><td>50</td><td></td></tr><tr><td colspan="2">TOTAL POINTS</td><td>80</td><td></td></tr></table> Established nature of the company (30 points) Points will be scored for the established nature of the company. Tenderers must attach to this page company registration documentation to indicate the established nature of the company.		CRITERIA	MAXIMUM POINTS	BIDDER SCORE	1	Established nature of company	30		2	Similar previous experience and references	50		TOTAL POINTS		80	
	CRITERIA	MAXIMUM POINTS	BIDDER SCORE														
1	Established nature of company	30															
2	Similar previous experience and references	50															
TOTAL POINTS		80															

Clause number	Tender Data		
	Established Nature (Years in existence)	Maximum points	Bidder Score
	More than 10 years	30	
	8 – 10 years	25	
	6 – 8 years	15	
	3 – 6 years	10	
	0 - 3 years	5	
	Total		
	Similar previous experience and references (50 points) Please note that this section refers to the Company's and its legacy firms' references related to the experience. It also considers that the references are related and relevant to the experience submitted. Bidders should provide the name and contact details of its references on the Annexure (Schedule of Experiences). The reference letters submitted must be in relation to the experience gained on relevant projects. Please note that points will not overlap, meaning points are awarded only once per reference/company/entity per project experience. Please refrain from listing multiple references from the same company/entity on the same project. Please note that it is the duty of the bidder to ensure that the reference given are relevant to the Scope of Works and that the contact details provided are correct and active. Reference letters or project completion certificates must be submitted on the official letterhead of the referee. Failure to comply will result in no points to be obtained for the specific reference. NO PURCHASE ORDERS WILL BE ACCEPTED. Reference letters or project completion certificates must be provided for successfully completed similar contracts involving the supply, delivery and commissioning of nu-tec / modular structures. Reference scoring:		

Clause number	Tender Data		
	DESCRIPTION - Reference letters or project completion certificates of successfully completed similar contracts involving supply, delivery and commissioning of nu-tec / modular structures 5 or more reference letters = 50 points 4 reference letters = 40 points 3 reference letters = 30 points 2 reference letters = 20 points 1 reference letter = 10 points 0 reference letters / non-submission = 0 points TOTAL POINTS	Maximum points 50 80	Bidder Score
5.13	Tender offers will only be accepted if: a) the tenderer is registered on the Central Supplier Database (CSD) for the South African government (see https://secure.csd.gov.za/) unless it is a foreign supplier with no local registered entity b) the tenderer is in good standing with SARS according to the Central Supplier Database; c) the financial offer is market related; d) the tenderer or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector; e) the tenderer has not: i) abused the Employer's Supply Chain Management System; or ii) failed to perform on any previous contract and has been given a written notice to this effect; f) the tenderer has completed the Compulsory Declaration and there are no conflicts of interest which may impact on the tenderer's ability to perform the contract in the best interests of the Employer or potentially compromise the tender process; g) the tenderer is registered and in good standing with the compensation fund or with a licensed compensation insurer; h) the Employer is reasonably satisfied that the tenderer has in terms of the Construction Regulations, issued in terms of the Occupational Health and Safety Act, 1993, the necessary competencies and resources to perform the services. i) The Tenderer satisfies the objective criteria stated in the Standard Conditions of Tender.		
5.17	The number of paper copies of the signed contract to be provided by the employer is ONE .		
6.	Special Conditions of Tender		
6.1	Tenderers will be considered non-responsive if, inter alia: 1) The Tenderer does not comply with the required eligibility criteria as specified in 4.1 above; 2) The Tenderer failed to submit one Offer per tendering entity; 3) The Tenderer failed to submit additional information by the due date;		

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR
PRINCE ALBERT MUNICIPALITY

Clause number	Tender Data
	4) The Tender failed to complete or sign the Form of Offer bound into this tender document; 5) The tender is not completed in non-erasable ink; and 6) The tender contained material qualifications or deviations that affected the scope, quality or performance of the works; significantly changed the parties' risks and responsibilities or affected the competitive position of other Tenderers if they were to be rectified.
6.2	The following factors will be considered during the tender evaluation and adjudication process: 1) Tenders will be evaluated according to the Employer's SCM and Preferential Procurement Policies and the relevant industry guidelines. 2) The lowest, the highest or any tender will not necessarily be accepted and the Council reserves the right to accept any tender wholly or partially or to withdraw the tender. 3) All copies of certificates submitted with the tender must be certified originals by a commissioner of Oaths. 4) Tenders which are late, incomplete, unsigned, completed in pencil, submitted by facsimile or electronically, will not be accepted; 5) Tenderers with any municipal account outstanding for more than 90 days may be rejected. 6) All businesses and suppliers wishing to conduct business with the Employer must register on the Central Supplier Database (CSD) before any orders may be processed.
6.3	The Employer intends to appoint a Preferred and Alternate CIDB registered Contractor for the construction of the proposed works. If the Preferred Contractor fails to commence with the works or submits unacceptable documentation in accordance with the Contract or the Contract is terminated by the Employer in accordance with the Contract provisions, the Employer may appoint the Alternate Contractor to complete the works.

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR
PRINCE ALBERT MUNICIPALITY

Part T2: Returnable Documents

T2.1 List of returnable documents

The tenderer must complete the following returnable schedules in **black ink**

No	Returnable Document	Completed
1.	Documentation to demonstrate eligibility to have tenders evaluated	
1.1	☐ CIDB registration number	
	Note: Failure to provide the above will result in the tender being ineligible and eliminated from further evaluation	
2.	Returnable Schedules required for tender evaluation purposes	
2.1	☐ Certificate of Authority for Signatory	
2.2	☐ Certificate of Authority for Joint Ventures	
2.3	☐	
2.4	☐ Letter of Good Standing	
2.5	☐	
2.6	☐ Schedule of Current Commitments	
2.7	☐ Evaluation Schedule #1: Tenderer's Past Experience (Similar Projects)	
2.8	☐ Evaluation Schedule #2: Tenderer's Past Experience (References)	
2.9	☐	
3.	Other documents required for tender evaluation purposes	
3.1	☐ ORIGINAL CERTIFIED copies of B-BBEE Verification Certificates issued by a verification agency accredited by the South African National Accreditation System (SANAS) in accordance with Section 7 of Statement 005, Gazette Number 34612 or, in the case of an Exempted Micro Enterprise or a Qualifying Small Enterprise, a Sworn Affidavit (general) on the relevant form obtained from the DTI website.	
3.2	☐ Letter of Good Standing from the Compensation Commissioner or a licensed insurer as contemplated in the Compensation for Occupational Injuries and Diseases Act 1993.	
3.3	☐ Current Municipal Accounts or Clearance Certificates for the municipal services of the bidder, all owners, directors, members and managers of the enterprise. Alternatively, proof of a lease agreement for bidders with no municipal accounts will be accepted.	
3.4	☐ ORIGINAL CERTIFIED copies of Identity Documents (IDs) of all shareholders/owner(s) / partners of bidding companies must be submitted with the bid document.	
3.5	☐ Joint venture agreement where applicable.	
3.6	☐	
3.7	☐	
4.	Returnable Schedules that will be used for tender evaluation purposes and be incorporated into the contract	
4.1	☐ MBD 1 (PART A): Invitation to Bid	

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR
PRINCE ALBERT MUNICIPALITY

No	Returnable Document	Completed
4.2	☐ MBD 1 (PART B): Terms and Conditions for Bidding	
4.3	☐ MBD 2: Tax Clearance Certificate or PIN Number	
4.4	☐ MBD 4: Declaration of Interest	
4.5	☐ MBD 6.1: Preference points claim form in terms of the Preferential Procurement Regulations	
4.6	☐ MBD 8: Declaration of bidder's past supply chain management practices	
4.7	☐ MBD 9: Certificate of Independent Tender Determination	
4.7	☐ MBD 15: Certificate for Payment of Municipal Services	
4.8	☐ Proposed Amendments and Qualifications	
4.9	☐ Record of Addenda to Tender Documents	
4.10	☐ Schedule of Proposed Subcontractors	
5.	C1.1 Offer portion of Form of Offer and Acceptance	
6.	C1.2 Contract Data (Part 2)	
7.	C2.2 Bills of Quantities	

T2.2 Returnable Schedules

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR PRINCE ALBERT MUNICIPALITY

MBD 1 (PART A): INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE MUNICIPALITY					
BID NUMBER:	102/2026	CLOSING DATE:	24 AUGUST 2026	CLOSING TIME:	13:30
DESCRIPTION	SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR PRINCE ALBERT MUNICIPALITY				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (Offer, Schedule of Deviations and Confirmation of Receipt)					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)	Prince Albert Municipality Offices Finance Division Thusong Centre, Adderley Street Prince Albert 6930				
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	☐ Yes ☐ No [IF YES, ANSWER PART B:3]	
TOTAL NUMBER OF ITEMS OFFERED	REFER TO BOQ		TOTAL BID PRICE	REFER TO OFFER	
SIGNATURE OF BIDDER			DATE		
CAPACITY UNDER WHICH THIS BID IS SIGNED					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
DEPARTMENT	Supply Chain Management		CONTACT PERSON	Community Services	
CONTACT PERSON	David-Leagh Willemse		TELEPHONE NUMBER	Charlton Jafta	
TELEPHONE NUMBER	023 541 1668		FACSIMILE NUMBER	023 541 1036	
E-MAIL ADDRESS	scm@pamun.gov.za		E-MAIL ADDRESS	charlton@pamun.gov.za	

MBD 1 (PART B): TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.	
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR ONLINE	
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS.	
2. TAX COMPLIANCE REQUIREMENTS	
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.	
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.	
2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.	
2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.	
2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.	
2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.	
2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.	
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.	

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:

MBD 2: TAX CLEARANCE CERTIFICATE OR PIN NUMBER

PRINCE ALBERT LOCAL MUNICIPALITY

It is a condition of bid that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations.

1. In order to meet this requirement bidders are required to complete in full the attached form TCC 001 "Application for a Tax Clearance Certificate" and submit it to any SARS branch office nationally. The Tax Clearance Certificate Requirements are also applicable to foreign bidders / individuals who wish to submit bids.
2. SARS will then furnish the bidder with a Tax Clearance Certificate or PIN number that will be valid for a period of 1 (one) year from the date of approval.
3. The original Tax Clearance Certificate or PIN number must be submitted together with the bid. Failure to submit the original and valid Tax Clearance Certificate will result in the invalidation of the bid. Certified copies of the Tax Clearance Certificate will not be acceptable.
4. In bids where Consortia / Joint Ventures / Sub-contractors are involved, each party must submit a separate Tax Clearance Certificate or PIN number.
5. Copies of the TCC 001 "Application for a Tax Clearance Certificate" form are available from any SARS branch office nationally or on the website www.sars.gov.za.
6. Applications for the Tax Clearance Certificates may also be made via eFiling. In order to use this provision, taxpayers will need to register with SARS as eFilers through the website www.sars.gov.za.

SIGNED ON BEHALF OF BIDDER:

MBD 4: DECLARATION OF INTEREST

DECLARATION OF INTEREST			
1.	No bid will be accepted from persons in the service of the state*.		
2.	Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in the service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.		
3.	In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.		
3.1.	Full Name of bidder or his / her representative:		
3.2.	Identity number:		
3.3.	Position occupied in the Company (director, trustee, shareholder ²)		
3.4.	Company Registration Number:		
3.5.	Tax Reference Number:		
3.6.	VAT Registration Number:		
3.7.	The names of all directors / trustees / shareholders / members, their individual identity numbers and state employee numbers (where applicable) must be indicated in paragraph 4 below.		
3.8.	Are you presently in the service of the state*	YES / NO	
3.8.1.	If YES, furnish particulars.		
3.9.	Have you been in the service of the state for the past twelve months?	YES / NO	
3.9.1.	If YES, furnish particulars.		
3.10.	Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?	YES / NO	
3.10.1.	If YES, state particulars.		
3.11.	Are you aware of any relationship (family, friend, other) between the bidder and any person in the service of the state who may be involved with the evaluation and or adjudication of this bid?	YES / NO	
3.11.1.	If YES, state particulars.		
3.12.	Are any of the company's directors, managers, principal shareholders or stakeholders in service of the state?	YES / NO	
3.12.1.	If YES, state particulars.		
3.13.	Is any spouse, child or parent of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state?	YES / NO	
3.13.1.	If YES, furnish particulars.		

3.14.	Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract?	YES / NO	
3.14.1.	If so, furnish particulars.		
4.	FULL DETAILS OF DIRECTORS / TRUSTEES / MEMBERS / SHAREHOLDERS:		
COMPLETION OF THE FOLLOWING INFORMATION IS <u>COMPULSORY</u> :			
Full Name		Identity Number	Individual Tax Number for each Director
CERTIFICATION			
I CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT. I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.			
NAME OF ENTERPRISE			
CAPACITY		DATE	
NAME (PRINT)		SIGNATURE	
¹MSCM Regulations: "in the service of the state" means to be - a) a member of – (i) any municipal council; (ii) any provincial legislature; or (iii) the National Assembly or the National Council of Provinces; b) a member of the board of directors of any municipal entity; c) an official or any Municipality or municipal entity; d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999); e) a member of the accounting authority of any national or provincial entity; or f) an employee of Parliament or a provincial legislature. ²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercise control over the company.			

Attach to this page

- ☐ **Central Supplier Database (CSD) registration**
- ☐ **CIPC Registration Certificate**
- ☐ **CIDB Registration Certificate**

Attach to this page (original certified copies only, not copies of certified copies)

☐ **Identity Documents (IDs) of:**

- ☐ **Directors**
- ☐ **Trustees**
- ☐ **Members**
- ☐ **Shareholders**
- ☐ **Owners**
- ☐ **Partners**

MBD 6.1: PREFERENTIAL PROCUREMENT

PRINCE ALBERT LOCAL MUNICIPALITY											
This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.											
PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022											
NB:	BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022										
GENERAL CONDITIONS											
1.1	The following preference point systems are applicable to invitations to tender: - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).										
1.2	(a) The 80/20 preference point system will be applicable in this tender. The lowest (goods and services) / highest (sales and leases) acceptable tender will be used to determine the accurate system once tenders are received.										
1.3	Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for: a) Price; and b) Specific Goals.										
1.4	The maximum points for this tender are allocated as follows: <table border="1"> <thead> <tr> <th></th> <th>POINTS</th> </tr> </thead> <tbody> <tr> <td>Price</td> <td>80</td> </tr> <tr> <td>B-BBEE Status</td> <td>10</td> </tr> <tr> <td>Locality</td> <td>10</td> </tr> <tr> <td>Total points for PRICE and SPECIFIC GOALS</td> <td>100</td> </tr> </tbody> </table>		POINTS	Price	80	B-BBEE Status	10	Locality	10	Total points for PRICE and SPECIFIC GOALS	100
	POINTS										
Price	80										
B-BBEE Status	10										
Locality	10										
Total points for PRICE and SPECIFIC GOALS	100										
1.5	Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.										
1.6	The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.										
2. DEFINITIONS											
2.1	“tender” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation										
2.2	“price” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts										

2.3	“rand value”	means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes
2.4	“tender for income-generating contracts”	means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions
2.5	“the Act”	means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).
3.	FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES	
3.1	POINTS AWARDED FOR PRICE	
3.1.1	THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS A maximum of 80 or 90 points is allocated for price on the following basis: $P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$ Where P_s = Points scored for price of tender under consideration P_t = Price of tender under consideration $P_{\min}$ = Price of lowest acceptable tender	
4.	POINTS AWARDED FOR SPECIFIC GOALS	
4.1	In terms of the Preferential Procurement Policy of Prince Albert Municipality, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:	
4.2	In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of— a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system. <u>SPECIFIC GOALS</u> SPECIFIC GOALS FOR THE TENDER AND POINTS CLAIMED ARE INDICATED PER THE TABLE BELOW.	

	Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such. Note to tenderers: The tenderer must indicate how they claim points for each preference point system.) <table border="1" data-bbox="284 416 1425 622"> <tr> <th data-bbox="284 416 836 506">The specific goals allocated points in terms of this tender</th><th data-bbox="836 416 1425 506">Number of points allocated i.t.o. (80/20 system) (To be completed by the organ of state)</th></tr> <tr> <td data-bbox="284 506 836 566">B-BBEE preference points</td><td data-bbox="836 506 1425 566">10 points</td></tr> <tr> <td data-bbox="284 566 836 622">Locality</td><td data-bbox="836 566 1425 622">10 points</td></tr> </table>	The specific goals allocated points in terms of this tender	Number of points allocated i.t.o. (80/20 system) (To be completed by the organ of state)	B-BBEE preference points	10 points	Locality	10 points																								
The specific goals allocated points in terms of this tender	Number of points allocated i.t.o. (80/20 system) (To be completed by the organ of state)																														
B-BBEE preference points	10 points																														
Locality	10 points																														
4.3	A maximum of 20 points (80/20 preference points system) or 10 (90/10) preference points system), will be allocated for specific goals. These goals are: - contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender or disability (BBBEE); - Promotion of enterprises located in the municipal area.																														
4.4	Regarding par 4.3 (a) 50% of the 20/10 points will be allocated to promote this goal and points will be allocated in terms of the BBBEE scorecard as follows: <table border="1" data-bbox="284 949 1425 1453"> <tr> <th data-bbox="284 949 683 1032">B-BBEE Status Level of Contributor</th><th data-bbox="683 949 1070 1032">Number of Points for Preference (80/20)</th><th data-bbox="1070 949 1425 1032">50% of Points for Preference</th></tr> <tr><td data-bbox="284 1032 683 1081">1</td><td data-bbox="683 1032 1070 1081">20</td><td data-bbox="1070 1032 1425 1081">10</td></tr> <tr><td data-bbox="284 1081 683 1131">2</td><td data-bbox="683 1081 1070 1131">18</td><td data-bbox="1070 1081 1425 1131">9</td></tr> <tr><td data-bbox="284 1131 683 1180">3</td><td data-bbox="683 1131 1070 1180">16</td><td data-bbox="1070 1131 1425 1180">8</td></tr> <tr><td data-bbox="284 1180 683 1229">4</td><td data-bbox="683 1180 1070 1229">12</td><td data-bbox="1070 1180 1425 1229">6</td></tr> <tr><td data-bbox="284 1229 683 1279">5</td><td data-bbox="683 1229 1070 1279">8</td><td data-bbox="1070 1229 1425 1279">4</td></tr> <tr><td data-bbox="284 1279 683 1328">6</td><td data-bbox="683 1279 1070 1328">6</td><td data-bbox="1070 1279 1425 1328">3</td></tr> <tr><td data-bbox="284 1328 683 1377">7</td><td data-bbox="683 1328 1070 1377">4</td><td data-bbox="1070 1328 1425 1377">2</td></tr> <tr><td data-bbox="284 1377 683 1426">8</td><td data-bbox="683 1377 1070 1426">2</td><td data-bbox="1070 1377 1425 1426">1</td></tr> <tr><td data-bbox="284 1426 683 1453">Non-compliant contributor</td><td data-bbox="683 1426 1070 1453">0</td><td data-bbox="1070 1426 1425 1453">0</td></tr> </table> - tenderer must submit proof of its B-BBEE status level contributor [scorecard]. - A tenderer failing to submit proof of B-BBEE status level of contributor may only score in terms of the 80-point formula for price; and scores 0 points for B-BBEE status level of contributor.	B-BBEE Status Level of Contributor	Number of Points for Preference (80/20)	50% of Points for Preference	1	20	10	2	18	9	3	16	8	4	12	6	5	8	4	6	6	3	7	4	2	8	2	1	Non-compliant contributor	0	0
B-BBEE Status Level of Contributor	Number of Points for Preference (80/20)	50% of Points for Preference																													
1	20	10																													
2	18	9																													
3	16	8																													
4	12	6																													
5	8	4																													
6	6	3																													
7	4	2																													
8	2	1																													
Non-compliant contributor	0	0																													
4.4.1	B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPH 4.1 B-BBEE Status Level of Contributor: (Only indicate your B-BBEE Status Level of Contributor – the points will be calculated by the Municipality)																														
4.4.2	LOCALITY Points for specific goals to promote suppliers or service providers located in a province, district or municipal area / (hereafter referred to as locality) Each tender must specify in the invitation to tender that a maximum of 50% of the 20 points will be allocated to promote the specific goal of locality. Only one of the points as set out below that best describes the enterprise's locality may be awarded if applicable.																														

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR PRINCE ALBERT MUNICIPALITY

LOCALITY OF SUPPLIER/ LOCAL LABOUR		POINTS
Within the boundaries of the municipality		10
Outside municipal boundaries, but within boundaries of district (Central Karoo)		8
Outside boundaries of the municipality and district, but within Western Cape Province		5
Outside of the Western Cape Province		0

Bidders must submit one of the following in order to receive points for the abovementioned criterion.

- Municipal Account of address as indicated in bid document;
- If the address as indicated in bid document is not in the name of the bidder, the latest lease agreement for this address or sworn affidavit of the owner stating occupancy.
- The premises of the bidder as indicated in the MBD6.1 of the bid document as the business address should be established prior to the advertisement date.

LOCALITY CLAIMED IN TERMS OF PARAGRAPHS 4.4

Locality (indicate as per table above)

(The address provided below, will be used to determine the locality as per 4.4.2 above).

4.6 MUNICIPAL INFORMATION

Municipality where business is situated:

Registered Account Number:

Stand Number:

4.7 NAME OF COMPANY/FIRM:

.....

4.8 COMPANY REGISTRATION NUMBER:

.....

4.8 TYPE OF COMPANY/ FIRM

☐ Partnership/Joint Venture / Consortium

☐ One-person business/sole propriety

☐ Close corporation

☐ Public Company

☐ Personal Liability Company

☐ (Pty) Limited

☐ Non-Profit Company

☐ State Owned Company

[TICK APPLICABLE BOX]

4.9 I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR PRINCE ALBERT MUNICIPALITY

	I acknowledge that: i. The information furnished is true and correct; ii. The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form; iii. In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct; iv. If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have – a) disqualify the person from the tendering process; b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct; c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation; d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and e) forward the matter for criminal prosecution, if deemed necessary. SIGNATURE(S) OF BIDDER(S) SURNAME AND NAME: DATE: ADDRESS: WITNESSES:
--	--

Attach to this page (original certified copies only, not copies of certified copies)

Proof of B-BBEE Claimed:

- ☐ **B-BBEE Verification Certificate, or**
- ☐ **Consolidated B-BBEE Verification Certificate (for JV's), or**
- ☐ **Sworn Affidavit**

Attach to this page (original certified copies only, not copies of certified copies)

Proof of Locality Claimed:

- ☐ **Municipal Account of address as indicated in bid document;**
- ☐ **Lease agreement for this address or**
- ☐ **Sworn affidavit of the owner stating occupancy**

MBD 8: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1. This Municipal Bidding Document must form part of all bids invited.
2. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. wilfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

4.1	Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector? <i>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the audi alteram partem rule was applied).</i>	Yes	No
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? <i>(To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).</i>	Yes	No
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes	No
4.3.1	If so, furnish particulars:		

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR PRINCE ALBERT MUNICIPALITY

4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes	No
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes	No
4.7.1	If so, furnish particulars:		

5. CERTIFICATION

I, the undersigned (full name), _____, certify that the information furnished on this declaration form true and correct.

I accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

SIGNATURE:		NAME (PRINT):	
CAPACITY:		DATE:	
NAME OF FIRM:			

MBD 9: CERTIFICATE OF INDEPENDENT BID DETERMINATION

1. This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.
3. Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
4. This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
5. In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION:

In response to the invitation for the bid made by:

PRINCE ALBERT MUNICIPALITY

I, the undersigned, in submitting the accompanying bid, hereby make the following statements that I certify to be true and complete in every respect:

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - a) prices;
 - b) geographical area where product or service will be rendered (market allocation)
 - c) methods, factors or formulas used to calculate prices;
 - d) the intention or decision to submit or not to submit, a bid;
 - e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

MBD 15: CERTIFICATE FOR PAYMENT OF MUNICIPAL SERVICES

CERTIFICATE FOR PAYMENT OF MUNICIPAL SERVICES				
(To be signed in the presence of a Commissioner of Oaths)				
I, the undersigned, in submitting the accompanying bid, declare that I am duly authorised to act on behalf of:		(name of the enterprise)		
I hereby acknowledge that according to SCM Regulation 38(1)(d)(i), the Municipality may reject the tender of the tenderer if any municipal rates and taxes or municipal service charges owed by the Tenderer or any of its directors/members/partners to the Prince Albert Local Municipality, or to any other municipality or municipal entity, are in arrears for more than 3 (three) months.				
To the best of my personal knowledge, neither the firm nor any director/member/partner of said firm is in arrears on any of its municipal accounts with any municipality in the Republic of South Africa, for a period longer than 3 (three) months.				
If the value of the transaction is expected to exceed R10 million (VAT included) I certify that the bidder has no undisputed commitments for municipal services towards any Municipality in respect of which payment is overdue for more than 30 days;				
PHYSICAL BUSINESS ADDRESS(ES) OF THE TENDERER			MUNICIPAL ACCOUNT NUMBER	
FURTHER DETAILS OF THE BIDDER'S Director / Shareholder / Partners, etc.:				
Director / Shareholder / partner	Physical address of the Business	Municipal Account number(s)	Physical residential address of the Director / shareholder / partner	Municipal Account number(s)
NB: Please attach certified copy(ies) of ID document(s)				
NB: Please attach copy(ies) of Municipal Accounts				
Number of sheets appended by the tenderer to this schedule (If nil, enter NIL)				

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR
PRINCE ALBERT MUNICIPALITY

Therefore, hereby agrees and authorises the Prince Albert Local Municipality to deduct the full amount outstanding by the Tenderer or any of its directors/members/partners from any payment due to the tenderer; and			
I further hereby certify that the information set out in this schedule and/or attachment(s) hereto is true and correct. The Tenderer acknowledges that failure to properly and truthfully complete this schedule may result in the tender being disqualified, and/or in the event that the tenderer is successful, the cancellation of the contract.			
NAME (PRINT)		SIGNATURE	
CAPACITY		DATE	
NAME OF ENTERPRISE			

COMMISSIONER OF OATHS Signed and sworn to before me at _____, on this _____ day of _____, 20__ by the Deponent, who has acknowledged that he/she knows and understands the contents of this Affidavit, it is true and correct to the best of his/her knowledge and that he/she has no objection to taking the prescribed oath, and that the prescribed oath will be binding on his/her conscience. COMMISSIONER OF OATHS:- Position: _____ Address: _____ Tel: _____	Apply official stamp of authority on this page:
--	---

Version 3.0

Attach to this page (original certified copies only, not copies of certified copies)

Municipal services accounts of the bidder, all owners, directors, members and managers of the enterprise:

- ☐ **Municipal Accounts**
- ☐ **Municipal Accounts Clearance Certificates**
- ☐ **Proof of a lease agreement for entities with no municipal accounts**

Attach to this page (original certified copies only, not copies of certified copies)

- ☐ **Letter of Authority / Resolution by Board of Directors on company letterhead to sign tender documents**

Example

CERTIFICATE OF AUTHORITY FOR JOINT VENTURES

This Returnable Schedule is to be completed by joint ventures.

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Ms , authorised signatory of the company , acting in the capacity of lead partner, to sign all documents in connection with the tender offer and any contract resulting from it on our behalf.

NAME OF FIRM	ADDRESS	DULY AUTHORISED SIGNATORY
Lead partner		Signature..... Name..... Designation.....
		Signature..... Name..... Designation.....
		Signature..... Name..... Designation.....
		Signature..... Name..... Designation.....

Attach to this page (original certified copies only, not copies of certified copies)

☐ **Joint venture agreement**

SCHEDULE OF PROPOSED SUBCONTRACTORS

We notify you that it is our intention to employ the following Subcontractors for work in this contract. If we are awarded a contract, we agree that this notification does not change the requirement for us to submit the names of proposed Subcontractors in accordance with requirements in the contract for such appointments. If there are no such requirements in the contract, then your written acceptance of this list shall be binding between us.

	Name and address of proposed Subcontractor	B-BBEE /EME Status	Nature and extent of work	Previous experience with Subcontractor
1.				
2.				
3.				
4.				
5.				

Number of sheets appended by the tenderer to this Schedule (if nil, enter NIL)

Signed.....Date.....

Name.....Position.....

Tenderer

Evaluation Schedule #1: ESTABLISH NATURE OF COMPANY

The attached schedule(s) is a statement of projects successfully completed by our company over the past 5 years.

Please note the following:

- 1) This schedule will be used to conduct a risk assessment and to determine the Tenderer's capability and capacity to undertake the services required in the Scope of Work.
- 2) All information must be completed in full, failing which the Tenderer's quality scoring may be negatively impacted or the Tender may be considered non-responsive.
- 3) Please attach a schedule with the same information as indicated overleaf.
- 4) The Quality criteria and scoring is as stated in the Tender Data.

Number of sheets appended by the tenderer to this Schedule (if nil, enter NIL)

Signed..... Date.....

Name..... Position.....

Tenderer.....

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR PRINCE ALBERT MUNICIPALITY

Tenderer's Past Experience (Similar Projects)

(Please duplicate this page electronically, complete the information and attach with your tender)

Tender No.	Description	Scope of Work	Value of Work	Completion date	Employer name	Contact name	Contact number	E-mail address

Evaluation Schedule #2: TENDERER'S PAST EXPERIENCE (References)

This schedule will be used to conduct a risk assessment and to determine the Tenderer's capability and capacity to undertake the services required in the Scope of Work.

Please note the following:

- 1) All information must be completed in full, failing which the Tenderer's quality scoring may be negatively impacted or the Tender may be considered non-responsive.
- 2) Tenderers are required to submit the attached form to **at least three (3)** of the Employers referenced in the **previous schedule of Tenderer's Past Experience (Similar Projects)**.
- 3) The Employer / Referee need to submit this reference form by email to the Employer's address on or before the closing date and time for submission of tenders in order for the Tenderer to qualify for Quality points under this category. Alternatively, the reference form may be completed and submitted with the tender document.
- 4) The Quality criteria and scoring is as stated in the Tender Data.

Number of sheets appended by the Tenderer to this Schedule (if nil, enter NIL)

Signed..... Date.....

Name..... Position.....

Tenderer.....

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR PRINCE ALBERT MUNICIPALITY**Reference Form #1**TO: Prince Albert Municipality (scm@pamun.gov.za)

FROM: [Referee e-mail address] _____

SUBJECT: Tender Reference for [Tenderer's Name] _____

Dear Sir/Madam,

We have been listed as a reference by the above Contractor for **Tender 27/2026: UPGRADING OF ODENDAAL SPORTS FIELD IN PRINCE ALBERT** for the following project:

Contract Number	Description of Works	Year completed

PROPOSED AMENDMENTS AND QUALIFICATIONS

The Tenderer should record any deviations or qualifications he may wish to make to the tender documents in this Returnable Schedule. Alternatively, a tenderer may state such deviations and qualifications in a covering letter to his tender and reference such letter in this schedule.

If no deviations or modifications are desired, the schedule hereunder is to be marked NIL and signed by the Tenderer.

Page	Clause or item	Proposal

Number of sheets appended by the tenderer to this Schedule (if nil, enter NIL)

Signed.....

Date.....

Name.....

Position.....

Tenderer

LETTER OF GOOD STANDING

Attach to this page (original certified copies only, NOT copies of certified copies)

- ☐ **Letter of Good Standing (from the Compensation Commissioner or a licensed insurer)**

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR
PRINCE ALBERT MUNICIPALITY

Part C1: Agreements and Contract Data

C1.1 Forms of Offer and Acceptance

Offer

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract in respect of the following works:

102/2026 - SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR PRINCE ALBERT MUNICIPALITY

The Tenderer, identified in the Offer signature block below, has examined the documents listed in the Tender Data and addenda thereto as listed in the Tender Schedules, and by submitting this Offer has accepted the Conditions of Tender.

By the representative of the Tenderer, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance the Tenderer offers to perform all of the obligations and liabilities of the **Contractor** under the Contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the Conditions of Contract identified in the Contract Data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VAT IS: (R)	
.....	
.....	
.....	
..... (in words)	
AMOUNT IN FIGURES (INCLUDING VAT)	R

This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document including the Schedule of Deviations (if any) to the tenderer before the end of the period of validity stated in the Tender Data, or other period as agreed, whereupon the tenderer becomes the party named as the **Contractor** in the conditions of contract identified in the Contract Data.

For the Tenderer

Signature(s)

Name(s)

Capacity

Name and address of organisation):

.....

.....

Signature and name
of witness

Date

Acceptance

By signing this part of this Form of Offer and Acceptance, the Employer identified below accepts the Tenderer's Offer. In consideration thereof, the Employer shall pay the Contractor the amount due in accordance with the Conditions of Contract identified in the Contract Data. Acceptance of the Tenderer's Offer shall form an agreement between the Employer and the Tenderer upon the terms and conditions contained in this Agreement and in the Contract that is the subject of this Agreement.

The terms of the contract, are contained in:

- Part C1 Agreements and Contract Data, (which includes this Agreement)
- Part C2 Pricing Data
- Part C3 Scope of Work
- Part C4 Site Information

and drawings and documents (or parts thereof), which may be incorporated by reference into Parts 1 to 4 above.

Deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Tender Schedules as well as any changes to the terms of the Offer agreed by the Tenderer and the Employer during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Agreement. No amendments to or deviations from said documents are valid unless contained in this Schedule, which must be duly signed by the authorised representative(s) of both parties.

The Tenderer shall within two weeks after receiving a completed copy of this Agreement, including the Schedule of Deviations (if any), contact the Employer's project manager (whose details are given in the Contract Data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the Conditions of Contract identified in the Contract Data at, or just after, the date this Agreement comes into effect. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this Agreement.

Notwithstanding anything contained herein, this Agreement comes into effect on the date when the Tenderer receives one fully completed original copy of this document, including the Schedule of Deviations (if any). Unless the Tenderer (now Contractor) within five days of the date of such receipt notifies the Employer in writing of any reason why he cannot accept the contents of this Agreement, this Agreement shall constitute a binding contract between the parties.

For the Employer

Signature(s)

Name(s)

Capacity

Name and address of organisation): **PRINCE ALBERT LOCAL MUNICIPALITY
PRIVATE BAG X53
THUSONG BUILDING
ADDERLEY STREET
PRINCE ALBERT
6930**

Signature and name
of witness

Date

Schedule of Deviations

Notes:

- a) The extent of deviations from the tender documents issued by the Employer prior to the tender closing date is limited to those permitted in terms of the Conditions of Tender.
- b) A Tenderer's covering letter shall not be included in the final contract document. Should any matter in such letter, which constitutes a deviation as aforesaid, become the subject of agreements reached during the process of, offer and acceptance, the outcome of such agreement shall be recorded here.
- c) Any other matter arising from the process of offer and acceptance either as a confirmation, clarification or change to the tender documents, and which it is agreed by the Parties becomes an obligation of the contract, shall also be recorded here.
- d) Any change or addition to the tender documents arising from the above agreements and recorded here shall also be incorporated into the final draft of the Contract.

1	Subject	
	Details	
		
		
2	Subject	
	Details	
		
		

By the duly authorised representatives signing this Schedule of Deviations, the Employer and the Tenderer agree to and accept the foregoing Schedule of Deviations as the only deviations from and amendments to the documents listed in the Tender Data and addenda thereto as listed in the Tender Schedules, as well as any confirmation, clarification or changes to the terms of the offer agreed by the Tenderer and the Employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the Tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this Agreement.

For the Tenderer

For the Employer

.....	Signature	
.....	Name	
.....	Capacity	
Name and address of organisation		Name and address of organisation
.....		PRINCE ALBERT LOCAL MUNICIPALITY
.....		PRIVATE BAG X53
.....		THUSONG CENTRE
.....		FINANCE DIVISION
.....		ADDERLEY STREET
.....		PRINCE ALBERT
.....		6930
.....	Witness signature	
.....	Witness name	
.....	Date	

Confirmation of Receipt

The Tenderer, now **Contractor**, identified in the Offer part of this Agreement hereby confirms receipt from the Employer, identified in the Acceptance part of this Agreement, of one fully completed original copy of this Agreement, including the Schedule of Deviations (if any) today.

the(day)

of(month)

20 (year)

at(place)

For the **Contractor**

.....
Signature
.....
Name
.....
Capacity

Signature and the name of witness

.....
Signature
.....
Name

C1.2 Contract Data

Part 1: Data provided by the Employer

CONTRACT SPECIFIC DATA

The following contract specific data, referring to the *General Conditions of Contract for Construction Works, Fourth Edition (2025)*, are applicable to this Contract:

Clause	Data
1.1.1.13:	The Defects Liability Period is 12 months .
1.1.1.14:	The time for achieving Practical Completion is 12 (twelve) weeks .
1.1.1.15:	The name of the Employer is: PRINCE ALBERT LOCAL MUNICIPALITY represented by the MUNICIPAL MANAGER and/or such other person or persons duly authorised thereto by the Employer in writing.
1.2.1.2:	The address of the Employer is: Address (physical): Municipal Manager Prince Albert 6930 Address (postal): Private Bag X53 Prince Albert 6930 Telephone: 023 541 1036 e-mail: charlton@pamun.gov.za
1.1.1.27:	The Pricing Strategy is a Bill of Quantities (re-measurement) .
3.2.3:	The Project Manager shall obtain the specific approval of the Employer before executing any of these functions or duties according to the following Clauses of the General Conditions of Contract: 1) Clause 3.3.1 – Nomination of Employer's Project manager 2) Clause 3.3.4 – Employer's project manager authority to delegate 3) Clause 5.8.1 – Non-working times 4) Clause 5.11.3 – Suspension of the Works 5) Clause 5.12.4 – Acceleration instead of extension of time 6) Clause 6.3.2 – Orders for variations to be in writing 7) Clause 10.1.5 – Employer's project manager ruling on Contractor's claim
5.3.1:	The documentation required before commencement with Works execution is: 1) Letter of Good Standing from the Compensation Commissioner (if not insured with a Licensed Compensation Insurer). 2) Letter of acceptance of award 3) Project plan or programme
5.4.2:	The access and possession of the site shall not be exclusive to the Contractor but as set out in the Site Information.
5.5.1 and 5.8.1:	The non-working days are Sundays. The special non-working days are: 1) All gazetted public holidays falling outside the year end break.
5.12.2.2:	A delay caused by inclement weather conditions will be regarded as a delay only if, in the opinion of the Project Manager, all progress on an item or items of work on the critical path of the working programme

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR PRINCE ALBERT MUNICIPALITY

Clause	Data
	of the contractor has been brought to a halt. Delays on working days only (based on a five-day working week) will be taken into account for the extension of time, but the Contractor shall make provision in his programme of work for an expected delay of "n" working days caused by normal rainy weather, for which he will not receive any extension of time, where "n" equals 2 days per month . Extension of time during working days will be granted to the degree to which actual delays, as defined above, exceed the number of "n" working days. It shall be further noted that where the critical path is not affected, no extension of time for <u>abnormal</u> climatic conditions or for any other reason will be entertained.
5.13.1:	The penalty for failing to complete the Works is R500 per day.
5.14.1	The requirements for achieving Practical Completion are: 1) Prefabricated nu-tec / modular facility is installed 2) All interior modifications are installed 3) As-built plan for the facility is submitted 4) COC for electricity 5) CoC plumbing 6) Occupancy certificate
	The work and/or rectification of certain defects and/or clearing of the Site that may be completed by a later date than the date of the Certificate of Completion shall be the following: 1) None - all works must be completed
6.8.3	Price adjustments for the variations in the cost of special material are allowed .
6.10.3:	The percentage of retention being 10% of the Contract Sum. This amount is payable after 12 months if no manufacture defects occurred.
10.3.2	Amicable settlement in terms of Clause 10.4 shall be contemplated for all disputes prior to referring any dispute to Adjudication or Arbitration.
10.5.3	The number of Adjudication Board members to be appointed is ONE .
10.7.1	The determination of disputes shall be by Arbitration .

Part 2: Data provided by the Contractor

Clause	Data												
1.1.1.9:	The name of the Contractor is												
1.2.1.2:	The head office address of the Contractor is: Address (physical) Address (postal) Telephone : email :												
1.2.1.2:	The nearest local office address of the Contractor is: Address (physical) Address (postal) Telephone : email :												
6.8.3:	The variations in cost of special materials is based on the following: <table><tr><th>Type of special material</th><th>Unit</th><th>Rate or price</th></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr></table>	Type of special material	Unit	Rate or price									
Type of special material	Unit	Rate or price											

Signed.....Date.....

Name.....Position.....

Tenderer

C1.3 Occupational Health and Safety Agreement

AGREEMENT MADE AND ENTERED INTO BETWEEN THE Prince Albert Municipality
(HEREINAFTER CALLED THE "EMPLOYER") AND

..... ,
(Contractor/Mandatory/Company/CC Name)

IN TERMS OF SECTION 37(2) OF THE OCCUPATIONAL HEALTH AND SAFETY ACT, ACT No. 85 OF 1993 AS AMENDED.

I, , representing

..... , as an Employer
in its own right, do hereby undertake to ensure, as far as is reasonably practicable, that all work will be performed, and all equipment, machinery or plant used in such a manner as to comply with the provisions of the Occupational Health and Safety Act (OHSA) and the Regulations promulgated thereunder.

I furthermore confirm that I am/we are registered with the Compensation Commissioner and that all registration and assessment monies due to the Compensation Commissioner have been fully paid or that I/We are insured with an approved licensed compensation insurer.

COID ACT Registration Number:

OR Compensation Insurer: Policy No.:

I undertake to appoint, where required, suitable competent persons, in writing, in terms of the requirements of OHSA and the Regulations and to charge him/them with the duty of ensuring that the provisions of OHSA and Regulations as well as the Municipalities Special Conditions of Contract, Way Leave, Lock-Out and Work Permit Procedures are adhered to as far as reasonably practicable.

I further undertake to ensure that any subcontractors employed by me will enter into an occupational health and safety agreement separately, and that such subcontractors comply with the conditions set.

I hereby declare that I have read and understand the appended Occupational Health and Safety Conditions and undertake to comply therewith at all times.

I hereby also undertake to comply with the Occupational Health and Safety Specification and Plan.

Signed at on the day of 20....

Witness

Mandatory

Signed at on the day of 20....

Witness

**for and on behalf of
Prince Albert Local Municipality**

OCCUPATIONAL HEALTH AND SAFETY CONDITIONS

1. The Chief Executive Officer of the Contractor shall assume the responsibility in terms of Section 16(1) of the Occupational Health and Safety Act (as amended). Should the Contractor assign any duty in terms of Section 16(2), a copy of such assignment shall immediately be provided to the representative of the Employer as defined in the Contract.
2. All work performed on the Employer's premises shall be performed under the supervision of the construction supervisor who understand the hazards associated with any work that the Contractor performs on the site in terms of Construction Regulations.
3. The Contractor shall appoint a Competent Person who shall be trained on any occupational health and safety aspect pertaining to them or to the work that is to be performed.
4. The Contractor shall ensure that he familiarises himself with the requirements of the Occupational Health and Safety Act and that he, his employees, and any sub-contractors, comply with them.
5. Discipline in the interests of occupational health and safety shall be strictly enforced.
6. Personal protective equipment shall be issued by the Contractor as required and shall be worn at all times where necessary.
7. Written safe work procedures and appropriate precautionary measures shall be available and enforced, and all employees shall be made conversant with the contents of these practices.
8. No substandard equipment/machinery/articles or substances shall be used on the site.
9. All incidents referred to in terms of Section 24 of the Occupational Health and Safety Act shall be reported by the Contractor to the Department of Labour and the Employer.
10. The Employer hereby obtains an interest in the issue of any formal inquiry conducted in terms of Section 32 of the Occupational Health and Safety Act and into any incident involving a Contractor and/or his employees and/or his sub-contractor/s.
11. No use shall be made of any of the Employer's machinery/plant/equipment/substance/personal protective equipment or any other article without prior arrangement and written approval.
12. No alcohol or any other intoxicating substance shall be allowed on the site. Any person suspected of being under the influence of alcohol or any other intoxicating substance shall not be permitted access to, or allowed to remain on the site.
13. Prior to commencement of any work, verified copies of all documents mentioned in the agreement, must be presented to the Employer.

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR
PRINCE ALBERT MUNICIPALITY

Part C2: Pricing Data

C2.2 Bills of Quantities

	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
1.	Site establishment (P&G's)	nr	1		
2.	PRE-FABRICATED MODULAR STRUCTURE (INCLUDING ROOF) 12M X 4M				
2.1	Exterior structure	nr	1		
2.2	Roofing structure	nr	1		
2.3	Interior dividers	sum	1		
3.	PLUMBING WORKS				
3.1	Supply and install ceramic toilet (complete set)	nr	6		
3.2	Supply and install disabled toilet (complete set)	nr	1		
3.3	Supply and install ceramic wash basins (completed set)	nr	3		
3.4	Shower heads and connections	nr	4		
3.5	Supply and installation of 150L geyser (inclusive of all materials and electrical connections)	sum	1		
4.	ELECTRICAL INSTALLATIONS				
4.1	Installation of electricity from supply point (including distribution board)	sum	1		
4.2	Supply and install budget light with gallery 160mm and fittings (fitted with LED light bulb) - interior	nr	14		
4.3	Supply and installation of two-point plug in lobby	nr	1		

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR
PRINCE ALBERT MUNICIPALITY

4.4	Supply and installation of 50W LED flood lights - exterior	nr	4		
5.	WINDOW FRAMES				
5.1	Supply and install aluminium window frames for toilets and showers (fitted with fog glass) 600 x 600mm	each	11		
5.2	Supply and install aluminium window frames for cloak room areas (fitted with fog glass) 1800 x 500mm	each	2		
6.	DOORS				
6.1	Supply and install aluminium interior doors (with frame, lock and hinges)	nr	13		
6.2	Supply and install aluminium exterior door (with frame, lock and hinges)	nr	1		
7.	SECURITY FITTINGS				
7.1	Supply and install diamond mesh burglar bars for windows (bathroom) (620 x 620mm) – to be finish with white sheen paint.	nr	10		
7.2	Supply and install diamond mesh burglar bars for windows (cloakroom) – to be finish with white sheen paint (1220 x 620)	nr	2		
7.3	Supply and install security gate for entry door (2100 x 950mm) – to be finished with white sheen paint.	nr	1		
8.	RAMP AND ACCES				

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR
PRINCE ALBERT MUNICIPALITY

8.1	Supply and install of steel ramp and handrail with separate entry for wheelchairs.	nr	1		
9	STEEL/METAL LOCKERS				
9.1	Supply and install steel lockers - with 9 doors/lockers (1800 x 390 x 900mm)	nr	2		
10.	WOODEN BENCHES FOR CLOAKROOMS				
	Supply and installation of wooden benches for cloakrooms (3000mm x 500mm)	nr	2		
11.	TRANSPORT COST TO PRINCE ALBERT	Sum	1		
SUB TOTAL					
10% CONTIGENCY					
VAT 15%					
GRAND TOTAL					

DECLARATION

I/we, the undersigned, do hereby declare that these are the properly priced Bills of Quantities forming part C2.2 of this Contract Document upon which my/our tender for **TENDER NO. 102/2026:** has been based.

Signed..... Date.....
Name..... Position.....
Tenderer

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR
PRINCE ALBERT MUNICIPALITY

Part C3: Scope of Work

C3.1 Description of the Works

Clause	Topic	Details
C3.1.1	Employer's objectives	The Employer's objectives include the following: i. The contractor shall design, manufacture, supply, deliver, install and commission a complete prefabricated modular ablution facility constructed using a panelised system (Nu-Tec / Chromadek insulated panels or equivalent). ii. The unit must be delivered as a fully operational turnkey facility, compliant with all relevant SANS standards and National Building Regulations. iii. The facility shall be installed at the Prince Albert Netball Courts, on the corner of Voor – and – Buitekant Street, Prince Albert, 6930 – GPS coordinates -33.210795, 22.026660
C3.1.2	Labour Intensive Works	Labour-intensive works comprise the activities described in the Labour-Intensive Particular Specification (PS-LI). Such works shall be constructed/maintained using Targeted Labour who are temporarily employed in terms of this scope of work.
C3.1.3	Labour Intensive competencies of supervisory and management staff	Contractors shall only engage supervisory and management staff in labour-intensive works that have completed the required skills programmes prescribed in PS-LI.
C3.1.4	Overview of the works	This contract covers the supply, delivery and commission of a new nu-tec ablution facility at the Netball Courts, Prince Albert.
C3.1.5	Extent of the works	The works to be constructed under this contract include, but is not limited to, that which is shown on the drawings or as directed from time to time by the Project Manger and include the following main activities: a) Site establishment b) Supply, delivery and commissioning of a pre-manufactured ablution facility as per the building plan provided The Scope of Work provided above is not necessarily complete and further details are provided in the Bill of Quantities and Drawings.
C3.1.6	Location of the works and access	The site of the works is located in the town of Prince Albert (Sydwell Williams Centre) in the Prince Albert Local Municipality. A Locality plan is included under <i>Part C4: Site Information</i>.

C3.2 Engineering

Clause	Topic	Details
C3.2.1	Design	Works designed by, per design stage:
		Concept, feasibility and overall process
		Employer
		Final design to approved for construction stage
		Contractor
		Temporary works
		Contractor
		Preparation of as built drawings
		Contractor
C3.2.2	Employer's design	The Employer's design is contained in the Tender Documentation and Drawings. Amendments to the design, if necessary, will be issued during the construction phase.
C3.2.3	Design brief	The Contractor shall be responsible for designing the entire ablution facility as per the building plan or as agreed by both parties before commencement of the manufacturing of the facility.

C3.3 Procurement

Clause	Topic	Details
C3.3.1	Preferential procurement procedures	The procurement of goods and services should cater for the engagement of local SMME sub-contractors, local suppliers and manufacturers, where relevant and practical. This will provide opportunities for local economic development of smaller businesses to increase their share in public sector procurement.
C3.3.2	Subcontractors (non-targeted)	The Contractor shall not subcontract more than 25% of the value of the contract to subcontractors that do not have an equal or higher B-BBEE status level than the Contractor, unless such subcontractors are exempted micro enterprises that can demonstrate to the satisfaction of the Project manager that they have the capability and ability to execute the subcontracted works. Where monetary allowances for provisional sums or prime cost items have been provided in the Bills of Quantities, and where the work is to be executed/supplied by subcontractors/suppliers, then the following selection process shall be followed in respect of the required subcontractors/suppliers: - The Contractor shall invite three quotations from suitably qualified sub-contractors/suppliers, the selection of which shall be in consultation with, and to the approval of the Project manager, for the required work or items. - The evaluation of the quotations received must include a preference points system as described in the Tender Data
C3.3.3	Attendance subcontractors on	Approval given in terms of subcontracting shall not relieve the Contractor of any responsibility, duty or obligation imposed upon him by the Contract, and the Contractor shall in particular be and remain solely liable and responsible for all acts, omissions, negligence or breaches of contract on the part of the assignee or any of his employees, and for all acts, omissions or negligence of any subcontractor or any of his employees.
C3.3.4	Local Labour	It is the intention that this contract should make the maximum possible use of the local labour force which is at present underemployed. To this end it will be expected of the Contractor to limit the use of non-local employees to key personnel only and to employ and train local labour on this contract. A minimum of 100% of the unskilled labour force must be procured from the local community in which the project is undertaken.

C3.4 Construction

Clause	Topic	Details	
C3.4.2	Particular Specifications	The following particular specifications shall apply to this contract and are Annexures to the Scope of Works:	
		Specification	Description
		N/A	N/A
C3.4.3	Variations and Additions to the Standard and the Particular Specifications	Variations and additions to the Standard Specifications are listed in the Annexures to the Scope of Works as Works/Project Specifications.	
C3.4.4	Known services	Existing services are indicated on the drawings or wayleaves issued by service authorities. The Contractor shall acquaint himself with all existing services. Under no circumstances shall the Contractor alter or in any way interfere with the existing works or underground services unless authorised by the Project manager.	
C3.4.5	Damage to services	The Contractor shall be responsible for any damage to such existing services and works in the execution of this contract and shall reimburse the Employer, authority or the owner concerned for any repairs required and for damages. Damage that occurs to unknown services during construction will be paid for by the Employer.	
C3.4.6	Reinstatement of services and structures damaged during construction	The Contractor shall inform the Project manager immediately when a service or structure is damaged. The extent of the damage and a proposal on how to reinstate the service or structure shall be submitted to the Project manager on a sketch with dimensions and time frames.	
C3.4.7	Services and facilities provided by the employer		
C3.4.7.1	Water and Electricity Supply	The Contractor shall make his own arrangements with the Municipality for the necessary connections and additional reticulation, the cost, if any, of which will be for the Contractors account. Water and electricity shall be used sparingly.	
C3.4.8	Facilities provided by the Contractor	The Contractor shall provide, maintain and remove his own facilities to the satisfaction of the Project manager. The Contractor shall provide the area around his office, stores and sheds (i.e. the “Camp”) with adequate security fences and security personnel to ensure that unauthorised persons do not enter the camp area.	
C3.4.8.1	Location of Contractors Camp Site	The Contractor may locate his site offices on suitable/ assigned Municipal property or an alternative site selected by the Contractor subject to written approval of the Employer.	
C3.4.8.2	Housing	No housing is available nor shall be allowed on site for the Contractor’s employees. It is the Contractor’s responsibility to find suitable accommodation for his employees and transport them to and from the site.	

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR PRINCE ALBERT MUNICIPALITY

Clause	Topic	Details
C3.4.9	Facilities for the Project manager	
C3.4.9.1	Site instruction book and Site diary	The Contractor shall keep an A4 triplicate book for site instructions on the Site at all times and provide a Site Diary for daily completion by the Contractor.
C3.4.11	Other facilities and services	
C3.4.11.1	Waste Disposal	The Contractor shall make his own arrangements for solid and liquid waste disposal. Disposal will take place at an approved Site.
C3.4.11.2	Telephone Facilities	The Contractor shall be responsible for arranging his own telephone facilities and shall be responsible for all costs relating thereto.
C3.4.11.3	Ablution Facilities	Ablution facilities are available on site. The facilities must be maintained in a clean and sanitary condition by the Contractor for the duration of the contract. The facilities must be returned to the Employer in its original state upon completion of the works.
C3.4.12	Notice boards, signs and barricades	All notices, signs and barricades may be used only if approved by the Employer's. The Contractor shall be responsible for their supply, erection, maintenance and ultimate removal and shall make provision for this in his tendered rates.
C3.4.14	Alterations, additions, extensions and modifications to existing works	The Contractor shall prior to commencement of construction works in any particular area satisfy himself that the dimensional accuracy, alignment, levels and setting out of existing structures or components thereof are compatible with the proposed works and shall notify the Project manager of any areas of dissatisfaction.
C3.4.15	Wayleaves, Permissions and Permits	The Contractor shall be responsible for obtaining all of the necessary wayleaves, permissions or permits applicable to working near any existing services or other infrastructure on Site from the relevant service authorities.

C3.6.1: WORKS/PROJECT SPECIFICATIONS:

3.6.1 Dimensions and Layout

- i. Overall size: 12 000mm (L) × 4 000mm (W)
- ii. Layout must align with the draft plan:
 - a) 6 toilets (3 per side)
 - b) 2 cloakrooms
 - c) 4 showers (2 per side)
 - d) Disabled toilet in the middle.
 - e) Central access and circulation.

All measurements must be verified on site prior to fabrication.

3.6.2 Structural System (modular panel system)

3.6.2.1 Chassis and Base Support

- i. Galvanised prefabricated steel chassis (lip channel, welded construction)
- ii. Minimum load bearing capacity: 250 kg/m²

Supported on:

- i. Adjustable jacks or
- ii. Concrete support pads (minimum 400mm × 400mm × 50mm)

(Note: unit must be securely anchored to foundation).

3.6.2.1 Floor construction

- i. 18mm OSB3 structural floor board (SANS compliant)
- ii. Treated against moisture, fungi, and insects.

Final finish:

- i. Non-slip ceramic tiles (preferred for ablutions) OR 2mm heavy-duty vinyl sheeting

Mandatory:

- ii. Waterproofing layer in all wet areas
- iii. Floor falls to drainage points

3.6.3 Wall Panel System

3.6.3.1 Panel type:

- i. Chromadek steel cladding (internal & external)
- ii. Polyurethane insulated core (40mm thick)
- iii. Panel Properties:
- iv. Thickness: 40mm
- v. Density: ±36kg/m³
- vi. Thermal conductivity: ±0.022 W/mK
- vii. Interlocking panel system

Panels must:

-
- i. Be mechanically fixed to prevent uplift
 - ii. Be watertight and weather resistant

3.6.4 Roof Construction

Roof system:

- i. Insulated panel roof with IBR sheeting finish

Material:

- ii. Galvanised Chromadek sheeting (0.5mm)

Insulation:

- iii. Minimum 40mm polyurethane core

Roof pitch:

- iv. Minimum 6°

Include:

- v. Gutters and downpipes
- vi. Proper stormwater discharge

3.6.5 Ceiling

- i. Integrated ceiling panel (part of composite roof system)
- ii. Minimum internal height: 2400mm

3.6.6 Doors

External Doors:

- i. Insulated panel doors (40mm thick)
- ii. Aluminium frames with rubber seals
- iii. Heavy-duty hinges

Fitted with:

- i. 5-lever lock system
- ii. Stainless steel strike plate
- iii. Chrome handles

Internal Doors:

- i. Moisture-resistant doors for toilets and showers

Additional Security:

- ii. Steel security gate at main entrance (950mm × 2100mm)

3.6.7 Windows

- i. Aluminium framed windows (natural anodised finish)

Glazing:

- ii. Clear float glass (cloakrooms)
- iii. Obscure/frosted glass (toilets and showers)

Typical sizes:

Cloakrooms 1200mm × 1200mm

Toilets and showers 600mm × 600mm

Security:

- i. Burglar proofing (diamond mesh) on all windows and openings

3.6.8 Plumbing and sanitation

Water Supply:

- ii. 22mm piping (SANS compliant)

Fixtures:

Toilets:

- i. Ceramic close-coupled cistern units
- ii. 9L capacity (SANS compliant)

Basins:

- i. White porcelain basins with pedestal with taps and accessories.

Showers:

- ii. Water-efficient shower heads

Pipe work:

- iii. 110mm PVC (black water)
- iv. 50mm PVC (grey water)

Geyser:

- i. Kwikot or equivalent approved system

Scope:

- ii. Full internal installation
- iii. Connection to municipal sewer and water points (by contractor)

3.6.9 Electrical Installation

Compliance: SANS 10142 (220V)

Components:

- i. Distribution Board (internal & external)
- ii. LED lighting
- iii. Light switches and plug points
- iv. Isolators and circuit breakers

Certification:

- i. Certificate of Compliance (COC) mandatory

3.6.9.1 Internal Fixtures

Mirrors:

- ii. 300mm × 300mm silvered glass
- iii. Benches in cloakrooms

3.6.10 Access and Compliance

Steel ramp:

- i. Wheelchair compliant (max gradient 1:12)

- ii. Handrail included
- iii. Steps with non-slip finish

3.6.11 Finishes

Internal:

- i. Smooth, washable surfaces
- ii. Moisture-resistant coating

External:

- i. Chromadek finish (no additional painting required unless specified)

3.6.12 Installation

The contractor shall:

- ii. Deliver and place unit
- iii. Secure to foundation
- iv. Connect all services
- v. Test and commission

3.6.13 Compliance

The facility must comply with:

- i. SANS building standards
- ii. National Building Regulations
- iii. Occupational Health and Safety Act.

PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

SUPPLY, DELIVERY AND COMMISSIONING OF A PREFABRICATED NU-TEC / MODULAR ABLUTION FACILITY FOR
PRINCE ALBERT MUNICIPALITY

Part C4: Site Information

C4.1 Description of the Site and Access

C4.1.1: Location

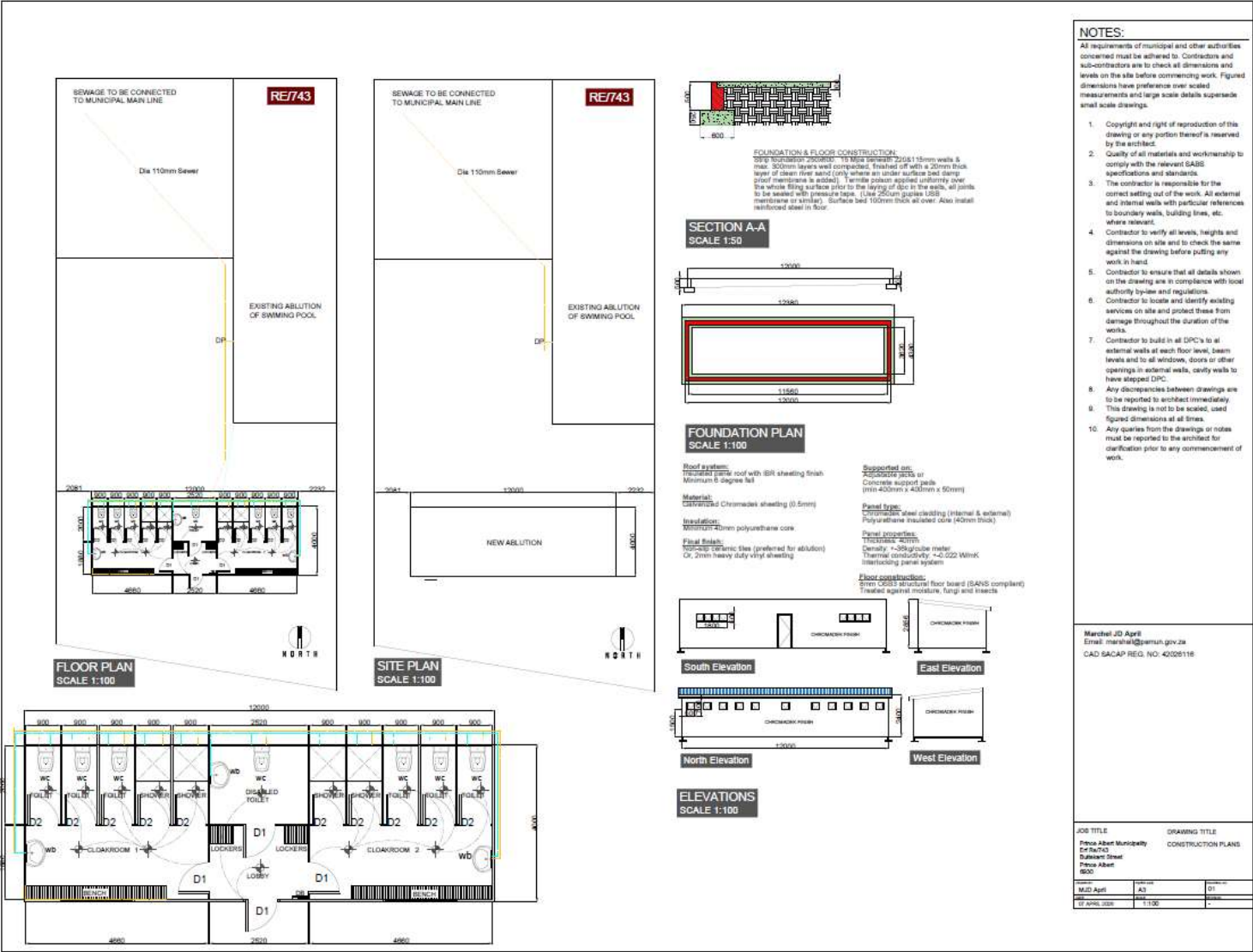
The Prince Albert Local Municipality is a Category B municipality located within the Central Karoo District in the Western Cape Province. It is the smallest of the three municipalities that make up the district, though it accounts for a quarter of its geographical area. The Municipality provides services to Leeu Gamka, Prince Albert Road, Klaarstroom and Prince Albert.

The Sports Facility is located in North-end of Prince Albert town, Sydwell Williams Centre, Buitekant Street shown on the Locality Map below:



Images courtesy of Cape Farm Mapper and Google Maps

C4.2.1: Layout Drawing



PRINCE ALBERT LOCAL MUNICIPALITY

Tender No.: 102/2026

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