

2024/2025



ANNUAL REPORT



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2022-2027 PRINCE ALBERT MUNICIPALITY'S

VISION

Prince Albert, an area characterised by high quality of living and service delivery.

MISSION

To enable all stakeholders and sectors in the municipal space to add value to the community, whether intellectual, social, economical, etc in order to ensure high quality of living and service delivery fostering citizen centric ownership.

VALUES

The value system of Prince Albert Municipality describes the relationship between people within the municipality as well as the relationship between the Municipality and its customers. This involves a description of all practices applied and the values placed on certain principles.

DEVELOPMENT STRATEGY

To ensure a sustainable Prince Albert, where all sectors is aligned for the betterment and benefit of the municipal area as a whole. To create an enabling environment for the inhabitants of Prince Albert towards guaranteed job opportunities and thus a better livelihood and citizen satisfaction.

2022-2027 PRINCE ALBERT MUNICIPALITY'S

STRATEGIC OBJECTIVES

- | | |
|-----------------------|---|
| Strategic Objective 1 | To promote sustainable integrated development through social and spatial integration that eradicates the apartheid legacy |
| Strategic Objective 2 | To stimulate, strengthen and improve the economy for sustainable growth |
| Strategic Objective 3 | To promote the general standard of living |
| Strategic Objective 4 | To provide quality, affordable and sustainable services on an equitable basis |
| Strategic Objective 5 | To maintain financial viability & sustainability through prudent expenditure, and sound financial systems |
| Strategic Objective 6 | To commit to the continuous improvement of human skills and resources to deliver effective services |
| Strategic Objective 7 | To enhance participatory democracy |

ABOUT THIS ANNUAL REPORT

Prince Albert Municipality is established as a Category B Municipality in terms of the Constitution of the Republic of South Africa, 1996 (“the Constitution”). As a Category B Municipality, we share municipal executive and legislative authority within our jurisdiction with the Central Karoo District Municipality (“CKDM”), which is the Category C Municipality for our area.

The statutory process for compiling the Annual Report is outlined in the table below. Ideally, this process begins in July of each year with the initial drafting of the Annual Report and continues until the end of March of the following calendar year, when Council formally adopts the Annual Report together with the Oversight Report.

STATUTORY ANNUAL REPORT PROCESS		
REFERENCE	ACTIVITY	TIMEFRAME
1	Consideration of the next financial year’s Budget and IDP process plan. Except for the legislative content, the process plan should confirm in-year reporting formats to ensure that reporting and monitoring feeds seamlessly into the Annual Report process at the end of the Budget/IDP implementation period.	July
2	Implementation and monitoring of approved Budget and IDP commences (in-year financial reporting through the Service Delivery and Budget Implementation Plan).	July
3	Finalisation of the Fourth Quarter Financial and Non-Financial Performance Assessment Report as required by Section 52(d) of the Local Government: Municipal Finance Management Act, No. 56 of 2003.	July
4	Submission of the Draft Annual Financial Statements and Draft Annual Performance Report to the Auditor-General.	August
5	Draft Annual Performance Report to be utilized as input to the Integrated Development Planning Analysis Phase.	October
6	The Executive Mayor tables the Draft Annual Report and Audited Financial Statements and Annual Performance Report to Council, coupled with the Auditor-General’s Draft Management Letter.	January
7	The Draft Annual Report is publicised to invite the public to provide their inputs into the Annual Report and is submitted to the relevant Provincial Department.	February

STATUTORY ANNUAL REPORT PROCESS		
REFERENCE	ACTIVITY	TIMEFRAME
8	The Oversight Committee assesses the Draft Annual Report and develops an Oversight Report based on the Draft Annual Report containing the Council's comments.	March
9	The Oversight Report is submitted to Council for consideration and adoption.	March
10	The Oversight Report is submitted to the relevant Provincial Departments within seven days following the adoption of the Oversight Report by the Council.	March
11	Commencement of the Draft Integrated Development Plan and Budget for the next financial year. The Annual Report and Oversight Report may be used as input and baseline for the development of these two strategic instruments.	March

This Annual Report has been prepared in accordance with the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003), and the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), and covers the Municipality's performance for the **2024/2025** financial year.

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CHAPTER 1: INTRODUCTION AND OVERVIEW

COMPONENT A: EXECUTIVE MAYOR'S FOREWORD

1.1 EXECUTIVE MAYOR'S FOREWORD



I present our Annual Report for the 2024/25 financial year with both pride in our achievements and honest acknowledgment of where we fell short.

The permanent appointment of Municipal Manager, Adv Thys Giliomee, in April 2025 brought stability after a difficult period. Together with our Chief Financial Officer appointed in 2024 and strengthened technical capacity, we started to rebuild our administrative foundation. The temporary loss and subsequent return of Mr Zolile Nongene as Director, Technical Services, reminded us that experienced, committed leadership cannot be replaced easily.

Water security drove our key investments. Leeu-Gamka's Phase 2 water upgrade delivered a new one megalitre reservoir. In Prince Albert, we refurbished existing boreholes, added two more, and replaced 11km of aging UPVC pipes with durable HDPE infrastructure. Our new telemetry system provides real-time monitoring.

We completed 9.33km of road slurry work in Prince Albert and installed 12 high mast lights across all three towns, improving community safety. In Prince Albert, Church Street received a new pavement as part of a two-year project. Solar systems at our new office building and traffic department helped ensure uninterrupted service and reduced operational costs.

Environmental responsibility guided our installation of monitoring boreholes and a fire extinguisher system at the Prince Albert landfill site. With the support of the Western Cape Government, we implemented recycling projects in our three towns, supporting community members to establish their own private recycling companies. While some are performing better than others, this initiative demonstrates our commitment to both environmental sustainability and local economic empowerment.

We secured community assets by refurbishing and securing irrigation infrastructure at the Odendaal sports field and the Prince Albert Family Park and added a tipper truck to enhance service capacity.

Our audit finding regressed this year. This is unacceptable. After working toward another unqualified audit, this backward step is particularly painful. We have identified remediation areas and are implementing corrective measures. Good governance is not negotiable and our community deserves better.

My thanks to the Municipal Manager, the management team and all municipal staff for their hard work and dedication. To ward committees and community members who hold us accountable - your engagement strengthens our work. To my fellow Council members - thank you for your oversight and commitment.

Prince Albert Municipality remains among South Africa's most financially sustainable municipalities. With renewed institutional stability and continued infrastructure investment, we are positioned to serve our community effectively.

Linda Jaquet
Executive Mayor

COMPONENT B: EXECUTIVE SUMMARY

1.2 MUNICIPAL MANAGER'S OVERVIEW



It is my privilege to present the 2024/2025 Annual Report for the Prince Albert Local Municipality. This report reflects the Municipality's commitment to transparent governance, sound financial management, sustainable service delivery and to the strategic priorities outlined in our Integrated Development Plan (IDP) 2022–2027.

During the year under review, the Municipality maintained its efforts toward achieving improved quality of life for all residents of Prince Albert, Klaarstroom, Leeu-Gamka, Prince Albert Road and the adjoining rural areas. Our vision remains to create a municipality characterised by excellence in service delivery, financial sustainability and inclusive local development.

Service Delivery Highlights (2024/2025)

Despite our status as one of the smallest municipalities in the Western Cape, we continued to prioritise essential infrastructure, good governance and service performance:

- **Water security and infrastructure** - ongoing improvements in water supply management and borehole maintenance ensured greater reliability of bulk and municipal water systems.
- **Infrastructure upgrades** - targeted road maintenance and high-mast lighting projects expanded community safety and accessibility.
- **Operational technology and equipment** - investment in specialised vehicles and service tools improved service performance in waste management, electrical services and water operations.
- **Governance and public participation** - continued engagement and quarterly reporting ensured compliance with legislative requirements and improved public participation.

These achievements were driven by dedicated staff, councillors, and community partners. Many targets were met under challenging circumstances, reflecting the commitment of municipal leadership and personnel.

Key Challenges and Strategic Focus

The 2024/2025 year were not without significant challenges:

- **Leadership transition and capacity constraints** - during the reporting period, the Municipality experienced changes in senior management. The contract of the former Municipal Manager was terminated in October 2024, followed by the appointment of acting municipal managers; key director positions also remained in transition at various points in the year. These leadership gaps affected strategic continuity and administrative stability.
- **Vacancies and recruitment challenges** - key posts such as Director of Corporate and Community Services were vacant for extended periods due to recruitment delays. This impacted long-term planning and the alignment of departmental goals with broader municipal strategies.
- **Performance indicators and audit processes** - the municipality's internal governance systems, oversight and performance reporting, were areas where enhanced consistency and compliance are needed.

Financial Management and Auditor-General Outcome (2024/2025)

For the 2024/2025 financial year, the Prince Albert Local Municipality continued to uphold financial reporting standards and legislative compliance. According to provincial audit summaries and the Auditor-General of South Africa (AGSA) national report, the Municipality received a qualified audit opinion with findings. This reflects that while the Annual Financial Statements were materially reliable and in accordance with generally recognised accounting practices, there were specific issues identified during the audit that require attention and corrective action.

The AGSA emphasised the importance of compliance and consistent improvement in internal controls and performance reporting.

Looking Ahead

As we embark on the 2025/2026 financial year, the Municipality is prioritising the following strategic actions:

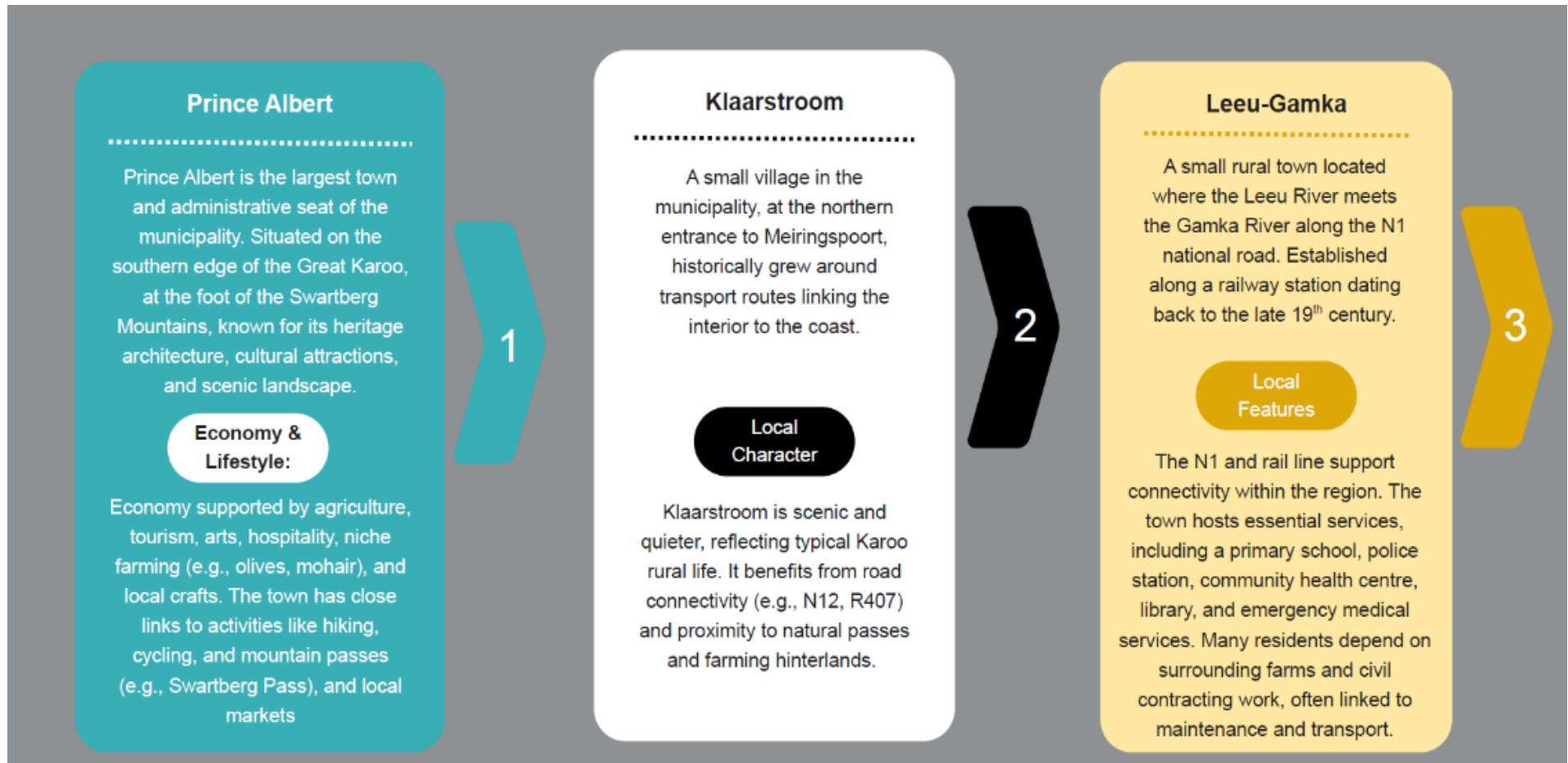
- Fill critical leadership and management positions to strengthen institutional capacity.
- Implement actions to address audit findings and enhance compliance with legislative performance reporting requirements.
- Continue infrastructure development, improved water security initiatives, electricity security and waste management.
- Strengthen financial sustainability models while expanding local economic development opportunities.

I extend my sincere appreciation to the Mayor and Council, the municipal workforce, and the community of Prince Albert for their ongoing partnership in building a responsive, resilient and forward-looking local government.

Matthys Giliomee

MUNICIPAL MANAGER

1.3 MUNICIPAL OVERVIEW



1.3.1 DEMOGRAPHICS AND SOCIO-ECONOMIC OVERVIEW

The demographics and socio-economic status are deemed as one of the most critical realities in determining the optimal allocation of resources between the various municipal wards and across the population in the area, and must be directed in a manner that provides for and assures sustainable growth and equity in the greater municipal area.

The socio-economic data compliments and informs the Integrated Development Plan (“IDP”) of the Municipality, to ensure effective allocation and optimal use of scarce resources, improved service delivery, investor attractions, and strengthening democratic values.

Municipal Wards

Four wards, one community – serving towns, farms and neighbourhoods across the Karoo.

Prince Albert Municipality is divided into four wards, each encompassing distinct towns, farming areas and residential communities — from Leeu Gamka and Klaarstroom to the northern and southern sections of Prince Albert. This structure ensures that every part of the municipality is properly represented and served.

Each ward is supported by an active ward committee, elected by the community to assist and advise the ward councillor. Ward committees play a key role in distributing information, mobilising community involvement and promoting citizen participation in local governance.

Ward committees are elected by the residents they serve. Each committee may have up to ten members, with strong representation of women. The ward councillor acts as the chairperson of the committee. While ward committees do not hold formal decision-making powers, they advise the ward councillor, make submissions to Council and play an important role in shaping the Municipality's Integrated Development Plan (IDP).

Prince Albert Municipality views the organisations as a strategic and essential partnerships between the Municipal Council, the Administration and the residents of our beautiful area, where possible can be achieved through hard work and commitment.

The figure below illustrates the Municipal Wards and provides a synopsis of the areas covered:

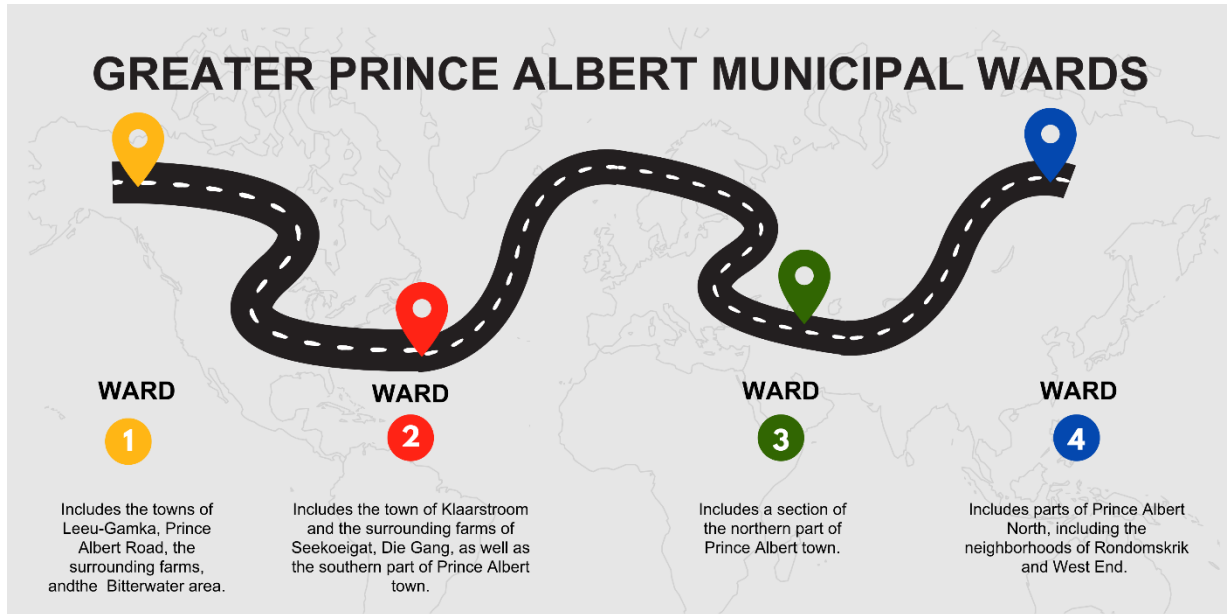


Figure 1 - Ward Demarcation

As part of the integrated development planning process of the Municipality, each ward has identified various service delivery and community development needs, these priorities are linked to the strategic objectives of the organisation.

The section below provides an overview of the development priorities per ward:

<p style="text-align: center;">WARD 1</p> <ul style="list-style-type: none"> ○ Infrastructure: Upgrading of roads, stormwater systems, and sanitation facilities. ○ Housing: Implementation of low-cost housing projects to address accommodation needs. ○ Services: Improvement of water quality and electricity supply, including the installations of street lighting. ○ Economic Development: Support for local businesses and agricultural initiatives to boost employment and economic growth. 	<p style="text-align: center;">WARD 2</p> <ul style="list-style-type: none"> ○ Water and Sanitation: Enhancing water storage capacity and upgrading sewage systems. ○ Infrastructure: Paving of roads and improvement of transportation networks. ○ Community Services: Establishment of educational and recreational facilities, including libraries and sports amenities.
<p style="text-align: center;">WARD 3</p> <ul style="list-style-type: none"> ○ Housing: Addressing the demand for affordable housing options. ○ Infrastructure: Maintenance and upgrading of existing roads and public utilities. ○ Social Services: Expansion of educational and healthcare services to meet community needs. 	<p style="text-align: center;">WARD 4</p> <ul style="list-style-type: none"> ○ Infrastructure: Improvement of road networks and public transportation. ○ Housing: Development of new housing projects to accommodate population growth. ○ Community Services: Enhancement of public spaces, including parks and community centres.

The table below provides an overview of the SWOT analysis of the area per ward:

SWOT	WARD 1	WARD 2	WARD 3	WARD 4
STRENGTHS	<ul style="list-style-type: none"> ○ Situated along the N1 ○ Available land ○ Clean air ○ Agriculture – game farming ○ Available labour 	<ul style="list-style-type: none"> ○ Beautiful environment ○ Rich cultural heritage ○ Attractive tourist destination ○ Intellectual capacity ○ Export fruit and wine ○ Clean air ○ Swartberg Pass ○ Situated along N12 (Klaarstroom) 	<ul style="list-style-type: none"> ○ Sound infrastructure ○ POP Centre ○ Available labour ○ Potential for cultural tourism ○ Open space ○ Business development potential 	<ul style="list-style-type: none"> ○ Access Centre ○ Open spaces ○ Available labour ○ Potential for cultural tourism ○ Business development potential ○ Cultural heritage (PA South)
WEAKNESSES	<ul style="list-style-type: none"> ○ Water scarcity and poor quality ○ Skills shortage ○ Poor infrastructure ○ Bucket system ○ Unemployment ○ Drug Abuse ○ Lack of crèche in Bitterwater ○ Lack of church and business premises ○ Industrial area not developed ○ Low literacy levels ○ Limited job opportunities ○ No secondary school ○ No further education facility ○ Limited access to government services 	<ul style="list-style-type: none"> ○ Street children ○ Aged infrastructure ○ Fire truck needed at Klaarstroom ○ Firefighting capacity to be improved ○ Lack of storm water system ○ Areas not disabled friendly ○ Lack of street lighting ○ Klaarstroom isolated from government / municipal services 	<ul style="list-style-type: none"> ○ Street Children ○ Skills shortage ○ Poor infrastructure ○ Unemployment ○ Drug Abuse ○ Lack of crèches ○ Lack of church and business premises ○ Low literacy levels ○ Limited job opportunities ○ No further education facility ○ Community Safety Challenges ○ Limited skills base ○ Lack of ATMs 	<ul style="list-style-type: none"> ○ Street children ○ Skills shortage ○ Limited water – drought ○ Substance abuse ○ Unemployment ○ Lack of business and church premises ○ Limited job opportunities ○ Community safety challenges ○ Limited skills base ○ No further education facilities ○ Lack of ATMs

SWOT	WARD 1	WARD 2	WARD 3	WARD 4
	<ul style="list-style-type: none"> o Lack o High road accident risk o Upgrading of Transnet area to acceptable standard 			
OPPORTUNITIES	<ul style="list-style-type: none"> o Skills training o Developing tourist and road support infrastructure along N1 o SMME development o Emerging farming support o Develop industrial area 	<ul style="list-style-type: none"> o Skills training o SMME development o Develop tourism node and destination marketing initiatives o Skilled retirees to support community and municipality o Emerging farming support 	<ul style="list-style-type: none"> o Skills training o SMME development o Emerging farming support o Establishment of FET facility o Establishing recreation facilities 	<ul style="list-style-type: none"> o Skills training o SMME development o Emerging farming support o Establishment of FET facility
THREATS	<ul style="list-style-type: none"> o Teenage pregnancies o Substance abuse o Skills shortage o Drought o Fracking o Uranium mining 	<ul style="list-style-type: none"> o Teenage pregnancies o Substance abuse o Drought o Aged infrastructure o Fracking and uranium mining o Early school drop outs o Poor management of landfill sites 	<ul style="list-style-type: none"> o Teenage pregnancies o Substance abuse o Unlicensed shebeens o Skills shortage o Drought o Early school drop outs 	<ul style="list-style-type: none"> o Teenage pregnancies o Substance abuse o Unlicensed shebeens o Skills shortage o Drought o Early school drop outs

Table 1 - Ward-Based SWOT Analysis

Below is a socio-economic profile of Prince Albert Local Municipality (which includes Prince Albert, Klaarstroom and Leeu-Gamka) *based on the most recent Statistics South Africa (Stats SA) 2022 Census data. When specific town-level Stats SA data (e.g., Klaarstroom or Leeu-Gamka main place breakdown) is unavailable at municipal level, broader municipal patterns are noted.

DEMOGRAPHICS

Overall Municipal Population (2022)

Prince Albert Local Municipality has 17, 836 people in 2022, up from 13, 136 in 2011. The population growth from 2011-2022 was 3.0% per year, and its density is very low (about 1.8 persons/km²), characteristics of rural areas.

Age Structure

- 0-14 years: 28.8%
- 15-64 years (working age): 64.7%
- 65+ years: 6.4%

Sex Ratio

There are 92.3 males per 100 females – indicative of a slightly higher share of females than males.

Race and Language

- Coloured: 89.5%
- White: 7.0%
- Black African: 1.7%
- Indian/Asian: 0.1%
- Other: 1.7%
- First Language: Afrikaans – 93.5% followed by English – 3.6%

The municipal demographic profile remains representative, since the towns of Klaarstroom and Leeu-Gamka are sub-populations of the same overall community.

ECONOMY AND LABOUR

Employment

Employment is heavily concentrated in agriculture, tourism, and basic services (government, retail, and community service sectors).

Income Levels

Median annual household income in the area is very low (around R15, 000).

EDUCATION AND SKILLS

Attendance at an educational institution (5-24 years)

- Yes: 3, 636 (61,4%)
- No: 2, 290 (38.6%)

Highest level of education (20+ years)

- No Schooling: 525 (5.0%)
- Some Primary: 1, 701 (16.3%)
- Completed Primary: 724 (6.9%)
- Some Secondary: 4, 136 (39.5%)
- Grade 12: 2, 651 (25.3%)
- Higher Education: 670 (6.4%)
- Other: 59 (0.6%)

Note: Stats SA national publications suggest rural municipalities like Prince Albert have lower tertiary education attainment compared to urban municipalities, consistent with educational patterns and provincial reporting.

HOUSEHOLD AND SERVICES

Households:

- Formal Dwelling: 4, 670 (98.1%)
- Traditional Dwelling: 13 (0.3%)
- Informal Dwelling: 76 (1.6%)
- Other: 2 (0.0%)

The average household size equates to 3.7 persons.

Dwelling and Services:

- Formal dwellings: 98%
- Piped water inside dwelling: 88%
- Flush toilets connected to sewerage: 97%
- Electricity for lighting: 97%
- Weekly refuse removal: 90%

These figures shows relatively high basic service access compared to other rural municipalities.

The population structure is relatively young, with around two-thirds of residents of working age, but with high dependency ratios. Educational attainment remains modest: most adults have some secondary schooling, while tertiary education levels are low compared to provincial averages.

Economically, the municipality faces significant challenges. Employment levels are low and incomes are very modest, reflecting reliance on agriculture, tourism, and seasonal work. Poverty levels are high, despite gradual improvements over time. Income inequality remains pronounced.

In contrast to its economic constraints, Prince Albert Local Municipality performs relatively well in basic service delivery. The vast majority of households live in formal dwellings and have access to electricity, piped water, sanitation, and refuse removal, which is strong for a rural Karoo municipality.

Town-level Census 2022 data for Klaarstroom and Leeu-Gamka is not yet fully available; however, broader municipal patterns align with earlier Census findings showing small, close-knit communities with limited economic opportunities but comparatively good access to basic services.

Overall, the Census data showcases that the municipality presents a profile of strong basic infrastructure and social cohesion, but persistent poverty, low-income levels, and limited economic diversification remain its key development challenges.

1.3.2 SERVICE DELIVERY OVERVIEW

One of the cornerstone objectives of local government is to ensure the sustainable provision of services to communities. The basic services provided to residents of the Greater Prince Albert Municipal area include electricity, water, sanitation, and refuse removal. Other municipal services will be reported on later in the Annual Report.

1.3.2.1 BASIC SERVICES DELIVERY PERFORMANCE HIGHLIGHTS

The following table reflects the basic service delivery performance highlights for the reporting financial year.

HIGHLIGHTS	DESCRIPTION
Successful drought management	Continuous and additional measures were put in place to increase the efficiency of water supply. Water contingency plan as well as Joint Management teams has since been established to ensure better and proper management of water sources in the area.
Improvement of water security	Equipping of boreholes to improve water security, installation of telemetry and well as well as feasibility studies for the construction of 50 ML raw water dams has been completed.
Groundwater Management	Successful trail of Artificial Recharge of the Underground resource has been completed and tested.
Improved efficiency on refuse removal	Refuse removal are conducted once a week in the respective and designated areas with 98% of households receiving a kerbside collection service.
Improved efficiency of illegal dumping removal	A dedicated team has been allocated to address illegal dumping. A new backhoe Loader (TLB) and 10 cubes Tipper Truck to aid with clean-up of transfer stations and hotspots has been purchased. All the illegal and transfer stations are being cleaned on Monday's and Fridays on weekly basis.
Water resilience	The Municipality have implemented water resilience measures throughout the Greater Prince Albert Municipal Area through increased awareness and optimising efficiency of operations. Water levels are being communicated to the community on weekly basis as well as the notices of using water wisely and sparingly are being shared of municipal social media and on group WhatsApp.
Maintenance of road infrastructure	Large Scale Slurry seal of flexible paved road surfaces was undertaken during the 2023/2024 and 2024/25 financial year and to be implemented as a multi-year project to improve riding quality of municipal access and residential roads in Prince Albert.

HIGHLIGHTS	DESCRIPTION
Improve Green & Blue Drop Scores	<p>Developed compliance documentation namely:</p> <ul style="list-style-type: none"> ○ Waste/Water Risk Abatement Plan. ○ Water Safety Plan. ○ Conducted Process Audits at all Water & Waste Water Treatment Plants. ○ Water Master Plan ○ Water Services Development Plan ○ Sanitation Master Plan. ○ Monthly water/Waste water sampling ○ Registration of plants and process controllers ○ Allocation of budget for operation and maintenance of plants
Improve Access Control at Landfill	<p>Landfill Site's General Worker and Gate Controller appointed at Prince Albert WDF.</p>
Optimise Landfill operations at the respective disposal facilities	<p>Procurement of New Yellow fleet consisting of a 4 m³ Front End Loader and 10m³ Tipper Truck through MIG Funding to improve operational efficiency at all 3 Disposal Facilities and been completed and the machinery are already in operation.</p>
Upgrading of Stormwater Infrastructure	<p>Conducted maintenance on ageing gabion stormwater embankments and compiled a Maintenance Management Plan for the Open Channel watercourse running along Leeu-Gamka: Aster and Pepper Street.</p>
Construction of New Sidewalks	<p>Construction of New bevel paved Sidewalks in Gousblom and Poffadder in Leeu-Gamka. Construction of Side walk in Church Street, Prince Albert was also completed from Pastorie street to Luttig Street.</p>
Emergency Loadshedding Relief	<p>Procurement of a new diesel driven stand by generator for the Water Treatment Works in Prince Albert. 11 High Mast Lights has been installed in the Greater Area of Prince Albert.</p> <ul style="list-style-type: none"> ○ Prince Albert has 6 High Mast lights installed ○ Klarastroom has 4 High Mast Lights installed <p>Leeu Gamka has 2 High Mast Lights installed.</p>

HIGHLIGHTS	DESCRIPTION
Regulation and By-Laws	Promulgated a new Integrated Waste Management By-Law which was Gazetted on 8 December 2023.
New Fire hydrant system at Prince Albert Landfill site	To ensure fires at the landfill site is contained in the shortest period possible and use effluent water.
Installed new borehole pump and irrigation system at Prince Albert Family Park	To ensure trees and plants are irrigated in the Park.
Phase 2 of the Thusong Building	Phase 2 of the Thusong Building was completed and all staff relocated to the new offices.

Table 2 - Basic Service Delivery Highlights

1.3.2.2 BASIC SERVICES DELIVERY CHALLENGES

The following table reflects the basic service delivery challenges for the reporting financial year.

CHALLENGE	ACTIONS TO ADDRESS
Ensure quality water provision	<ul style="list-style-type: none"> ○ Continuous training is conducted for the Water Process Controllers ○ Appointment of additional Water Process Controllers for the Greater Prince Albert Municipal Area is at the advance stage. ○ Registration of plant and classification has been completed. ○ Monthly Monitoring of water and waste water are being conducted.
Maintenance of road infrastructure	The pothole repair programme is implemented within budget limitation. A substantial increase of the road maintenance budget is needed to eradicate the backlog of bad road surfaces in a planned and systematic way. Hence, the municipality has started with the program of slurry seal on all damaged routes within the greater area of Prince Albert.
Improve and erect road signage and markings	As part of internal roads maintenance, the municipality has issued a three years tender for slurry seal, which includes the road marking and

CHALLENGE	ACTIONS TO ADDRESS
	signage. Few roads were marked during the year under review.
Improve access control at landfill sites	Two dedicated personnel have since been appointed by the municipality for access control at the landfill site of Prince Albert. There are initiatives such as camera installation and deployment of 24 hours security personnel to the site.
Upgrade electricity network	<p>Budget funding for the replacement of the old electricity network should be sourced to acquire professional expertise to do an analysis of the conditions of all critical assets needed for basic service delivery, and to further developed an asset maintenance and replacement plan.</p> <p>Budget provision should be made on an annual basis for the replacement and/or upgrading of assets in accordance with the asset maintenance and replacement plan.</p> <p>A substantial increase of the electricity budget is needed to improve the network in a planned and systematic way.</p>
Sewerage trucks – high cost of service	<p>Investigate the possibility of connecting the sewerage septic tank to the sanitation network.</p> <p>The investigation report has been conducted and the cost of about R74 million is required for the upgrading of the sewerage network in South End.</p>
Waste Management: Limited air-space of Prince Albert Landfill Site	<p>Recycling facility needed and improved law enforcement on littering.</p> <p>Recycling initiative has been started. All three sites of Prince Albert Municipality have facilities for small scale recycling.</p>
Waste Management: Management and Maintenance and Waste Transfer	The possibility was explored to appoint local upcoming entrepreneurs to assist the municipality

CHALLENGE	ACTIONS TO ADDRESS
Stations in Prince Albert and Leeu-Gamka	<p>with the continuous maintenance of Waste Transfer Stations. The concept yielded no success due to the affordability.</p> <p>The focus of the municipality and community should shift towards recycling. An action plan to institutionalise recycling will be developed and promoted. Community and private sector buy in is crucial for any recycling initiative to succeed.</p> <p>Law enforcement actions on littering and related by-laws will be intensified.</p>
Sewerage Network Reticulation / Frequent Sewage Blockages as a result of network capacity and vandalism. Discharge of foreign objects in sewerage system	<p>Continues education and awareness of Community is indeed required in order to ensure that elements of vandalism are limited in our areas.</p>
Water Network Reticulation / Ageing Asbestos Water Pipes / Water Pipe Burst	<p>Huge Capital investment is needed to systematically replace asbestos water pipes and valves.</p>
Depletion rate of the available airspace in Prince Albert and Leeu-Gamka is a major concern	<p>A feasibility study must be conducted and the process of developing a new alternative centralized site. The municipality is looking at an alternative site that can be used at the potential sites for landfill site.</p>
Service Provider Procurement and Contractor Development	<p>A lack of experience contractors within the municipal areas and incompetence by external service provider has resulted in the termination of the contract for construction of Sport fields in Prince Albert. The municipality is embarking of the process of having suppliers' day, whereby service providers are being assisted and provided with more information on SCM processes.</p>
WULA's and General Authorisations for treated effluent / water usage	<p>Several authorisations and historic water use licenses for facilities and groundwater abstraction remains outstanding on certain facilities. But the</p>

CHALLENGE	ACTIONS TO ADDRESS
	municipality has managed to get most of the facilities registered with BOCMA.
Waste Disposal Permit Conditions	External Audits of the Facilities have resulted in an extremely low compliance scoring for all 3 WDF's.
Vandalism	Critical municipal infrastructure and facilities have seen an increase in vandalism and theft, which leads to service delivery disruptions.
Cemetery space for Klaarstroom and Prince Albert.	The Klaarstroom and Prince Albert cemeteries have about 3-5 years burial space left based on the current burial statistics. The planning process has commenced to establish new cemeteries for Klaarstroom and Prince Albert.

Table 3 - Basic Service Delivery Challenges

Amidst the challenges the Municipality is facing, the Municipality is committed to rendering services to the Greater Prince Albert Municipal Area.

1.3.2.3 PROPORTION OF HOUSEHOLDS WITH ACCESS TO BASIC SERVICES

The following table reflects the proportion of households with access to basic services.

DETAIL	2021/2022 (%)	2022/2023 (%)	2023/2024 (%)	2024/2025 (%)
Electricity service connections	100%	100%	100%	100%
Water - available within 200 m from dwelling	100%	100%	100%	100%
Sanitation - Households with at least VIP service	88.88%	88.88%	88.88%	88.88%
Waste collection - kerbside collection once a week	100%	100%	100%	100%

Table 4 - Households with Minimum Level of Basic Services

1.3.3 FINANCIAL VIABILITY

The Prince Albert Municipality annually reviews its financial sustainability, financial position, and Medium-Term Revenue and Expenditure Framework (MTREF) to ensure the delivery of acceptable levels of municipal services at affordable tariffs.

In this context, Council has initiated a process to develop a long-term financial plan covering the next ten (10) years. This plan will support the identification of financial risks, the assessment and maximisation of all potential revenue streams, and the determination of future operational and capital expenditure obligations. Ultimately, it will also inform the Municipality's level of grant dependency and external borrowing requirements.

The long-term financial plan is a critical tool to ensure that the Prince Albert Municipality can sustainably implement and execute its Constitutional mandate and service delivery responsibilities in an effective and efficient manner, while safeguarding and preserving its capital base.

1.3.3.1 BUDGET STATEMENT OF FINANCIAL PERFORMANCE OVERVIEW

The following table provides an overview of the budgeted financial performance for the reporting financial year.

2024/2025		
	ORIGINAL BUDGET	ADJUSTMENT BUDET
INCOME		
Grants	17 630	24 287
Service charges	37 089	34 634
Property rates	6 250	5 900
Fines, penalties and forfeits	546	8 003
Other	61 443	55 333
SUBTOTAL	122 958	128 157
Less. Expenditure	99 607	113 570
Net surplus / (deficit)	23 351	14 587

Table 5 – Budgeted Statement of Financial Performance Overview

1.3.3.2 FINANCIAL VIABILITY HIGHLIGHTS

The following table reflects the financial viability highlights for the reporting financial year.

HIGHLIGHT	DESCRIPTION
Transfer to Capital Replacement reserve	The municipality's available cash reserves were enough to enable a transfer to the CRR for the funding of capital projects and the co-funding of MIG projects.
Municipal tariffs the cheapest in the Western Cape	A provincial study found that Prince Albert Municipality have the cheapest tariffs in the Western Cape. Measures are currently been taken to align tariffs to the norm in the Western Cape Province.

Table 6 - Financial Viability Highlights

1.3.3.3 FINANCIAL VIABILITY CHALLENGES

The following table reflects the financial viability challenges for the reporting financial year.

CHALLENGE	ACTION TO ADDRESS
Capacity constraints	Multi skilling of staff; organogram to be reviewed to enable a split of oversight functions to improve control.
Debt collection – especially in Eskom areas	This will remain a challenge, as no measures have been implemented to improve debt collection in the ESKOM areas.
Increase in bad debt provision due to increase in outstanding water debtors	Stringent compliance of debt collection policy and measures
Tariffs not sustainable and not covering cost	Review of tariff structure was done internally. Cost of supply study will be done in future to determine the real cost of each service and determine the tariffs accordingly.
Financial Sustainability / Limited revenue streams	Explore possible options for additional revenue streams and the implementation of further cost containment.

Table 7 - Financial Viability Challenges

1.3.3.4 CAPITAL EXPENDITURE

The following table provides a total capital expenditure profile for the reporting financial year.

DETAIL	2021/2022	2022/2023	2023/2024	2024/2025
Original Budget	10, 292	16, 342	27 200 044	29 988 625
Adjustment Budget	19, 836	22, 107	9 847 197	32 091 231
Actual	13, 155	11, 664	25 914 928	27 612 929
% Spent	66%	53%	69,95%	86.05%

Table 8 - Total Capital Expenditure

The Municipality developed a project planning program to improve the monitoring and implementation of the capital expenditure in the Municipality.

The Municipality is able to meet its current commitments with a cash position measure favourably against best practice norms. Management is continuously implementing remedial actions to further

enhance the cash flow position of the Municipality. The long-term financial plan is being monitored to ensure that financial targets are being met as anticipated in the annual approved budget.

1.3.4 ORGANISATIONAL DEVELOPMENT OVERVIEW

The Council of Prince Albert Municipality reviewed and approved its organisational structure on 20 May 2022 under Resolution 72/2022, which included both the macro and micro-organisational structures. This approach was intended to ensure that the Municipality, through the effective filling of posts, is able to deliver on its strategic objectives while simultaneously implementing its Integrated Development Plan (IDP). A subsequent review of the organisational structure took place on 31 August 2023.

At a Special Council meeting held on 30 June 2025, Council considered and approved a further revision of the organogram. The revised organisational structure reflects the Municipality's commitment to enhancing efficiency, transparency, and alignment across the organisation. It is designed to better support the Municipality's strategic goals and to ensure that the organisational structure is appropriately positioned to enable future growth and long-term success.

1.3.4.1 MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT HIGHLIGHTS

The following table provides an overview of the municipal transformation and organizational development highlights for the reporting year.

HIGHLIGHTS	DESCRIPTION
Critical appointments	During the 2024/2025 financial year, the Municipal Council appointed the Municipal Manager and the Director: Technical Services in accordance with the provisions of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000), and applicable regulations governing the appointment of senior managers.
Workplace Skills Plan	The Workplace Skills Plan was submitted to LGSETA on 30 April 2025.
Organisational review	The Micro Structure has been reviewed on 30 June 2025.
Job Description Review	The review on job descriptions is an ongoing process, job descriptions are reviewed and submitted for evaluation as and when required.

HIGHLIGHTS	DESCRIPTION
<p>Training and Development</p>	<p>Various training and development interventions were facilitated and arranged during the reporting financial year.</p> <ul style="list-style-type: none"> ○ Workshops on internal policies and systems were done in-house. ○ Formal training was done by the applicable tertiary institutions. ○ Awarding of two internal bursaries to the amount of R55, 376.00 ○ Awarding of external bursary to the amount of R40, 601.60 ○ Four graduates were in the employee of the municipality for the reporting financial year, in the Corporate and Community Services (Human Resources) and Technical Services (Environmental Management) Departments. ○ One student received practical experience in pursuit of their formal qualification.

Table 9 - Municipal Transformation and Organisational Development Highlights

1.3.4.2 MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT CHALLENGES

The following table reflects the challenges pertaining the municipal transformation and organizational development for the reporting financial year.

DESCRIPTION	ACTIONS TO ADDRESS
Capacity constraints	<ul style="list-style-type: none"> ○ 47.87% vacancy rate in the organisation. ○ The Municipality do not have the required financial resources to fill vacancies.
Limited skills base	Skills funding is limited to ensure the skills base are adequate and acceptable.
Challenges attracting and retaining staff	Remuneration packages are adversely affected by their low magnitude, and the geographic location poses challenges to the attraction and retention of personnel.
Individual Performance Management	Capacity constraints are hampering the implementing performance management to lowest level.
Service level standards	Establishing a culture of meeting service level standards according to the Charter.

Table 10 - Municipal Transformation and Organisational Development Challenges

Capacity constraints remain one of the key challenges facing Prince Albert Municipality. Limited financial resources available for staff development and skills enhancement continue to pose a significant risk to institutional performance and service delivery. To address this challenge, the Municipality actively engages in ongoing research and networking initiatives to identify alternative funding sources and partnerships aimed at supporting training and development programmes and strengthening organisational capacity.

1.3.4.3 MUNICIPAL MINIMUM COMPETENCY

In terms of Section 83(1) of the MFMA, the accounting officer, senior managers, chief financial officer, non-financial managers, and other financial officials of a municipality must meet the prescribed financial management competency levels that are key to the successful implementation of the MFMA. The National Treasury prescribed such financial management competencies in Government Notice 493, dated 15 June 2007.

To help the above officials get the required financial skills, the National Treasury created an outcome based NQF Level 6 qualification in municipal finance management with the help of many stakeholders and key players in local government.

In terms of Government Notice 493 of 15 June 2007, “(1) No municipality or municipal entity may, with effect as of 1 January 2013 (exempted until 30 September 2015 as per Government Notice 179 of 14 March 2014), employ a person as a financial official if that person does not meet the competency levels prescribed for the relevant position in terms of these Regulations.”

Four Financial Management Grant Interns attended the MMC course during the reporting financial year, with results expected in the 2025/2026 financial year.

The Municipality remains grant-dependent in addressing training and development needs, with limited internal budgetary capacity for such interventions. As a result, the Municipality actively applies for funding opportunities provided by Provincial and National Government bodies to address identified skills gaps.

The table below provides details of the financial competency development progress as required by the regulation (Government Notice 493 of 15 June 2007):

DESCRIPTION	Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	Competency assessments completed (Regulation 14(4)(b) and (d))	Total number of officials whose performance agreements comply with Regulation 16 (Regulation 14(4)(f))	Total number of officials that meet prescribed competency levels (Regulation 14(4)(e))
FINANCIAL OFFICIALS				
Accounting Officer	1	1	1	1
Chief Financial Officer	1	1	1	1
Senior Managers	0	0	0	0
Any other Financial Officials	6	6	0	6
SUPPLY CHAIN MANAGEMENT OFFICIALS				
Head of Supply Chain Management Unit	1	1	0	1
Supply Chain Management Senior Managers	0	0	0	0
TOTAL	9	9	2	9

Table 11 - Municipal Minimum Competency

1.4 AUDITOR-GENERAL REPORT

1.4.1 AUDITED OUTCOMES

The following table reflects the audited outcomes for the last five financial years.

YEAR	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
AUDIT OPINION	Unqualified with findings	Unqualified with no findings - Clean Audit	Unqualified with findings	Unqualified with findings	Qualified with findings

Table 12 - Audit Outcomes

The municipality received a qualified audit opinion with findings, representing a regression from the previous year's unqualified audit opinion with findings.

*Details of the audit finding can be sourced from **Annexure A – Audit Report** of this Annual Report.*

CHAPTER 2: GOVERNANCE

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

2.1 GOOD GOVERNANCE AND PUBLIC PARTICIPATION

In pursuing the vision of Prince Albert Municipality, it is essential that the organisation is governed in a manner that promotes and strengthens good governance. Good governance refers to the processes through which public institutions conduct public affairs, manage public resources, and ensure the realisation of human rights, while operating free from abuse and corruption and in full adherence to the rule of law.

2.1.1 GOOD GOVERNANCE AND PUBLIC PARTICIPATION HIGHLIGHTS

The table below provides an overview of the good governance and public participation highlights for the reporting financial year

HIGHLIGHT	DESCRIPTION
Ward Committees	The Ward Committees were established for the new office term. A Ward Summit was held in August 2025 to train ward committee members by equipping them with knowledge of their roles and responsibilities, as well as those of the Municipality.
Community meetings	Community meetings had high attendance numbers during the reporting financial year.
Various communication platforms to keep community informed	Bulk SMS messaging, bulk emails, and social media platforms are used to keep the community and other stakeholders informed.
Stakeholder engagements	The Municipality participates in various stakeholder engagement forums and meetings to strengthen intergovernmental relations for the benefit of the organisation and the broader Municipal Area.
Community partnerships	The Municipality has formed partnerships with various community organisations within the municipal area.

HIGHLIGHT	DESCRIPTION
Community Safety Forum	The Community Safety Forum in Prince Albert and the Sub-Forums in Klaarstroom and Leeu-Gamka are functional.

Table 13 - Good Governance and Public Participation Performance Highlights

2.1.2 GOOD GOVERNANCE AND PUBLIC PARTICIPATION CHALLENGES

The table below provides an overview of the good governance and public participation challenges for the reporting financial year

DESCRIPTION	ACTIONS TO ADDRESS
Ward Committee Members performance	Ongoing training to be provided on the role of ward committees and municipal programmes to ensure optimal job delivery of the ward committee members.
Ward committee activities to be strengthened	Continuous Ward Committee summits and ad hoc engagements on specific programmes to be hosted and facilitated.
Quarterly feedback in wards not compliant in regularity	Ward feedback meetings scheduled under chairmanship of ward councillors.
Meeting fatigue	Numerous meetings and engagements lead to meeting fatigue and disinterest within community.
Political factions within community	<ul style="list-style-type: none"> ○ Political factions in the community undermines good governance by spreading misinformation, thus creating hostility and mistrust. ○ The Municipality, in conjunction with the relevant stakeholders must ensure that the interest and participation of community and community organisations are fostered and nurtured to ensure that good governance and public participation is deemed successful in this regard.

Table 14 - Good Governance and Public Participation Performance Challenges

2.2 POLITICAL GOVERNANCE

In accordance with Section 151(3) of the Constitution of the Republic of South Africa, 1996, Section 53 of the Local Government: Municipal Systems Act, No. 32 of 2000, and the Local Government: Municipal Structures Act, No. 117 of 1998, Prince Albert Municipality exercises its authority to govern local government affairs on its own initiative. The Municipality ensures that the roles and responsibilities of all political structures and political office bearers are clearly defined and implemented in compliance with the relevant legislative and regulatory framework.

2.2.1 POLITICAL OFFICE BEARERS

The Council is the highest decision-making authority of the Municipality and is responsible for governing the Municipality in a democratic and accountable manner. It performs its legislative and executive functions and fulfils its roles and responsibilities as prescribed by the Constitution of the Republic of South Africa, 1996. Council's core focus areas include policy formulation, decision-making, oversight, and facilitating public participation. In line with legislative prescripts, Council has delegated certain executive and administrative responsibilities to the Executive Mayor, other political office bearers, the Accounting Officer, and municipal officials, while retaining overall accountability and oversight.

Local Government elections were conducted on 1 November 2021. Subsequent to a by-election held in September 2022, the Council currently comprises a total of seven (7) Councillors.

The composition of Council as at end of the reporting financial year are as follows:

NAME OF COUNCILLOR	CAPACITY	POLITICAL PARTY	WARD REPRESENTING OR PROPORTIONAL (PR)
Councillor, L Jaquet	Executive Mayor	DA	Ward Councillor, Ward 2
Councillor, S Koonthea	Deputy Mayor	DA	Ward Councillor, Ward 3
Councillor, M Jaftha	Speaker	DA	Ward Councillor, Ward 4
Councillor KH Baadjies	Councillor	KGP	Ward Councillor, Ward 1
Councillor, N Claassen	Councillor	DA	PR Councillor
Councillor, E Maans	Councillor	ANC	PR Councillor
Councillor, A Mackay	Councillor	PA	PR Councillor

Table 15 - Council per Political Affiliation

The table below provides an overview of the Council meetings held during the reporting financial year, including the percentage of attendance, apologies, and absentees. Absences are attributed to factors such as sick leave, network connectivity issues for participants joining via hybrid platforms, and attendance at training interventions facilitated by SALGA.

NUMBER	MEETING DATES	TYPE OF COUNCIL MEETING	COUNCIL MEETINGS ATTENDANCE	APOLOGIES FOR NON-ATTENDANCE	ABSENT
1	29 July 2024	Special	100%	0%	0%
2	30 July 2024	Special	100%	0%	0%
3	29 August 2024	Special	100%	0%	0%
4	26 September 2024	General	100%	0%	0%
5	04 October 2024	Special	100%	0%	0%
6	25 October 2024	Special	100%	0%	0%
7	04 November 2024	Special	100%	0%	0%

NUMBER	MEETING DATES	TYPE OF COUNCIL MEETING	COUNCIL MEETINGS ATTENDANCE	APOLOGIES FOR NON-ATTENDANCE	ABSENT
8	11 November 2024	Special	100%	0%	0%
9	05 December 2024	General	100%	0%	0%
10	19 December 2024	Special	85,71%	14,28%	0%
11	16 January 2025	Special	100%	0%	0%
12	23 January 2025	Special	71,43%	28,57%	0%
13	28 February 2025	Special	100%	0%	0%
14	11 March 2025	General	100%	0%	0%
15	17 March 2025	Special	100%	0%	0%
16	20 March 2025	Special	100%	0%	0%
17	31 March 2025	Special	100%	0%	0%
18	16 April 2025	Special	85,71%	14,28%	0%
19	20 May 2025	Special	85,71%	14,28%	0%
20	29 May 2025	Special	100%	0%	0%
21	05 June 2025	Special	85,71%	14,28%	0%
22	24 June 2025	General	100%	0%	0%
23	30 June 2025	Special	100%	0%	0%

Table 16 - Council Meetings

2.2.2 EXECUTIVE MAYORAL COMMITTEE

Prince Albert Municipality operates under an Executive Mayor system; however, due to its size and structure, no Mayoral Committee has been established.

2.2.3 PORTFOLIO COMMITTEES

Section 80 committees are permanent committees that focus on specific functional areas of the Municipality and may, in certain instances, exercise delegated decision-making powers on functional matters. These committees advise the Executive Mayor on policy-related issues and make recommendations to the Executive Mayor.

Section 79 committees, on the other hand, are ad hoc committees appointed by Council as and when required. They are typically established to investigate specific matters and do not have decision-making powers, except where such powers are explicitly delegated by Council. Once their assigned tasks have been completed, Section 79 committees are usually disbanded. Both Councillors and external experts may be appointed to serve on Section 79 committees.

The following Section 80 committees were utilised during the reporting financial year:

2.2.3.1 FINANCE COMMITTEE

The following table reflects the attendance of the respective councillors in the Finance Committee meetings.

COUNCILLOR	CAPACITY	MEETING DATES
Councillor, L Jaquet	Chairperson	<ul style="list-style-type: none"> ○ 10 September 2024 ○ 13 November 2024 ○ 19 February 2025 ○ 20 May 2025
Councillor, M Jaftha	Member	
Councillor, S Koonthea	Member	
Councillor, N Claassen	Member	
Councillor, K Baadjies	Member	
Councillor, E Maans	Member	
Councillor, A Mackay	Member	

Table 17 - Section 80: Finance Committee

2.2.3.2 PERSONNEL AND ADMINISTRATION COMMITTEE

The following table reflects the attendance of the respective councillors in the Personnel and Administration committee meetings.

COUNCILLOR	CAPACITY	MEETING DATES
Councillor M Jaftha	Chairperson	<ul style="list-style-type: none"> ○ 09 September 2024 ○ 12 November 2024 ○ 18 February 2025 ○ 19 May 2025
Councillor, L Jaquet	Member	
Councillor, S Koonthea	Member	
Councillor, N Claassen	Member	
Councillor, E Maans	Member	
Councillor, K Baadjies	Member	
Councillor, A Mackay	Member	

Table 18 - Section 80: Personnel and Administration Committee

2.2.3.3 TECHNICAL SERVICES COMMITTEE

The following table reflects the attendance of the respective councillors in the Technical Services committee meetings.

COUNCILLOR	CAPACITY	MEETING DATES
Councillor, S Koonthea	Chairperson	<ul style="list-style-type: none"> ○ 10 September 2024 ○ 13 November 2024 ○ 19 February 2025 ○ 20 May 2025
Councillor, L Jaquet	Member	
Councillor M Jaftha	Member	
Councillor, N Claassen	Member	
Councillor, E Maans	Member	
Councillor, A Mackay	Member	
Councillor, K Baadjies	Member	

Table 19 - Section 80: Technical Services Committee

2.2.3.4 DEVELOPMENT SERVICES COMMITTEE

The following table reflects the attendance of the respective councillors in the Development Services Committee meetings.

COUNCILLOR	CAPACITY	MEETING DATES
Councillor, N Claassen	Chairperson	<ul style="list-style-type: none"> ○ 09 September 2024 ○ 13 November 2024 ○ 18 February 2025 ○ 19 May 2025
Councillor, L Jaquet	Member	
Councillor M Jaftha	Member	
Councillor, S Koonthea	Member	
Councillor, K Baadjies	Member	
Councillor, E Maans	Member	
Councillor, A Mackay	Member	

Table 20 - Section 80: Community Services and Development Committee

2.2.4 ADMINISTRATIVE GOVERNANCE STRUCTURE

The Municipality's Administration is headed by the Accounting Officer (Municipal Manager), with support from the respective Directors. In their capacity as Accounting Officer, the Municipal Manager is accountable for the management of all municipal income, expenditure, assets, and liabilities, and for ensuring that all activities are conducted in accordance with applicable laws and regulations.

The table below reflects the strategic functions within the various Departments:

DIRECTORATE	STRATEGIC FUNCTIONS
Municipal Manager	<ul style="list-style-type: none"> ○ Risk and Audit ○ Communications/Media/Branding ○ Legal and Compliance
Corporate and Community Services	<ul style="list-style-type: none"> ○ Organisational Performance Management ○ Integrated Development Planning ○ Public Participation ○ Local Economic Development ○ Tourism ○ Rural Development ○ Records, Archives, and Skills Development ○ Customer and Complaints ○ Human Resources ○ Town Planning ○ Building Control ○ Facilities ○ Libraries ○ Protection Services
Financial Services	<ul style="list-style-type: none"> ○ Revenue Management ○ Supply Chain Management and Expenditure ○ Budget and Treasury ○ Information Technology

DIRECTORATE	STRATEGIC FUNCTIONS
Technical Services	<ul style="list-style-type: none"> ○ Roads and Stormwater ○ Water and Sanitation ○ Solid Waste ○ Electricity/Energy ○ Fleet Management ○ Mechanical Workshops ○ Laboratories ○ Transport ○ Science ○ Housing ○ Expanded Public Works Programme

Table 21 – Municipal Strategic Functions

The table below indicates the management structure of Prince Albert Municipality as at the end of the reporting financial year.




NAME OF OFFICIAL	CAPACITY	PERFORMANCE AGREEMENT SIGNED
Mr. M Giliomee (appointment date: 17 April 2025)	Municipal Manager	
Mr. B Metembo	Chief Financial Officer	
Mr. Z Nongene (appointment date: 17 March 2025)	Director: Technical Services	

Table 22 - Administrative Governance Structure

COMPONENT B: INTERGOVERNMENTAL RELATIONS

2.3 INTERGOVERNMENTAL RELATIONS

South Africa's intergovernmental system is founded on the principle of cooperation between the three spheres of government: local, provincial, and national. Certain responsibilities are allocated to a specific sphere, while other functions are shared among all three.

Chapter 3 of the Constitution describes the spheres as "distinctive, interdependent and interrelated" and obliges them to act in 'mutual trust and good faith'. Effective cooperation requires a clear understanding of each sphere's powers and functions to ensure that no sphere or organ of state encroaches on the geographic, functional, or institutional authority of another.

2.3.1 PROVINCIAL INTERGOVERNMENTAL STRUCTURES

Provincial intergovernmental relations are mostly aimed at oversight and monitoring as set out in various pieces of legislation pertaining to local and provincial government. It does, however, take on a supporting role in the sharing of best-practices and knowledge sharing. Provincial intergovernmental structures include MINMAY (Western Cape Minister and Mayoral Committee) meetings, Provincial Task Groups and FORA such as the Provincial Public Participation Forum and SALGA Work Groups. Various Provincial FORA exist in every field of Local Government. The benefit of such FORA is a more integrated and coordinated planning process ensuring optimum use of available resources.

The Prince Albert Municipality participate in the following intergovernmental forums:

FORUM	SUMMARY/PURPOSE
Municipal Managers Forum	Municipal Managers engage on municipal matters.
Back to Basics Forum	Both locally and regionally, that focus on governmental support to improve service delivery in Prince Albert.
Central Karoo Corporate Forum	To collaborate on governance matters.
Community Water Forum	To raise awareness on water matters in the Prince Albert catchment area.
CFO Forums	Where the CFOs of municipality engage on financial matters.

FORUM	SUMMARY/PURPOSE
Central Karoo District Co-ordinating Forum	Where the municipalities in the Central Karoo District engage about shared matters. The Central Karoo District Co-ordinating Forum is preceded by a DCF Technical Forum where the technical aspects and implications of governance is discussed and prepared for the DCF.
Central Karoo Communications Forum	Where municipalities in the Central Karoo engage on communication and public participation.
Shared Service Forum	Focus on collaboration between municipalities to identify and utilise shared service options within the government sphere.
Central Karoo IDP Forum	Where municipalities in the Central Karoo engage with each other on integrated development planning.
Thusong Centre Provincial Forum	Where the Thusong Managers in the Province engage on shared service matters and programs.
MIG Manager/Municipality Co-ordination Meetings	Western Cape Department of Local Government where municipalities and the Local Government engage on MIG spending and projects.
Central Karoo Bilateral Meeting	Department of Water Affairs where the municipalities and Department engage on water service matters.
The Provincial Transport Technical Committee (ProvTech)	Western Cape Department of Transport and Public Works where the municipalities engage on technical matters.
The Provincial Transport Committee (ProvCom)	Western Cape Department of Transport and Public Works where municipalities and the Department engage on integrated transport matters.
Integrated Waste Management Forum	Western Cape Department of Environmental Affairs and Development Planning where the

FORUM	SUMMARY/PURPOSE
	Department and municipality engage with each other on integrated waste matters.
Western Cape Recycling Action Group	Western Cape Department of Environmental Affairs and Development Planning where municipalities and the department engage on recycling and raising awareness on such.
SALGA Working Groups	SALGA where the municipalities in the Western Cape engage and workshop municipal infrastructure matters, Labour relations, local economic development etc.
Working for Water Implementing Agent Managers Forum	National Department of Environmental Affairs where the Department and municipalities on the work for water program.
Provincial Communication Forum	Where all provincial municipalities and Province communicate on communication matters.
Provincial Public Participation Forum	Where all provincial municipality engage on public participation matters.
Provincial ICT Forum	Where municipalities and provincial departments engage on ICT matters.
Provincial Air Quality Management Forum	Where municipalities and province engage on air quality management.
Provincial Head Planning Forum	Where the Heads of Planning of the municipalities and Province engage with each other on planning matters.
Central Karoo Disaster Management Forum	Where Municipalities in the Central Karoo engage on Disaster Management Matters.
Chief Traffic Forum	Where the Chiefs of Traffic in the Western Cape, the Department of Public Transport, the Department of Justice and the Department of Community Safety engage on traffic law enforcement
E-Natis Provincial Task Team	Where E-Natis users engage with each other on E-Natis management

FORUM	SUMMARY/PURPOSE
Central Karoo RIMS Forum	Where nominated law enforcement officials engage on law enforcement and incident management.
Intergovernmental Steering Committee	Collaborating on the poverty pockets within the Central Karoo.
DRAP	Was established in the Central Karoo to manage and collaborate on the drought aspects within the Central Karoo.
Provincial Training and Development Forum	Where items such as Municipal Staff Regulations and Training and Development are discussed on a quarterly basis.
Provincial Record Management Forum	Where items pertaining to record management are discussed.

Forums are established on an as-and-when-required basis, particularly in response to emergencies or emerging issues, and may therefore not always form part of the standard list of standing forums. The overall purpose of these forums is to provide a structured platform for coordination, information sharing, consultation, and decision-making among relevant stakeholders, enabling the Municipality to respond effectively, address challenges promptly, and promote cooperative governance in the best interest of the community.

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

The Municipal Systems Act (No. 32 of 2000) establishes mechanisms to ensure public accountability and community participation in local government. It recognises that effective governance is not only about representative decision-making but also about engaging the community in municipal affairs.

Key provisions under the MSA include:

1. Community Participation (Section 16)

- Municipalities must foster a culture of participatory governance that complements representative government.
- Communities are entitled to participate in the preparation, implementation, and review of the Integrated Development Plan (IDP), the municipal budget, and the performance management system.
- Participation also extends to monitoring and reviewing municipal performance, including outcomes and impact.

2. Accountability Mechanisms

- Municipalities are required to keep the community informed about decisions, plans, policies, and performance.
- Citizens have a right to access municipal documents and to hold the municipality accountable through public meetings, reports, and consultations.

3. Tools and Structures for Engagement

- Public meetings, ward committees, and community forums are established to facilitate engagement.
- Mechanisms must ensure transparency, responsiveness, and feedback to community inputs.

These provisions ensure that local government operates transparently, remains accountable to its residents, and strengthens democratic governance by actively involving communities in municipal decision-making and oversight.

2.4 PUBLIC MEETINGS

Section 16 of the Municipal Systems Act (MSA) refers specifically to the development of a culture of community participation within municipalities. It states that a municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance. For this purpose, it must encourage and create conditions for the local community to participate in the affairs of the community. Such participation is required in terms of:



The table below details of the various communication platforms utilised by the municipality:

Key Communication Platform	Purpose
Official municipal website	Provides access to policies, reports, public notices, meeting schedules, and news updates.
Social media channels	Platforms such as Facebook and WhatsApp are used to share real-time updates and engage with the community.
Printed media	Announcements and updates are communicated through newspapers, including the local paper.
Public notes and posters	Information about meetings, consultations, and municipal programmes are displayed at

Key Communication Platform	Purpose
	municipal offices, libraries, and designated notice boards in the community.
Community meetings and forums	Ward-based meetings, sectoral forums, and public participation sessions allow for direct engagement with residents.
SMS and e-mail notification	Used to provide urgent notices and reminders regarding municipal services and events.

Table 23 - Public Communication Platforms

These communication platforms ensure that residents are well informed, able to participate in decision-making, and able to provide feedback on municipal performance, thereby promoting transparency, accountability, and responsive governance.

2.5 WARD COMMITTEES

Ward Committees are a cornerstone of participatory governance in Prince Albert Municipality, serving as a vital link between the community and Council. They enable residents to actively participate in municipal planning, decision-making, and oversight, ensuring that local priorities are reflected in service delivery and governance processes.

Prince Albert Municipality has four ward committees, each comprising the ward councillor and community representatives from within the ward. These committees provide a structured platform for consultation and feedback on municipal programmes, policies, and performance.

During the reporting financial year, ward committees undertook the following key activities:

- Identifying and prioritising community needs to inform the Integrated Development Plan (IDP) and municipal budget;
- Monitoring the implementation of municipal projects and service delivery within their wards;
- Engaging residents to raise awareness of municipal initiatives and public participation opportunities;
- Providing community feedback to Council on issues affecting service delivery and development priorities; and
- Facilitating public participation in special consultations, meetings, and events.

Due to challenges experienced with feedback from sector representatives to their respective sectors and the broader community, the Municipality concluded that ward committees were not functioning optimally. As a result, Council adopted a block-based representative ward committee system. Under this system, sectors no longer hold reserved seats on ward committees; instead, they nominate representatives residing within specific blocks to represent their interests.

The block-based system operates through a combination of door-to-door engagements, block meetings, and ward committee meetings. While performance varied across wards, this approach improved direct community representation. Ward committee members received training on municipal policies and programmes to strengthen their effectiveness.

Ward committee meetings are open to the public, and community members may attend and, by arrangement with the ward councillor, provide input. Sector representatives may also address ward committees with prior approval from the ward councillor, and ward committees may invite sectors to present on specific issues as required.

The amendments to the ward committee policy, approved in June 2019, have contributed to improved functionality of the ward committee system, enhancing transparency, accountability, and collaboration, and strengthening participatory democracy within the Municipality.

The table below provides information on the establishment of ward committees and their functionality:

2.5.1 WARD COMMITTEE FUNCTIONALITY

WARD NUMBER	COMMITTEE ESTABLISHED (YES / NO)	NUMBER OF REPORTS SUBMITTED TO THE SPEAKERS OFFICE	NUMBER MEETINGS HELD DURING THE YEAR	NUMBER OF QUARTERLY MEETINGS HELD DURING YEAR	COMMITTEE FUNCTIONING EFFECTIVELY (YES / NO)
1	Yes	4	8	4	Yes
2	Yes	4	10	4	Yes
3	Yes	4	8	5	Yes
4	Yes	4	11	4	Yes

Table 24 - Functionality of Ward Committee

2.5.2 WARD COMMITTEE MEETINGS

Ward committees play a key role in supporting the Ward Councillor by receiving reports on development, participating in planning processes, and facilitating broader community engagement. In this regard, the Municipality continually strives to ensure that all ward committees operate optimally, particularly in areas such as information sharing with the community, convening meetings, ward-level planning, service delivery, IDP formulation, and providing performance feedback to residents.

The tables below reflect the ward committee meetings held during the reporting year:

2.5.2.1 WARD 1: LEEU GAMKA; PRINCE ALBERT ROAD AND FARMS

The table below provides an overview of the meeting dates for Ward 1:

NAME OF REPRESENTATIVE	CAPACITY REPRESENTING	DATES OF MEETINGS
Councillor Kiewiet Baadjies	Ward councillor	<u>Door to Door:</u>
David Steenkamp	Block representative, Block 1	1 to 15 August 2024
Pieter de Klerk	Block representative, Block 2	1 to 15 November 2024
Jerobean Jansen	Block representative, Block 3	1 to 13 February 2025
Esorica Lottering	Block representative, Block 4	1 to 15 May 2025
Abraham America	Block representative, Block 5	
Mariaan Luttig	Block representative, Block 6	
Bettie Simpson	Block representative, Block 7	<u>Ward Committee Meetings:</u>
Nicklaas Maans	Block representative, Block 8	17 July 2024
Christina Windvogel	Block representative, Block 9	23 October 2024
		16 January 2025
		16 April 2025
		<u>Ward Councillor Community Report Back Meetings:</u>
		19 June 2024
Basil Rossouw	Block representative, Block 10	18 September 2024
		13 November 2024
		20 March 2025
		<u>Ward Summit:</u>
		Annual training to Ward Committee Members

Table 25 - Ward 1: Ward Committee Meetings

2.5.2.2 WARD 2: PRINCE ALBERT (PRINCE ALBERT SOUTH, KLAARSTROOM AND FARM AREAS)

The table below provides an overview of the meeting dates for Ward 2:

NAME OF REPRESENTATIVE	CAPACITY REPRESENTING	DATES OF MEETINGS
Councillor Linda Jaquet	Ward Councillor	<u>Door to Door:</u>
Gay van Hasselt	Sector: Community Safety	Week of 22 July 2024
Stephan Schoeman	Sector: Agriculture	Week of 16 September 2024
Andre Mirck	Sector: Business	Week of 15 January 2025
Johannes Izaks	Sector: Education	Week of 15 April 2025
Ilze Koorts	Sector: Older Persons	
Bruce Ingram	Block representative, Block 2	<u>Ward Committee Meetings:</u>
Johan du Toit	Block representative, Block 5	22 August 2024
Rose Fister	Block representative, Block 7	17 October 2024
Carina Botes	Tourism	20 February 2025
		21 May 2025
		<u>Block Meetings:</u>
		13 November 2024
		18 March 2025
		<u>Ward Councillor Community Report Back Meetings (Blocks):</u>
Vacancy	Block representative	20 November 2024
		19 March 2025
		18 June 2025
		19 June 2025
		<u>Ward Summit:</u>
		Annual training to Ward Committee Members

Table 26 - Ward 2: Ward Committee Meetings

2.5.2.3 WARD 3: PRINCE ALBERT

The table below provides an overview of the meeting dates for Ward 3:

NAME OF REPRESENTATIVE	CAPACITY REPRESENTING	DATES OF MEETINGS
Councillor Sidney Koonthea	Ward Councillor	<u>Door to Door:</u>
Madelein van der Ross	Block representative, Block 1	1 to 15 September 2024
Johanna van der Horst	Block representative, Block 2	1 to 15 January 2025
Dora Sass	Block representative, Block 3	1 to 15 April 2025
Hester Schreuders	Block representative, Block 4	<u>Ward Committee Meetings:</u>
Piet Uys	Block representative, Block 5	24 July 2024
Jolene Kirchner	Block representative, Block 6	15 October 2024
Julie van Wyngaardt	Block representative, Block 7	05 December 2024
Caroline van der Ross	Block representative, Block 8	18 February 2025
Diane Delpont	Block representative, Block 9	20 May 2025
Sandra Stevens	Block representative, Block 10	<u>Ward Councillor Community Report Back Meetings (Blocks):</u> 20 August 2024 19 November 2024 25 March 2025 <u>Ward Summit:</u> Annual training to Ward Committee Members

Table 27 - Ward 3: Ward Committee Meetings

2.5.2.4 WARD 4: PRINCE ALBERT, RONDONSKRIK, AND WEST-END

The table below provides an overview of the meeting dates for Ward 4:

NAME OF REPRESENTATIVE	CAPACITY REPRESENTING	DATES OF MEETINGS
Councillor Magrietha Jaftha	Ward Councillor	<u>Door to Door:</u>
Katriena Koonthea	Block representative, Block 1	Week of 09 September 2024
Monica Zass	Block representative, Block 2	Week of 15 January 2025
Esmarelda Stalmeester	Block representative, Block 3	Week of 15 April 2025
Gretchen Abrahams	Block representative, Block 4	
Theresa Botes	Block representative, Block 5	<u>Ward Committee Meetings:</u>
Freeman Williams	Block representative, Block 6	23 July 2024
Toekie Jafta	Block representative, Block 7	15 October 2024
Collette Visagie	Block representative, Block 8	18 February 2025
Shireen Visagie	Block representative, Block 9	20 May 2025
		<u>Ward Councillor Community Report Back Meetings:</u>
		19 September 2024
		5 December 2024
		26 March 2025
		24 June 2025
		<u>Block Meetings:</u>
		20 August 2024
		19 November 2024
		25 March 2025
		<u>Ward Summit:</u>
		Annual training to Ward Committee Members
Pieter Cupido	Block representative, Block 10	

Table 28 - Ward 4: Ward Committee Meetings

2.6 REPRESENTATIVE FORUMS

2.6.1 LOCAL LABOUR FORUM

The table below specifies the members of the Local Labour Forum for the reporting financial year:

NAME OF REPRESENTATIVE	CAPACITY	MEETING DATES
Mr. J Windvogel	Chairperson	<ul style="list-style-type: none"> ○ 05 February 2025 ○ 23 April 2025
Councillor M Jaftha	Speaker	
Councillor S Koonthea	Deputy Mayor	
Mr. M Giliomee	Municipal Manager	
Mr. A Sass	Human Resources	
Mr. J Windvogel	IMATU, Chairperson	
Ms. A Waterboer	IMATU	
Ms. N Wicomb	IMATU	
Mr. D Sarelse	IMATU	

Table 29 - Local Labour Forum Composition

Prince Albert Municipality currently has no SAMWU members. IMATU remains the dominant union, while MATUSA has been granted organisational rights within the Municipality. MATUSA is not a signatory to the Collective Bargaining Agreement and, as a result, is not represented in the Local Labour Forum. Meetings of the Local Labour Forum are convened only when agenda items are submitted by either IMATU or the Employer.

COMPONENT D: CORPORATE GOVERNANCE

Corporate governance refers to the system of processes, practices, policies, laws, and stakeholder relationships through which an institution is directed, managed, and controlled. It also encompasses the interactions among stakeholders and the objectives for which the institution is governed.

2.7 RISK MANAGEMENT

Section 62(i)(c) of the Local Government: Municipal Finance Management Act, No. 56 of 2003 (MFMA) compels a Municipality to have and maintain an effective, efficient, and transparent system of risk management.

Prince Albert Municipality is committed to the optimal management of risks in order to achieve our vision, deliver on our Constitutional mandate and key objectives. In the course of conducting our day-to-day business operations, we are exposed to a variety of risks. These risks include operational and other risks that are material and require comprehensive controls and on-going oversight.

To ensure business success and continuity we have adopted an enterprise-wide integrated approach to the management of risks. By embedding the risk management process into key business processes such as planning, operations and new projects, we will be better equipped to identify events affecting our objectives and to manage risks in ways that are consistent with the approved risk appetite. To further implement the enterprise-wide approach, we have taken a number of steps to reinforce a culture of disciplined risk-taking.

Council is responsible for oversight of the risk management processes and has delegated its day-to-day implementation to the Accounting Officer. The Accounting Officer is accountable for the overall governance of the municipality's risks. The Accounting Officer will ensure that the framework is implemented and that Council and the Risk Management Committee (RMC), as well as the Audit Committee (AC) receive appropriate reporting on the municipality's risk profile and risk management process. Management will execute their responsibilities outlined in the Risk Management Strategy, and all other officials are responsible for incorporating risk management into their day-to-day activities.

2.7.1 RISK MANAGEMENT COMMITTEE

The table below reflects the Risk Committee:

MEMBER	CAPACITY	DEPARTMENT
Mr. M Giliomee	Chairperson	Municipal Manager
Mrs. A Badenhorst	Member	Internal Audit
Mr. S Ngwevu	Member	Audit Committee member
Mr. Z Nongene	Member	Technical Services
Mr. B Metembo	Member	Financial Services
Mrs. G Harding	Member	Corporate and Community Services

Table 30 - Risk Management Committee

During the 2024/2025 financial year, the organisation continued to strengthen its enterprise risk management processes to ensure that strategic and operational risks are effectively identified, assessed, and managed. The Top 10 Strategic Risks and Top 10 Operational Risks presented below represent the most significant risk exposures that could impact the achievement of the organisation's strategic objectives, operational sustainability, service delivery, and compliance with applicable legislative and regulatory requirements. These risks were prioritised through a structured risk assessment process, informed by both internal and external environmental factors, and are subject to ongoing monitoring and oversight by management and the Audit Committee.

2.7.2 STRATEGIC RISKS

TOP 10 STRATEGIC RISKS		
NUMBER	RISK REFERENCE	RISK
1	7	Legal Compliance in Contract Finalization(Items to Council, Town Planning, Tender Applies)
2	19	Regulatory non-compliance and environmental risks due to inadequate wastewater treatment performance under Green Drop standards
3	29	Lack of capacity in organisation / small workforce / over dependency on critical staff
4	31	Inadequate processes for identifying and monitoring capital contributions related to building developments, resulting in funding shortfalls and non-compliance with development requirements
5	39	Reputational damage resulting from inadequate service delivery due to ineffective contract management
6	40	Infrastructure limitations restricting municipal expansion and service capacity
7	45	Do disaster risk assessment (WCPG to assist)
8	47	Limited resources to implement local economic development opportunities in the greater municipal area
9	51	The zoning register and map not updated, resulting in inaccurate data and potential regulatory non-compliance
10	57	Minimum Business Process Requirements (readiness, compliance, capacity, systems, training, steering committee) - 14 processes

Table 31 - Strategic Risks

2.7.3 OPERATIONAL RISKS

TOP 10 OPERATIONAL RISKS		
REFERENCE	RISK REFERENCE	RISK
1	1	Existing landfill air space in PA expires within near future
2	2	EPWP reporting
3	3	Service delivery challenges due to excessive reliance on EPWP workers
4	4	Not all households connected - Sewerage PA & Leeu-Gamka
5	5	Illegal electricity connections
6	6	Operational inefficiencies and increased maintenance costs due to an aging municipal fleet
7	8	Excessive water losses
8	9	Contracts Management Fraud risks (Payments made for services not rendered or goods not supplied/excessive payments)
9	10	Inadequate Monitoring of Contractor Performance
10	11	Section 32 Expenditure

Table 32 - Operational Risks

Regular updates to the risk register are undertaken to track progress in the implementation of mitigating actions, assess the effectiveness of controls, and report on the current status and residual exposure of identified risks. In fulfilling its legislative and governance mandate, the Audit Committee exercises oversight of the risk management process, ensuring that risks are appropriately identified, monitored, managed, and reported in line with applicable regulatory requirements and best-practice principles.

2.8 ANTI-CORRUPTION AND ANTI-FRAUD

In terms of the regulatory frameworks governing anti-corruption and anti-fraud, Section 83(c) of the Local Government: Municipal Systems Act, No. 32 of 2000, refers to the implementation of effective bidding structures to minimize the possibility of fraud and corruption and the Municipal Finance Management Act (MFMA), section 112(1) (m)(i) identifies supply chain measures to be enforced to combat fraud and corruption, favouritism and unfair and irregular practices. Section 115(1) of the MFMA states that the accounting officer must take steps to ensure mechanisms and separation of duties in a supply chain management system to minimize the likelihood of corruption and fraud.

2.9 DEVELOPED STRATEGIES

NAME OF STRATEGY	DEVELOPED YES/NO	DATE ADOPTED/REVIEWED
Anti-corruption and Fraud Prevention strategy and Implementation plan	Yes	Reviewed in June 2018
Risk Management Policy	Yes	Reviewed in June 2020
Risk Management Strategy and Implementation Plan	Yes	Reviewed in June 2020

Table 33 - Corporate Governance Strategies

2.10 SUPPLY CHAIN MANAGEMENT

The Supply Chain Management Policy was reviewed with the Annual Budget, as well as in November 2024 due to audit findings raised during the 2023/2024 regulatory audit. The tabling of the Supply Chain Management Policy is to improve operational efficiency and to align it to the applicable guidelines provided by National Treasury. Supply Chain Management Policy of Prince Albert Municipality complies with the regulatory framework.

2.10.1 COMPETITIVE BIDS IN EXCESS OF R300, 000.00

BID NUMBER	TITLE OF BID	SUCCESSFUL BIDDER	VALUE OF BID AWARDED (INCL. VAT)
49 / 2024	PROVISION OF SHORT-TERM INSURANCE AND MANAGEMENT OF THE INSURANCE PORTFOLIO FOR A CONTRACT PERIOD OF THREE (3) YEARS	LATERAL UNISON INSURANCE BROKERS (PTY) LTD.	R 1 578 053.00 (estimated price)
74 / 2024	CONSTRUCTION OF WATER AND SANITATION INFRASTRUCTURE IN WELGEMOED-NORTH AND NEWTON PARK, LEEU-GAMKA	DE JAGERS LOODGIETER KONTRAKTEURS (PTY) LTD.	R 10 197 000.00 (reduced scope of works)
155 / 2024	SUPPLY AND DELIVER OF ELECTRICAL SUPPLY CABLE	SMART SWITCH DISTRIBUTORS (PTY) LTD.	R 230 575.00
162 / 2024	UPGRADING OF ROADS AND STORMWATER IN KLAARSTROOM	CJL ROADS AND INFRASTRUCTURE (PTY) LTD.	R 3 013 418.00
188 / 2024	SUPPLY AND DISPENSING OF FUEL FOR MUNICIPAL VEHICLES FOR A CONTRACT PERIOD ENDING 30 JUNE 2025	CAMPBELL INITIATIVES CC T/A BP NATIONAL GARAGE	R 775 680.00 (estimated)
06 / 2025	SUPPLY AND DELIVERY OF OFFICE FURNITURE AND EQUIPMENT FOR A CONTRACT PERIOD ENDING 31 DECEMBER 2025	SHUMASH TRADING ENTERPRISE (PTY) LTD.	As per approved tendered rates

BID NUMBER	TITLE OF BID	SUCCESSFUL BIDDER	VALUE OF BID AWARDED (INCL. VAT)
11 / 2025	APPOINTMENT OF A TRAVEL AGENT FOR PRINCE ALBERT MUNICIPALITY FOR A CONTRACT PERIOD OF THREE (3) YEARS	TUNIMART TRAVEL (PTY) LTD.	As per approved tendered rates
19 / 2025	PRINTING AND DISTRIBUTION OF MUNICIPAL ACCOUNTS FOR A CONTRACT PERIOD OF FIVE (5) YEARS	CAB HOLDINGS (PTY) LTD.	As per approved tendered rates

Table 34 - Competitive Bids in excess of R300, 000.00

2.10.2 CONTRACTS AWARDED THROUGH NATIONAL TREASURY'S TRANSVERSAL CONTRACTS

TENDER NUMBER	TRANSVERSAL TENDER DESCRIPTION	AWARDED COMMODITY	AWARDED SUPPLIER	AWARDED CONTRACT VALUE
RT57-2022	SUPPLY AND DELIVERY OF SEDAN, LIGHT AND HEAVY COMMERCIAL VEHICLES, BUSES, MOTORCYCLES, AGRICULTURAL TRACTORS, CONSTRUCTION PLANT AND EQUIPMENT TO THE STATE FOR THE PERIOD 1 JULY 2023 – 30 JUNE 2026	RT57-01-15-02 4-seater hatchback	TOYOTA SOUTH AFRICA MOTORS (PTY) LTD.	R 284 417.14
		RT57-02-20-05 LCV Extended Cab 4x2	ISUZU SOUTH AFRICA (PTY) LTD.	R 512 802.27
		RT57-02-24-01 LCV SWB/LWB 4x2	TOYOTA SOUTH AFRICA MOTORS (PTY) LTD.	R 716 893.79
		RT57-03-03-01 6000L Water Tanker	KEY SPIRIT TRADING 218 CC	R 804 220.52

Table 35 - Contracts Awarded (National Treasury's Transversal Contracts)

2.10.3 REVENUE-GENERATING CONTRACTS AWARDED

No revenue-generating contracts awarded for 2024/2025

Table 36 - Revenue-Generating Contracts

2.10.4 BID COMMITTEE MEETINGS

2.10.4.1 BID SPECIFICATION COMMITTEE

The attendance figures of members of the bid specification committee are as follows:

MEMBER	PERCENTAGE ATTENDANCE
Mr. D Plaatjies	100%
Mr. A America	100%
Mr. D Sarelse	100%

Table 37 - BID Specification Meeting Attendance

2.10.4.2 BID EVALUATION COMMITTEE

The attendance figures of members of the bid evaluation committee are as follows:

MEMBER	PERCENTAGE ATTENDANCE
Mrs. C Baadjies	100%
Mr. D Sarelse	100%

Table 38 - BID Evaluation Meeting Attendance

2.10.4.3 BID ADJUDICATION COMMITTEE

The attendance figures of members of the bid adjudication committee are as follows:

MEMBER	PERCENTAGE ATTENDANCE
Mr. B. Metembo	100%
Mr. Z. Nongene	100%
Mr. L. Nqotola	88%
Ms. K. Makalima	88%
Mr. A Makendlana	50%
Mr. D. Willemse	100%

Table 39 - BID Adjudication Meeting Attendance

2.10.4.4 AWARDS MADE BY THE BID ADJUDICATION COMMITTEE

The ten highest bids awarded by the bid adjudication committee are as follows:

RANK	BID NUMBER	TITLE OF BID	SUCCESSFUL BIDDER	VALUE OF BID AWARDED
1	74 / 2024	CONSTRUCTION OF WATER AND SANITATION INFRASTRUCTURE IN WELGEMOED-NORTH AND NEWTON PARK, LEEU-GAMKA	DE JAGERS LOODGIETER KONTRAKTEURS (PTY) LTD.	R 10 197 000.00 (reduced scope of works)
2	162 / 2024	UPGRADING OF ROADS AND STORMWATER IN KLAARSTROOM	CJL ROADS AND INFRASTRUCTURE (PTY) LTD.	R 3 013 418.00
3	49 / 2024	PROVISION OF SHORT-TERM INSURANCE AND MANAGEMENT OF THE INSURANCE PORTFOLIO FOR A CONTRACT PERIOD OF THREE (3) YEARS	LATERAL UNISON INSURANCE BROKERS (PTY) LTD.	R 1 578 053.00 (estimated price)
4	188 / 2024	SUPPLY AND DISPENSING OF FUEL FOR MUNICIPAL VEHICLES FOR A CONTRACT PERIOD ENDING 30 JUNE 2025	CAMPBELL INITIATIVES CC T/A BP NATIONAL GARAGE	R 775 680.00 (estimated)
5	06 / 2025	SUPPLY AND DELIVERY OF OFFICE FURNITURE AND EQUIPMENT FOR A CONTRACT PERIOD ENDING 31 DECEMBER 2025	SHUMASH TRADING ENTERPRISE (PTY) LTD.	As per approved tendered rates
6	155 / 2024	SUPPLY AND DELIVER OF ELECTRICAL SUPPLY CABLE	SMART SWITCH DISTRIBUTORS (PTY) LTD.	R 230 575.00
7	11 / 2025	APPOINTMENT OF A TRAVEL AGENT FOR PRINCE ALBERT MUNICIPALITY FOR A CONTRACT PERIOD OF THREE (3) YEARS	TUNIMART TRAVEL (PTY) LTD.	As per approved tendered rates
8	19 / 2025	PRINTING AND DISTRIBUTION OF MUNICIPAL ACCOUNTS FOR A CONTRACT PERIOD OF FIVE (5) YEARS	CAB HOLDINGS (PTY) LTD.	As per approved tendered rates

Table 40 - Ten Highest Bids Awarded

2.10.4.5 AWARDS MADE BY THE ACCOUNTING OFFICER

No bids awarded by the Accounting Officer for the reporting period.

Table 41 - Awards made by the Accounting Officer

2.10.4.6 APPEALS LODGED BY AGGRIEVED BIDDERS

The following table provides a summary of appeals lodged by aggrieved bidders on competitive bid processes, and outcomes thereof:

BID NR	BID DESCRIPTION	APPEALS LODGED	DETAIL OF APPEAL	OUTCOME OF APPEAL
162 / 2024	UPGRADING OF ROADS AND STORMWATER IN KLAARSTROOM	1	Appeal in respect of Quality Scoring	Appeal dismissed

Table 42 - Bidder Appeals

2.10.4.7 UNSOLICITED BIDS

No unsolicited bids were received or advertised by the Municipality for the reporting financial year.

Table 43 - Unsolicited Bids

2.10.4.8 DEVIATION FROM NORMAL PROCUREMENT PROCESSES

The following table provides a summary of deviations approved on an annual and monthly basis respectively:

TYPE OF DEVIATION	NUMBER OF DEVIATIONS	VALUE OF DEVIATIONS	PERCENTAGE OF TOTAL DEVIATIONS VALUE
Sole suppliers	0	R 0.00	0.00%
Emergency	5	R 207 810.52	27.99%
Impractical to follow procurement processes	18	R 534 643.50	72.01%
TOTAL	23	R 742 454.02	100.00%

Table 44 - Summary of Deviations

2.10.5 LOGISTICS MANAGEMENT

As at 30 June 2025, the value of stock at the municipal stores amounted to R 358 599. The system of disposal management must ensure the following:

- immovable property is sold only at market related prices except when the public interest or the plight of the poor demands otherwise;
- movable assets are sold either by way of written price quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous;
- firearms are not sold or donated to any person or institution within or outside the Republic unless approved by the National Conventional Arms Control Committee;
- immovable property is let at market related rates except when the public plight of the poor demands otherwise;
- all fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed;
- where assets are traded in for other assets, the highest possible trade-in price is negotiated; and
- in the case of the free disposal of computer equipment, the provincial department of education is first approached to indicate within 30 days whether any of the local schools are interested in the equipment.

We are complying with Section 14 of the MFMA which deals with the disposal of capital assets. The current policies in place aim to provide the guidelines for the disposal of all obsolete and damaged assets.

2.10.6 BY-LAWS AND POLICIES

The following by-laws and policies were reviewed developed during the reported financial year:

POLICIES DEVELOPED/ REVISED	DATE ADOPTED	PUBLIC PARTICIPATION CONDUCTED PRIOR TO ADOPTION OF POLICY
Zoning Scheme By-Law	May 2023	No
Capital Contribution Policy	May 2023	Yes
Cash and Investment Policy	May 2024	Yes
Credit Control and Debt Collection Policy	May 2024	Yes
Indigent Subsidy Policy	May 2024	Yes
Rates Policy	May 2024	Yes
Asset Management Policy	May 2024	Yes
Borrowings Policy	May 2024	Yes
Budget Policy	May 2024	Yes
Funding and Reserves policy	May 2024	Yes
Infrastructure Model Policy	May 2024	Yes
Investment Policy	May 2024	Yes
Long-Term Financial Plan	May 2024	Yes
Preferential Procurement Policy	May 2024	Yes
Tariff Policy	May 2024	Yes
Supply Chain Management Policy	May 2024	Yes
Unauthorised, Irregular, Fruitless and Wasteful (UIF&W) Expenditure Policy	May 2024	Yes
Virement Policy	May 2024	Yes
Consultants Policy	May 2024	Yes
Virement Policy	May 2024	Yes

Table 45 - By-Laws and Policies

2.10.7 WEBSITE

The website of the Prince Albert Municipality is the official online platform that serves as a digital hub for residents, businesses, and visitors to access information, engage with officials, and learning about local government. It is a crucial tool for transparency, communication, and efficient service delivery, acting as a central resource for community information, news, public records, and civic engagement.

The Municipality in collaboration with Uber Technologies embarked on an extensive process to create a website from the ground up as South Africa’s first specialised platform for municipalities.

Key highlights of the website include:

- **Mobile magic:** Seamless access from phone, tablet, or laptop with responsive design for easy access to service information, notices and contacts.
- **Services in your language:** Switch effortlessly between English, Afrikaans, isiXhosa, and more for a truly inclusive browse.
- **Powerful search:** Every policy, budget, report, and tender re-indexed for lightning-fast finds by topic, department, or type.
- **Stay connected:** Fresh news from the municipality; meet our leaders sharing strategic updates; plus, ease access to forms, supplier bids, financial transparency, and career opportunities.

The new website was officially launched on 29 October 2025.

Below is a website checklist to indicate the compliance to Section 75 of the MFMA:

DOCUMENTS PUBLISHED ON THE MUNICIPAL WEBSITE	PUBLISHED
Current annual and adjustments budgets and all budget-related documents and policies	Yes
All service delivery agreements	No
All supply chain management contracts above the prescribed value	No
Service Delivery and Budget Implementation Plan	Yes
Integrated Development Plan	Yes
Performance agreements required in terms of section 57 (1) (b) of the Municipal Systems Act	Yes
All monthly, quarterly, mid-year and annual reports	Yes

Table 46 - Website Checklist

2.10.8 COMMUNICATION

Communication in local government refers to the structured and ongoing exchange of information between a municipality, its stakeholders, and the community it serves. Effective communication is essential for promoting transparency, accountability, and public participation, and for ensuring that residents are informed about municipal plans, services, policies, and decisions.

In a local government context, communication serves several key purposes:

- Informing communities about service delivery, projects, by-laws, and municipal performance;
- Facilitating public participation in planning and decision-making processes, such as the IDP, budget, and performance management systems;
- Promoting transparency and accountability by sharing accurate and timely information;
- Encouraging feedback and engagement from residents and stakeholders; and
- Strengthening trust between the municipality, Council, and the community.

Local governments use a range of communication channels, including public meetings, ward committees, notices, municipal websites, social media platforms, bulk SMSs, emails, and local media. Through effective communication, municipalities enhance responsive governance and ensure that community needs and concerns are addressed in a coordinated and inclusive manner.

The communities, on the other hand, have a right and a responsibility to participate in local government affairs and decision-making and ample provision is made in the above-mentioned legislation for them to exercise their right in this respect. Our democratic government is committed to the principle of ***Batho Pele*** that is based on the principle of consultation, setting service standards, increased access, courtesy, providing information, openness and transparency, redress and value-for-money. This, in simple terms, means that those we elect to represent us (Councillors at the municipal level) and those who are employed to serve us (the municipal officials at municipal level) must always put people first in what they do. South Africa has adopted a system of developmental local government, which addresses the inequalities and backlogs of the past while ensuring that everyone has access to basic services, to opportunities and an improved quality of life.

Prince Albert Municipality firmly believes and publicly advocates that a municipality cannot be seen as Councillors and administration only, but that the community forms the heart of the Municipality. Without the community to partner with the councillors and administration in municipal initiatives, the initiatives will be once-offs that will have very limited impact on the community's quality of life and economic partnerships.

Communication in Prince Albert Local Municipality encompasses both formal and informal channels to share information and engage with residents:

- **Official contact points:** phone, email, physical office and municipal communications unit.
- **Public participation mechanisms:** council meetings, ward committees, forums, bulk SMS/email, press releases and pamphlets.
- **Online presence:** official website and social media pages for broader reach.
- **Governance oversight:** mandated transparency and access to information via IDP processes and municipal officials.

The table below provides details regarding the municipality’s use of various communication platforms:

COMMUNICATION ACTIVITIES	YES/NO
Communication unit	Yes
Communication Strategy	Yes
Communication Policy	Yes
Customer satisfaction surveys	No
Website	Yes
Public meetings	Yes
Ward committee meetings	Yes
Interest Group Engagements	Yes
Bulk SMS messaging	Yes
Functional complaint management systems	Yes
Newsletters distributed electronically (upon request)	Yes
Pamphlets	Yes
Thusong Outreaches	Yes
Facebook	Yes
WhatsApp	Yes

Table 47 - Communication Platforms

2.10.9 MUNICIPAL OVERSIGHT COMMITTEES

2.10.9.1 AUDIT COMMITTEE

In compliance to Section 166(2) of the MFMA each Municipality must have an Audit Committee. The Audit Committee is defined as “an independent advisory body”. The role and responsibility of the Audit Committee is to:

- (a) advise the municipal council, the political office-bearers, the accounting officer and the management staff of the municipality, or the board of directors, the accounting officer and the management staff of the municipal entity, on matters relating to –
 - i. internal financial control and internal audits;
 - ii. risk management;
 - iii. accounting policies;
 - iv. the adequacy, reliability and accuracy of financial reporting and information;
 - v. performance management;
 - vi. effective governance;
 - vii. compliance with this Act, the annual Division of Revenue Act and any other applicable legislation;
 - viii. performance evaluation; and
 - ix. any other issues referred to it by the municipality or municipal entity;
- (b) review the annual financial statements to provide the council of the municipality or, in the case of a municipal entity, the council of the parent municipality and the board of directors of the entity, with an authoritative and credible view of the financial position of the municipality or municipal entity, its efficiency and effectiveness and its overall level of compliance with this Act, the annual Division of Revenue Act and any other applicable legislation;
- (c) respond to the council on any issues raised by the Auditor-General in the audit report;
- (d) carry out such investigations into the financial affairs of the municipality or municipal entity as the council of the municipality, or in the case of a municipal entity, the council of the parent municipality or the board of directors of the entity, may request; and
- (e) perform such other functions as may be prescribed

The Audit Committee is only able to fulfil their legislative obligations, as stipulated in the MFMA if they have access to the financial records and other relevant information of the Municipality or Municipal Entity. The Audit Committee must have unrestricted access to the Internal Audit Unit of the Municipality, and the person designated by the Auditor-General of South Africa (AGSA) to audit the financial statement of the Municipality or Municipal Entity.

The Prince Albert Municipality does not have any entities listed.

2.10.9.1.1 AUDIT COMMITTEE AND QUALIFICATIONS

The Audit Committee of Prince Albert Local Municipality is constituted in accordance with the Municipal Finance Management Act (MFMA) and relevant governance frameworks. The Committee is independent and comprises members with extensive experience in financial management, governance, municipal administration, and community development. Collectively, the members bring decades of expertise in strategic planning, performance management, risk oversight, project administration, and service delivery, ensuring effective oversight, transparency, and accountability in all municipal operations.

Mr. Dippenaar

Mr. Dippenaar holds a Bachelor of Diaconiology Honours in Social Work and has completed formal studies in Human Resource Management, Legal Environment, Organisational Behaviour, Business Economics, Labour Law, Industrial Psychology, Marketing Management, Personnel Psychology, Economics, and Consumer Behaviour.

He has undertaken professional training in Interpersonal Efficiency, Interactive Management, Facilitation Skills, Project Planning and Administration, Regional and Rural Development Planning, Project Management, Performance Management Systems in Local Government, Export Development, Legislation Relevant to Councillors in Local Government, and Sustainable and Resilience Strategy Formulation.

Mr. Dippenaar has over 43 years of work experience spanning Integrated Development Planning, Performance Management, Annual and Performance Reporting, and the development of Economic Development and Tourism Plans for municipalities. He has served on Audit Committees of various municipalities in the Western Cape and also sits on several boards focused on education and community upliftment.

Mr. Jacobs

Mr. Jacobs holds a BCom degree and has completed specialized training in Municipal Executive Financial Management, equipping him with strong expertise in public sector finance, budgeting, and municipal governance.

He brings over 31 years of work experience in Reticulation Planning, Sewerage Reticulation Systems, Financial Management, Human Resources Management, and Operational and General Management, providing him with the skills to contribute effectively to oversight and strategic decision-making.

Mr. Ngwevu

Mr. Ngwevu holds a Bachelor of Arts Honours in Development and Management, a Bachelor of Arts with a Higher Diploma in Education (post-graduate), and has completed certificate programs in Management Development and Development in Local Government.

He has undergone extensive professional training in Integrated Development Planning, Project Management, Ward Committee Systems, Parliamentary Committee Administration, Disciplinary Processes, Records Management, Disaster Management, and Contract Management.

With over 49 years of work experience, Mr. Ngwevu has served in Committees and Proceedings, Procedural Services, Land-Use Planning, Financial Management, Integrated Development Planning, Forward Planning, Information and Communications Technology, Human Resources, Library Services, Protection Services, Building Control, and Communication and Client Services, giving him comprehensive knowledge of municipal operations and governance.

Each member brings valuable professional experience and maintains a high standard of ethical conduct, independence and accountability. Their qualifications and experience ensure that the Audit Committee is well positioned to support sound financial management, strengthen internal controls, and promote transparency, accountability and good governance within the Municipality.

2.10.9.1.2 AUDIT COMMITTEE MEMBERS AND MEETING DATES

The table below provides an overview of the Audit Committee Members of the Prince Albert Municipality

NAME OF REPRESENTATIVE	CAPACITY	MEETING DATES
Mr. A Dippenaar	Chairperson	27 August 2024
Mr. S Ngwevu	Member	04 March 2025
Mr. G Jacobs	Member	11 February 2025
Mrs. A Badenhorst	Internal Auditor	15 May 2025
		27 June 2025

Table 48 - Audit Committee Members and Meeting Dates

The Audit Committee plays a critical role in promoting accountable governance and also serves as the Audit Performance Committee, overseeing both financial management and performance monitoring functions.

2.10.9.2 INTERNAL AUDIT

In terms of Section 165(1) of the MFMA, each municipality and municipal entity is required to establish an internal audit unit. However, this requirement may be fulfilled through outsourcing if the municipality or municipal entity lacks the internal capacity to perform the internal audit function and if the municipal council or the board of directors deems outsourcing feasible or cost-effective.

As noted earlier, the Prince Albert Municipality does not have any municipal entities listed. The Municipality currently lacks the internal capacity to perform internal audit functions internally. For this reason, and in accordance with the provisions of the MFMA, the Municipality has opted to outsource its Internal Audit Services. The services are presently provided by Moore, Southern Cape.

The Municipality has adopted a Rolling Three-Year Risk-Based Strategic Plan covering the period 2024–2026, as well as a Risk-Based Operational Plan. In developing these plans, the Municipality considered the following criteria:

CRITERIA	DESCRIPTION
Linked to risk per risk register	Internal audit has mapped each risk as per risk register to the Municipality's auditable activity.
Change in management	Significant change in management is considered a critical factor within the control environment of each auditable activity.
Change in process	The evaluation was based on the consideration of any known significant process or system changes during the last 12 months.
Other contributing factors	The evaluation of other contributing factors was based on any Management concerns raised or known to internal audit at that time.

2.10.9.2.1 INTERNAL AUDIT PLAN COVERAGE

The Risk-Based Audit Plan for the reporting financial year was executed within the available resources. The table below provides an overview of the completed audits.

Reference	Audit Engagement	Departmental System	Description
1	Performance Management Audit – Quarter 1	Corporate and Community Services	Internal audit work was performed on the Performance Management area during the first quarter of the 2024/2025 financial year, in accordance with the approved internal audit plan. The audit assessed the reliability of reported performance information, adequacy of supporting documentation, and compliance with legislative requirements. Controls were evaluated for design and effectiveness. The period covered was 01 July 2024 to 30 September 2024.
2	Performance Management Audit – Quarter 2	Corporate and Community Services	Internal audit work was performed on Performance Management during the second quarter of the 2024/2025 financial year. The review focused on KPI accuracy, compliance with the MFMA and MSA, and verification of reported performance against portfolios of evidence. Controls were evaluated for adequacy and effectiveness. The period covered was 01 October 2024 to 31 December 2024.
3	Performance Management Audit – Quarter 3	Corporate and Community Services	Internal audit procedures were conducted on the Performance Management System during the third quarter of the 2024/2025 financial year. The audit assessed the accuracy and completeness of reported performance, adequacy of evidence, and implementation of corrective actions from prior findings. The period covered was 01 January 2025 to 31 March 2025.
4	Performance Management Audit – Quarter 4	Corporate and Community Services	The fourth quarter Performance Management audit evaluated the reliability of reported performance information, legislative compliance, and submission and publication requirements for IDP, SDBIP, budgets, and related documentation. Controls were assessed for effectiveness. The period covered was 01 April 2025 to 30 June 2025.
5	Building Control	Technical Services	An internal audit of the Building Control function was conducted to assess compliance with applicable legislation, adequacy of controls over building plan approvals, inspections, and record-keeping, and alignment with municipal bylaws and policies. Controls were evaluated for design and effectiveness over the period under review.
6	Town Planning	Technical Services	Internal audit work was performed on the Town Planning function to evaluate compliance with land use management legislation, adequacy of application processing controls, record

Reference	Audit Engagement	Departmental System	Description
			management, and oversight mechanisms. The audit assessed whether identified risks were adequately mitigated through existing controls.
7	Division of Revenue (Grants)	Financial Services	An audit of conditional grants was conducted in accordance with the approved internal audit plan. The audit assessed compliance with the Division of Revenue Act, grant frameworks, and reporting requirements, as well as the accuracy and completeness of grant spending and reporting.
8	Income (Billing)	Financial Services	Internal audit work on Income (Billing) was performed during March and April 2025. The audit assessed the adequacy and effectiveness of controls over tariff management, billing completeness, system integration, and user access controls on the Phoenix and Syntell systems. The period covered was 01 July 2024 to 28 February 2025.
9	Debtors and Credit Control	Financial Services	An audit of Debtors and Credit Control was conducted during May and June 2025. The audit evaluated credit control processes, reconciliations, interest charging, write-offs, and enforcement of the Credit Control and Debt Management Policy. Controls were assessed for design and effectiveness. The period covered was 01 July 2024 to 30 April 2025.

Table 49 - Internal Audit Coverage Plan

The table below provides an overview of the functions performed by the Internal Auditors for the reporting financial year:

FUNCTION
Risk analysis
Risk-Based Audit Plan development
Internal audit programme drafted and approved
Number of audits conducted and reported on as displayed in the table above

Table 50 - Internal Audit Functions Perform

CHAPTER 3: SERVICE DELIVERY PERFORMANCE

COMPONENT A: OVERVIEW OF PERFORMANCE WITHIN THE ORGANISATION

3.1 INTRODUCTION

Performance management is the process that measures the implementation of the organisation's strategic objectives. Performance management is used as a management tool to plan, monitor, measures, and review performance indicators to ensure efficiency, effectiveness, and the impact of service delivery by the Municipality.

Performance management is institutionalised through the legislative requirements of the performance management process at Local Government level. The intention of performance management is to provide the mechanisms to measure whether the projected targets are met in line with the strategic direction of the organisation within a specific financial year.

Section 152 of the Constitution deals with the objects of local government and paves the way for performance management. The Constitution further makes provision for the democratic values and principles in Section 195(1), that is linked with the concept of performance management. These principles include:

- Promote the effective, efficient, and economic use of resources
- Ensure accountable public administration
- Transparency
- Responsiveness; and
- Facilitating a culture of public service and accountability.

Performance Management allows for fostering accountability between the Administration, Political Office Bearers, and the citizens of the Greater Municipal Area.

3.2 LEGISLATIVE REQUIREMENTS

Section 46(1)(a) of the Local Government: Municipal Systems Act, No. 32 of 2000, a Municipality must prepare an Annual Performance Report (APR) for each financial year that reflects the Municipality's and any service provider's performance during the financial year. The APR must be indicative of the development and service delivery of priorities and the performance targets set by the municipality for the financial year. Should any under-performance be noted, corrective measures must be identified which stipulates what processes and procedures the Municipality have or will put in place in order to address the under-performance noted.

3.3 PERFORMANCE MANAGEMENT SYSTEM

The Municipality utilises an electronic web-based system on which the Service Delivery and Budget Implementation Plan is reported on. Key Performance Indicator owners report actual results of their key performance indicators documenting the following information:

- Actual (number or percentage) performance against target;
- Performance comment (required);
- Corrective measures (required if the actual does not meet the target); and
- Supporting documentation for the performance recorded (required).

The performance management system of the Prince Albert Municipality is further described below:

3.3.1 APPROVAL OF THE 2024/2025 TOP LAYER SDBIP

The Top Layer SDBIP was prepared in accordance with the legislative prescripts and was approved by the Executive Mayor on 28 June 2024.

A subsequent review of the 2024/2025 SDBIP was done following the approval of an adjustments budget, the Revised SDBIP served before the Council on 28 February 2025. No significant changes which may have a negative impact on the operations of the organisation were affected. The Municipality took the recommendations of the Internal Auditors into consideration and for this reason, amended the SDBIP to align to the regulatory frameworks governing performance management.

The SDBIP is a plan that converts the IDP and budget into measurable criteria on how, where and when the strategies, objectives and normal business process of the municipality is implemented. It also allocates responsibility to directorates to deliver the services in terms of the IDP and budget.

The MFMA Circular No.13 prescribes that:

- The IDP and budget must be aligned.
- The budget must address the strategic priorities.
- The SDBIP should indicate what the municipality is going to do during the next 12 months.
- The SDBIP should form the basis for measuring the performance against goals set during the budget /IDP process.

3.3.2 PERFORMANCE MANAGEMENT FRAMEWORK

The Municipality has developed a Performance Management and Development System Policy which served before the Council on 29 April 2024. The purpose of the policy is to provide a Performance Management and Development System that regulates staff related performances in the workplace and to create a performance management culture in order to enhance accountability, transparency and oversight.

3.3.3 THE IDP AND THE BUDGET

The 2022–2027 Integrated Development Plan (IDP) was approved by Council together with the 2021/2022 budget on 30 May 2021. For the reporting financial year, Council considered and adopted the final amended 2024/2025 Fifth Generation IDP on 31 May 2024.

The IDP process is fully integrated with the Municipality's performance management system. The IDP represents the planning phase of performance management, while performance management provides the mechanisms for implementation, monitoring, and evaluation of the IDP.

The IDP, together with its long-term strategic trajectory, is reviewed annually to respond to changes in the municipal environment, including evolving community needs and priorities. Any amendments to the IDP inform the Municipality's budget and the Service Delivery and Budget Implementation Plan (SDBIP).

A conducive performance management culture ensures that the developmental objectives articulated in the IDP are adequately reflected in the performance agreements of the Accounting Officer and Directors, with appropriate accountability and consequences for performance implementation.

3.3.4 PERFORMANCE AGREEMENTS

For the reporting financial year, the Executive Mayor entered into a performance agreement with the Municipal Manager. In turn, the Municipal Manager concluded performance agreements with the Chief Financial Officer and the Director: Technical Services. These performance agreements were concluded in accordance with the provisions of the Local Government: Municipal Systems Act, No. 32 of 2000.

The legislation provides for the annual review of performance agreements, which must be publicised for purposes of transparency and public interest. Following the amendment of the Service Delivery and Budget Implementation Plan (SDBIP), the performance agreements of the affected officials were reviewed and amended to ensure alignment between the SDBIP and individual performance commitments.

Accordingly, all performance agreements were reviewed in line with the revised SDBIP and amended where necessary.

3.3.5 PERFORMANCE REPORTING, MONITORING, AND REPORTING

The implementation of the SDBIP is monitored on a continuous basis, it is the responsibility of each key performance indicator owner, to ensure that the necessary steps are taken and procedures are put in place to ensure the successful implementation of the SDBIP. Management is required to complete their SDBIP, with supporting documentation, on an annual basis, instances where under-performance was noted, the applicable corrective measures were identified to address the under-performance noted.

The Administration is compelled by legislation to report on a quarterly to mid-year basis to the Council on the implementation of the budget through the SDBIP, as well as the financial position of the Municipality. These reports are in turn submitted to the Audit Committee of the Municipality to perform their necessary oversight roles and responsibilities.

For the reporting financial year, the Municipality have submitted the following reports as legislatively prescribed

- Quarterly Section 52(d) Reports.
- Mid-Year Budget and Performance Assessment Report.
- The Annual Performance Report was submitted to the Auditor-General of South Africa for their annual audit on pre-determined objectives.

3.3.6 2024/2025 ANNUAL PERFORMANCE REPORT

Fundamentally, the Annual Performance Report outlines the implementation status of the Service Delivery and Budget Implementation Plan, as initially approved by the Executive Mayor on Monday, 28 June 2024. Following the approval of the adjustments budget, the Council of the Prince Albert Municipality approved the amended Service Delivery and Budget Implementation Plan at a Special Meeting held on 28 February 2025.

For the 2024/2025 financial year, the initial Service Delivery and Budget Implementation Plan had a total of thirty-nine (39) key performance indicators, following the approval of the amendments to the Plan, the total equated to thirty-eight (38).

The following graph illustrates the Municipality’s overall reported performance as per the performance management system for the period **01 July 2024 to 30 June 2025**.

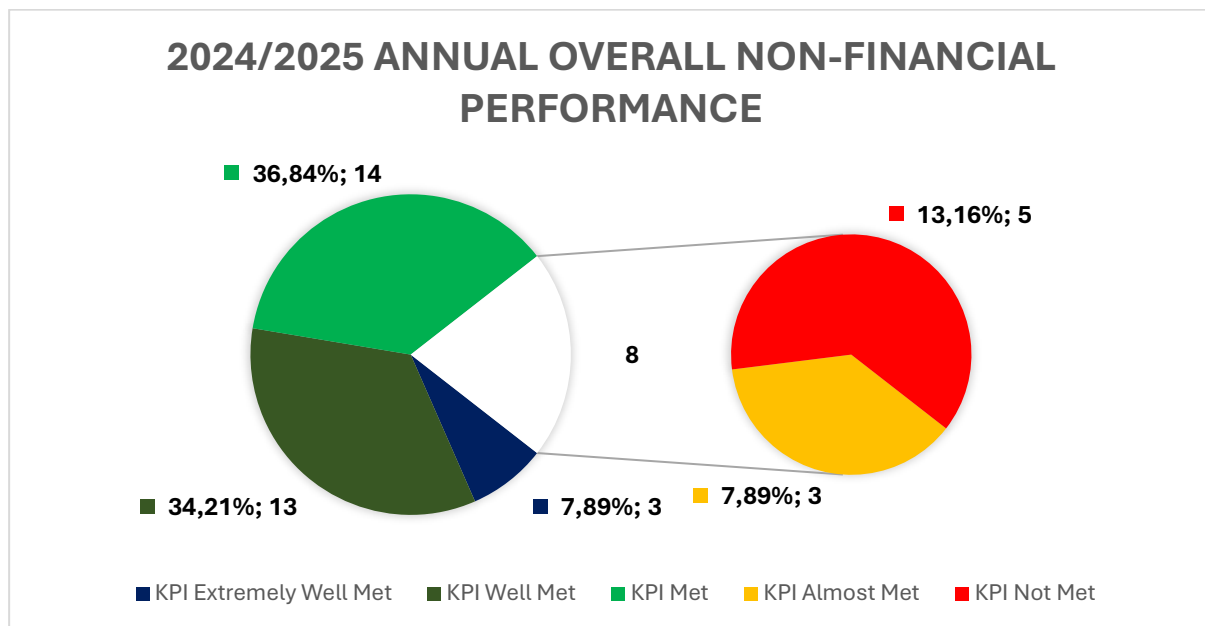


Figure 2 – 2024/2025 Performance Summary of Results

KEY PERFORMANCE INDICATOR RESULT	STATUS	PROGRESS
R	Not Met	5 (13.16%)
O	Almost Met	3 (7.89%)
G	Met	14 (36.84%)
G2	Well Met	13 (34.21%)
B	Extremely Well Met	3 (7.89%)
OVERALL RESULTS		38 (100.00%)

Table 51 – 2024/2025 Performance Overall Results

The 2024/2025 financial year resulted in **five (5)** out of the thirty-eight (38) key performance indicators being not met, **three (3)** almost met, **fourteen (14)** met, **thirteen (13)** well-met, and **three (3)** extremely well met.

The status of implementation of the SDBIP is reflected in table format below. These are the audited results as at October 2025:

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL	RESULT		
TL1	GGPP	S07	Submit the Mid-Year Budget and Performance Assessment Report to Council in terms of the Local Government: Municipal Finance Management Act, No. 56 of 2003 by 31 January 2025	Mid-Year Budget and Performance Assessment Report submitted	1	1	1	1	1	G	The Mid-Year Budget and Performance Assessment Report served before the Council on Thursday, 23 January 2025.	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL	RESULT		
TL2	MFVM	SO5	Spend 90% of the municipal approved capital budget on capital projects by 30 June 2025 (Actual amount spent on capital projects/Total amount budgeted for capital projects) X100	% of the municipal capital budget actually spent on capital projects as at 30 June 2025	69.94 %	90%	90%	90%	86.93%	O	The percentage capital budget spent for the 2024/2025 financial year equates to 86,93% [Capital Expenditure: R27, 895, 872.46 / Total Budget: R32, 091, 231.00 * 100 = 86.93%]. The under-spending on the Capital Budget relates to inaccurate estimates by contractors, contractor performance, and contractor negotiations. The Municipality continues to strive to attract suitable contractors to the area.	The Procurement Plan is continuously used as a management tool to monitor project implementation; other avenues include Service Delivery Meetings with all Departments on a bi-monthly basis to monitor and report on project progress
TL3	GGPP	SO7	Submit the Risk-Based Audit Plan to the Audit Committee by 31 May 2025	Risk-Based Audit Plan submitted to the Audit Committee by 31 May 2025	0	1	1	1	1	G	The Risk-Based Audit Plan 2025/2026 was tabled before the Audit Committee at a meeting held on Thursday, 15 May 2025	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL	RESULT		
TL4	GGPP	S07	Conduct quarterly General Council meetings	Number of General Council meetings conducted	4	4	4	4	4	G	Four General Council Meetings were held during the financial year.	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted
TL5	GGPP	S07	Conduct quarterly Section 80 Committee meetings	Number of Section 80 Committee meetings held per quarter	4	16	16	16	16	G	Sixteen Section 80 Committee Meetings were held during the financial year.	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL	RESULT		
TL6	GGPP	SO7	Submit the Draft Top Layer SDBIP to the Mayor within 14 days after the budget has been approved by Council	Draft Top Layer SDBIP submitted	1	1	1	1	1	G	The 2025/2026 Final Budget was tabled before the Council on Thursday, 29 May 2025. The 2025/2026 Draft Top Layer SDBIP and Draft Annual Performance Agreements were submitted to the Executive Mayor on Thursday, June 12, 2025	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL	RESULT		
TL7	GGPP	S07	Submit draft performance agreements of the S57 managers and MM to the Mayor within 14 days after the budget has been approved by Council	Number of agreements submitted	1	3	3	3	3	G	The 2025/2026 Final Budget was tabled before the Council on Thursday, 29 May 2025. The 2025-2026 Draft performance Agreements of the Municipal Manager, Director: Technical Services, Director: Financial Services, and the Director: Corporate and Community Services (vacant) were submitted to the Executive Mayor on Thursday, June 12, 2025.	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					RESULT	CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL				
TL8	GGPP	SO7	Submit the Top 10 Risk Mitigation Plan to the Audit Committee by 28 February 2025	Top 10 Risk Mitigation Plan submitted by 28 February 2025	0	1	1	1	0	R	The Risk Register was tabled at the Virtual Audit Committee meeting held on 04 March 2025. However, it is important to note that the deadline for the submission of the Risk Register, specifically the Top 10 Risk Mitigation Plan was not met for the 2024/25 financial year.	Management acknowledges this non-compliance and will facilitate the necessary processes to ensure that all required documentation is submitted within the pre-determined timelines set at the beginning of the financial year. This will be done in alignment with the Service Delivery and Budget Implementation Plan (SDBIP) to improve adherence and accountability moving forward.	
TL9	GGPP	SO7	Conduct quarterly audit committee meetings	The number of audit committee meetings conducted	4	4	4	4	5	G 2	Five Audit Committee Meetings were held during the financial year.	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted	
TL10	MFVM	SO5	Submit the Annual Performance Report to the Auditor-General by 31 August 2024	Annual Performance Report submitted	1	1	1	1	1	G	Corporate and Community Services: The 2023/2024 Draft Annual Performance Report was submitted to the Auditor-General on 30 August 2024.	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted	

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL	RESULT		
TL19	MTID	SO6	The percentage of the Municipality's training budget spent, measured as (Total Actual Training Expenditure/Approved Training Budget x 100) by 30 June 2025	% of training budget spent	93.10 %	90%	90%	90%	72.29%	○	The percent of the training budget spent for the 2024/2025 financial year equates to 72.29% (Total Expenditure: R73, 593.00 / Total Training Budget: R101, 800.00 * 100% = 72.29%) The underspending of the training budget relates to suitable courses and trainers not being able to be sourced within the financial year, including the cost efficiency.	The Municipality will establish contacts with service providers well in advance, the individual performance management system is in place and clear training-related key performance indicators will be developed to ensure that the process is streamlined and commenced in a timely manner.

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL	RESULT		
TL20	MTID	SO6	The number of people from employment equity target groups employed in the three highest levels of management in compliance with the equity plan as at 30 June 2025	Number of people employed as at 30 June	1	1	1	1	1	G	The following appointments were made during the financial year in the three highest levels of management: Top Management: Municipal Manager - White Male Director: Technical Services - African Male One of the appointments is in compliance with the EE Plan.	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted
TL21	GGPP	SO7	Compile and submit the final IDP to Council by 31 May 2025	Final IDP submitted to Council by 31 May 2025	1	1	1	1	1	G	The Final 2025-2026 Reviewed 2022-2027 Fifth Generation IDP was tabled before the Council at a Special meeting held on Thursday, 29 May 2025	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL	RESULT		
TL30	BSD	SO2	Create 85 jobs opportunities in terms of the Expanded Public Works Programme (EPWP) by 30 June 2025	Number of job opportunities created in terms of EPWP by 30 June 2025	113	85	78	78	100	G 2	One-hundred temporary work opportunities were created through the Expanded Public Works Programme (EPWP) for the financial year,	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted
TL35	BSD	SO1	Develop and submit the Integrated Waste Management Plan to the Council for consideration by 31 December 2024	Integrated Waste Management Plan submitted by 31 December 2024	New KPI	1	1	1	0	R	The Inception Report was approved by Council on 17 November 2023, and the Draft IWMP is currently under review with the Department of Environmental Affairs and will be submitted to Council in the 2025/2026 financial year.	The Draft IWMP will be submitted to Council in the 2025/2026 financial year.
TL11	MFVM	SO5	Submit of the Annual Financial Statements to the Auditor-General by 31 August 2024	Annual Financial Statements submitted to the Auditor-General	1	1	1	1	1	G	The Annual Financial Statements was submitted to the AG by 31 August 2024.	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL	RESULT		
TL12	MFVM	SO5	Table the Annual Budget to Council Support and the Mayor by 31 May 2025	Annual Budget submitted to Council Support and the Mayor within the legislative deadline	1	1	1	1	1	G	Annual Budget was tabled and approved.	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted
TL13	MFVM	SO5	Table the Adjustments Budget to Council Support and the Mayor by 28 February 2025	Adjustments Budget submitted to Council Support and the Mayor within the legislative deadline	1	1	1	1	1	G	Adjustment budget was tabled before council.	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted
TL14	MFVM	SO5	Maintain a Year to Date (YTD) debtors' payment percentage of 82% excluding traffic services	Achieve a debtor payment percentage of 82% as at 30 June 2025 {(Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off)/Billed Revenue x 100}	75.19 %	82%	82%	82%	91.73%	G 2	The Debtors payment percentage for the financial year equates to 91.73%.	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL	RESULT		
TL15	MFVM	SO5	Maintain a financially unqualified audit opinion for the 2023/2024 financial year	Financial statements considered free from material misstatements as per the Auditor-Generals' Report	1	1	1	1	1	G	Maintained a financial unqualified audit opinion	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted
TL17	MFVM	SO5	Financial viability measured in terms of the outstanding debtors as at 30 June 2025 ((Gross Debtors - Bad Debt Provision) / Billed Revenue)) x 365	The average number of days to receive payment from Consumers for bills/invoices issued for services	66.88 %	25	65	65	56.04	B	The receivables from exchange transactions for the 2024/2025 financial year equates to 56.04 (Gross Service Debtors: R32, 619, 690 - Bad Debt Provision: R25, 922, 510 = Outstanding debtors after provision for Bad Debts: R6, 697, 180) Total service chargers levied: R43, 619, 707. (Outstanding Debtors/Total Service chargers*365 = 56.04	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL	RESULT		
TL18	MFVM	SO5	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2025 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months it takes to cover fix operating expenditure with available cash	8.87 %	1.30	1.30	1.30	0.54	R	The available cash to cover fixed operating expenditure for the financial year equates to 0.54	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL	RESULT		
TL22	BSD	SO4	Provision of electricity to formal residential account holders connected to the municipal electrical infrastructure network for both credit and prepaid electricity meters	Number of formal residential account holders connected to the municipal electrical infrastructure network. Excluding consumers connected to the Eskom Network.	2 081	1 150	1 500	1 500	2 099	G 2	2, 099 Formal residential account holders connected to the municipal electrical infrastructure network were provided with electricity services.	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted
TL23	BSD	SO4	Provide 50kwh free basic electricity to registered indigent account holders connected to the municipal & ESKOM electrical infrastructure network as on 30 June 2025	Number of indigent account holders receiving free basic electricity which are connected to the municipal electrical infrastructure network. Consumers receiving free basic electricity from ESKOM is also included.	1 247	1 100	1 100	1 100	1 239	G 2	1, 239 Registered indigent account holders connected to the municipal & ESKOM electrical infrastructure network received 50kwh of free basic electricity	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL	RESULT		
TL24	BSD	SO4	Provide refuse removal, refuse dumps and solid waste disposal to all residential account holders within the Prince Albert municipal area	Number of residential account holders for which refuse is billed once per month	2 769	2 650	2 650	2 650	2 796	G 2	2, 796 Formal residential account holders were provided with refuse removal, refuse dumps, and solid waste disposal services for the quarter under review	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted
TL25	BSD	SO4	Provision of free basic refuse removal, refuse dumps and solid waste disposal to registered indigent account holders	Number of indigent account holders receiving free basic refuse removal monthly	1 230	1 100	1 100	1 100	1 223	G 2	1, 233 Registered indigent account holders received free basic refuse removal on a monthly basis	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted
TL26	BSD	SO4	Provision of clean piped water to formal residential account holders which are connected to the municipal water infrastructure network	Number of residential account holders that meet agreed service standards for piped water	2 640	2 600	2 600	2 600	2 679	G 2	2, 679 Formal residential account holders were provided with clean piped water for the quarter under review	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL	RESULT		
TL27	BSD	SO4	Provide 6kl free basic water to registered indigent account holders per month	Number of registered indigent account holders receiving 6kl of free water.	1 118	1 200	1 200	1 200	1 270	G 2	1, 270 Registered indigent account holders received 6kl of free water.	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted
TL28	BSD	SO4	Provision of sanitation services to formal residential account holders are connected to the municipal waste water (sanitation/sewerage) network & are billed for sewerage service, irrespective of the number of water closets (toilets)	Number of residential account holders which are billed for sewerage in accordance to the financial system.	2 302	2 600	2 300	2 300	2 310	G 2	2310 Formal residential account holders received sanitation services for the quarter under review.	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL	RESULT		
TL29	BSD	SO4	Provision of free basic sanitation services to registered indigent account holders which are connected to the municipal waste water (sanitation/sewerage) network & are billed for sewerage service, irrespective of the number of water closets (toilets)	Number of indigent account holders receiving free basic sanitation in terms of Equitable share requirements.	1 230	1 100	1 100	1 100	1 195	G 2	1, 195 Registered Indigent account holders received free basic sanitation in terms of Equitable share requirements.	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					RESULT	CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL				
TL33	BSD	SO4	Limit water losses to not more than 30% {(Number of Kiloliters Water Purchased or Purified - Number of Kiloliters Water Sold) / Number of Kiloliters Water Purchased or Purified × 100}}	Percentage Water losses achieved (Number of Kiloliters Water Purchased or Purified - Number of Kiloliters Water Sold) / Number of Kiloliters Water Purchased or Purified × 100)	24.50 %	30%	30%	30%	30.72%	B	The Water losses for the 2024/2025 financial year equates to 30.72% (Input: R701, 526.38 - Sales: R486, 011.00 = Losses": R215, 515.38) Losses/Sales*100% = 30.72%) Leaking or burst pipes and the non-payment of water usage are the dominant factors contributing to water losses in the area.	The following corrective measures have been put in place to address water losses: 1. The Municipality has commenced with the installation of pre-paid and smart water meters. 2. The telemetry system is being utilised for monitoring of the boreholes.	
TL34	BSD	SO4	Limit electricity losses to not more than 10% {(Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) × 100}}	Percentage Electricity losses achieved (Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) × 100)	11.10 %	10%	10%	10%	5.99%	B	The Electricity losses for the 2024/2025 financial year equates to 5, 99% (Loss (Purchased - Sold): 569, 471 / Eskom Invoices: R9,499,707 * 100% = 5.99%)	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted	

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL	RESULT		
TL31	BSD	SO4	Excellent water quality measured by the compliance of water Lab results with SANS 241 criteria for Prince-Albert, Leeu-Gamka and Klaarstroom.	Percentage of Lab Results complying with SANS 241	84.75 %	94%	94%	94%	83.15%	○	<p>Drinking water laboratory results for the following water plants:</p> <p>Leeu Gamka: Point 1, Zone 1 - Reservoir 007 Klaarstroom: Point 1, Zone 1 - RESERVOIR Prince Albert Road: Point 1 - RESERVOIR Prince Albert: Point 2 - Reservoir 1 Lower Town</p> <p>% of Lab Results complying with SANS 241: 83.15%</p>	SANS241 was subsequently replaced with Regulation 3630 in order to change the determinants of water quality that is why we could not reach the new determinants. The revised determinants will be submitted in the new financial year.

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL	RESULT		
TL32	BSD	SO4	Excellent waste water quality measured by the compliance of waste water Lab results with SANS irrigation standard (for Prince-Albert, Leeu-Gamka and Klarstroom)	Percentage of Lab Results complying with SANS Irrigation standards	81.94 %	80%	80%	80%	81.94%	G 2	The wastewater laboratory results for the following water plants: Leeu Gamka: Uitvloei Klaarstroom: Uitvloei Prince Albert Uitvloei Annual performance: Total tests that complied: 118 Total tests performed: 144 % of Lab Results complying with SANS irrigation standards: 81.94%	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted
TL36	BSD	SO4	Review the Electricity Master Plan and submit to the Council for consideration by January 2025	One Reviewed Electricity Master Plan submitted to Council by January 2025	New KPI	1	1	1	0	R	The Electricity Master Plan Report was developed and completed in June 2024, where after it was submitted to the Department of Local Government to solicit input.	The Electricity Master Plan will be submitted to Council for consideration during the 2025/2026 financial year.

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL	RESULT		
TL37	BSD	SO1	Develop and submit the Air Quality Management Plan to Council by 30 June 2025	Air Quality Management Plan submitted to Council	New KPI	1	1	1	1	G	The Air Quality Management Plan was tabled before the Council at a Special meeting held on Thursday, 5 June 2025.	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted
TL38	BSD	SO1	Develop and submit the Air Quality Management Bylaw to Council by 30 June 2025	Air Quality Management Bylaw submitted to Council		1	1	1	0	R	The Air Quality Management Plan has been adopted by the Council on 5 June 2025. The Draft Air Quality Management Bylaw has been discussed with the Department of Environmental Affairs and Development Planning on 2nd July 2025. It is anticipated that the Air Quality Management Bylaw will be finalised during the 2025/2026 financial year.	Following the meeting with the Department of Environmental Affairs and Development Planning, the following resolutions were made: 1. The Municipality will circulate the Draft Air Quality Management Bylaw to the Department and relevant Municipal Departments for their input. 2. The Draft Bylaw will be submitted to Council for review and to initiate the process of public participation. 3. The Municipality will embark on a formal public participation process. It is anticipated that the Air Quality Management Bylaw will be finalized during the 2025/2026 financial year.

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL	RESULT		
TL39	MTID	SO6	The percentage of the municipality's personnel budget actually spent on implementing its workplace skills plan by 30 June 2025 [(Actual amount spent on training/total operational budget) x100]	% of the municipality's personnel budget on training by 30 June 2025 (Actual amount spent on training/total personnel budget) x100		0.15%	0.15%	0.15%	0.18%	G 2	The percentage spent on implementing the WSP equates to 0.18% (Actual training expenditure: R73, 593.00 / Total Personnel Budget: R40, 753, 455.00 *100% = 0.18%)	The key performance indicator was met during the financial year under review; therefore, no corrective measures are warranted

Table 52 – 2024/2025 Overall Performance

The following key performance indicator is included for completeness. It formed part of the original Service Delivery and Budget Implementation Plan (SDBIP), but was subsequently removed during the revision period due to changes in priorities and resource allocation:

REFERENCE	NATIONAL KEY PERFORMANCE INDICATOR	STRATEGIC OBJECTIVE	KEY PERFORMANCE INDICATOR	UNIT OF MEASUREMENT	PREVIOUS YEAR ACTUAL PERFORMANCE	OVERALL PERFORMANCE: 2024/2025 FINANCIAL YEAR					CONSOLIDATED PERFORMANCE COMMENT (required)	CONSOLIDATED CORRECTIVE MEASURES (required if actual does not meet target)
						ORIGINAL ANNUAL TARGET	REVISED ANNUAL TARGET	TARGET	ACTUAL	RESULT		
TL16	MVMF	SO5	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June 2025 ((Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant))	Percentage of debt coverage	13%	1	0	15%	n/a	n/a	This key performance indicator was removed in the 2024/2025 Revised Service Delivery and Budget Implementation Plan. It is included here for completeness, as it formed part of the Original Service Delivery and Budget Implementation Plan. No actual performance was reported for the financial year, and the annual target for this indicator was 15%.	

COMPONENT B: BASIC SERVICES

3.4 INTRODUCTION

The provision of basic services remains a core constitutional mandate of the Prince Albert Municipality. These essential services include water, electricity, refuse removal, and sanitation. The delivery of these services is integral to the Municipality's planning, operational management, and overall service delivery framework.

Prince Albert Municipality is one of four municipalities within the Central Karoo District Municipality and is located approximately 400 kilometres north of Cape Town and 170 kilometres south of Beaufort West along the N1 route. The municipal area comprises the town of Prince Albert, as well as the settlements of Leeu-Gamka, Klaarstroom, Prince Albert Road, Seekoeigat, and the surrounding rural areas.

Situated at the foot of the renowned Swartberg Pass, the town of Prince Albert is recognised for its historic architecture and agricultural produce. Often referred to as the "oasis of the Karoo," the town attracts both local and international tourists throughout the year. Historically, Prince Albert has served as an agricultural service hub and continues to provide essential services to its residents and surrounding satellite settlements.

The Municipality has significant potential to develop into a tourism hub that can drive tourism growth within the broader Central Karoo region.

This component of the Annual Report provides an overview of basic service delivery, highlighting both achievements and challenges. It includes details on the provision of water, wastewater (sanitation), electricity, waste management, housing services, and a summary of free basic services.

3.4.1 WATER PROVISION

Prince Albert Municipality is the water service provider for the towns of Klaarstroom, Prince Albert, Prince Albert Road and Leeu-Gamka. Prince Albert's bulk water supply is provided from nine boreholes with varying supply levels. These boreholes draw water from the water table or underground water, Bokkeveld and Witteberg Group aquifers. The boreholes are in a good condition and frequent maintenance is carried out. The total licensed abstraction for these boreholes is 0.229 million m³/a.

In summary, municipal production boreholes have been developed in high groundwater potential, folded rocks of the Cape Supergroup. Production boreholes were developed in the Mountain Group (MG) sandstones sand stones in the southern part of the well-field, while boreholes in the central

part of the wellfield are developed in Bokkeveld Group shales. Directly south of Prince Albert town, boreholes have been developed in the Witteberg Subgroup shales and sandstones. The town of Prince Albert itself is located on low groundwater potential rocks of the Karoo Supergroup, namely the Dwyka and Eccca Groups. (Murray,2007)

This supply is augmented by a steady stream (bergbron) from the Dorps River which is the only surface water source to the town. The licensed abstraction from this source is 0.471 million m³/annum and supplies water irrigation through a furrow network to South End in Prince Albert. The Municipal water allocation is 17 hours of scheduled irrigation water per week, in Prince Albert town. The water is purified at the Prince Albert Water Treatment Works. The water supply system had insufficient capacity to supply the future water requirements for future developments. Water constraints within Prince Albert are a significant and pressing issue, particularly during the drier months of the year where water flow from the Dorps River is very low and therefore the Municipality embarked on a focused demand management initiative from November 2017 and reduced water use per consumer to 90 litres per person per day which are still applicable. An extensive Groundwater Management and Artificial Recharge Feasibility Study was done by Groundwater Africa in 2007. This work forms the basis of the current geohydrological component of the investigation to ensure that recommendations made in their report are re-evaluated and implemented in the light of the current drought crisis. Follow up work was done by Groundwater Africa in 2010 in terms of amended abstraction rates in preparation of the 2010/2011 summer season. SRK Consulting has been appointed by the Central Karoo District Municipality for groundwater monitoring up to the end of May 2019. Reports that could be obtained from the municipality were referenced as part of the current investigations.

To date, the municipality has embarked on the process of conducting feasibility studies for the development of surface dam as well as the upgrading of the water reticulation for the entire area of Prince Albert and the cost associated with such is estimated to R120 million.

Leeu-Gamka and Klaarstroom have no surface water allocations and is solely dependent on its boreholes. The Municipality built borehole enclosure structures and security fencing around the boreholes to protect the borehole equipment. Flood damage to equipment and infrastructure in Prince Albert remains a high risk, and in future, the drilling of an alternative boreholes that is not so prone to flooding. The Transnet borehole was added to the Leeu-Gamka water supply system with a potential abstraction rate of 300m³ per day, thus augmenting the other two boreholes in Leeu-Gamka. Three additional boreholes were sunk, two was equipped and connected to the main water network. A reverse osmosis plant to purify the water in Leeu-Gamka to ensure that it is potable was established and resulted in significant improvement in the water quality of Leeu-Gamka. In Klaarstroom three additional boreholes were constructed and completed to augment the two current boreholes in. One of the boreholes is being utilised for sport field irrigation.

During summer, the Municipality have to carefully manage the supply, due to decreased runoff and the low level of the water table as well as carefully manage the demand due to very hot conditions, increased users in the holidays, and reckless usage by inhabitants. With the ever-rising municipal consumption, the available resources are no longer sufficient and shortages may occur during the summer season, as the provision of boreholes also decreases and the Storage Infrastructure was insufficient to store water over longer periods. The Municipality thus embarked on a phased process to increase the storage capacity in Prince Albert by raising the reservoir sides of the existing reservoir.

Water losses are restricted to the minimum, for the 2024/2025 financial year equates to 33.7%. The contributing factor to the percentage relates to the non-payment of water usage and pipe bursts. The Municipality has a telemetry system in place to monitor all the boreholes in the Greater Municipal Area which will aid in monitoring water usage.

3.4.1.1 WATER SERVICES: HIGHLIGHTS

The table below provides an overview of the Waster Services highlights for the reporting financial year

HIGHLIGHTS	DESCRIPTION
Approvals and installations of new connections	More people connected to waterborne systems.
Future planning for waterborne system	Costing of installation for a waterborne system in South End in Prince Albert completed. Currently sourcing funding
Updating of sewer master plans	new sanitation master plan was developed
Updating of water master plans	The Municipality has updated the Water Master Plan during the reporting financial year
Water Telemetry System	The system is utilised for monitoring water at cost saving, it is flexible, and easy to access at a remote monitoring location. It holds long-term cost saving for the Municipality, eliminates manual data collection, it allows for self-management

HIGHLIGHTS	DESCRIPTION
	and provides additional savings and data security.
WAR on Leaks Project: Funded by DWS	<ul style="list-style-type: none"> ○ Since the start or the inception of the project, a total of 155 unit has been fixed: <ul style="list-style-type: none"> ○ Leaking toilets. ○ Leaking taps. ○ Replacement of toilet cistern. ○ Pipework ○ An amount of R78, 571.43 has been transferred to the Municipality for the procurement of material.
Upgrading of Leeu-Gamka Water and Sanitation Infrastructure	<p><u>Phase 1:</u></p> <ul style="list-style-type: none"> ○ Fencing of the facility ○ Concrete work ○ Water Purification Package Plant <p><u>Project Date:</u></p> <ul style="list-style-type: none"> ○ Started: 24 April 2024 ○ Completion: 27 September 2024
Drilling of Boreholes	<p><u>Scope of work:</u></p> <ul style="list-style-type: none"> ○ Drilling and equipping of two boreholes ○ Installation of 1,2km HDPE Pipe Line ○ Construction of chambers. <p><u>Project Dates:</u></p> <ul style="list-style-type: none"> ○ Start date: 24 October 2023 ○ Completion date: 28 June 2024

HIGHLIGHTS	DESCRIPTION
Acquifer Recharge and Pipe Protection Project	<p><u>Scope of work :</u></p> <ul style="list-style-type: none"> ○ Fencing of chamber. ○ Connection of the pipe line. ○ Pipe protection. ○ Telemetry. <p><u>Project dates:</u></p> <ul style="list-style-type: none"> ○ Start date: 24 October 2023 ○ Completion date: 28 June 2024

Table 53 - Water Services Highlights

3.4.1.2 WATER SERVICES: CHALLENGES

The table below provides an overview of the Water Services highlights for the reporting financial year

CHALLENGES	ACTION TO ADDRESS
Approvals and installations of new connections	More people connected to waterborne systems.
Future planning for waterborne system	Costing of installation for a waterborne system in South End in Prince Albert completed. Currently sourcing funding
Updating of sewer master plans	new sanitation master plan was developed
Updating of water master plans	The Municipality has updated the Water Master Plan during the reporting financial year
Water Use License Application (WULA)	The Municipality have been experiencing difficulties to apply.
Construction of 45ML surface dam	The Municipality is experiencing challenges with the construction of a 45ML

CHALLENGES	ACTION TO ADDRESS
	<p>surface dam, the process typically includes:</p> <ul style="list-style-type: none"> ○ Diverting the river. ○ Preparing the foundation for the dam. ○ Building the dam <ul style="list-style-type: none"> ○ Concrete dam. ○ Embankment dam. ○ Filling the reservoir ○ Testing that valves and floodgates work. ○ Monitoring the behaviour of the newly built dam.

Table 54 - Water Services Challenges

3.4.1.3 WATER SERVICE (PIPED WATER) DELIVERY LEVELS

The table below provides an overview of water service (piped water) service delivery levels within the municipality, as reflected in the Census 2022 results.

DESCRIPTION	2024/2025 ACTUAL AS PER CENSUS	2024/2025 ACTUAL PERCENTAGE AS PER CENSUS
WATER (above minimum level)		
Piped (tap) water inside dwelling/institution	4, 202	88,3%
Piped (tap) water inside yard	531	11,2%
Piped (tap) water on community stand: distance less than 200m from dwelling/institution	18	0,4%
WATER (below minimum level)		
No access to piped (tap) water	10	0,2%
Total number of households	4 760	88,3%

Table 55 - Water Service Delivery

3.4.1.4 ACCESS TO FREE BASIC WATER

The data presented below is extracted from the Municipality's Annual Performance Report.

The key performance indicator pertains to the monthly provision of 6kl of free basic water to all registered indigent account holders.

NUMBER / PROPORTION OF HOUSEHOLDS RECEIVING 6 KL FREE WATER			
2021/2022	2022/2023	2023/2024	2024/2025
1, 206	1, 118	1, 230	1, 270

Table 56 - Access to Free Basic Water

3.4.1.5 EMPLOYEES: WATER SERVICES

The following table depicts the staff deployment in respect of water services. As most of the staff in Prince Albert Municipality performs dual functions, these numbers cannot be reconciled perfectly.

JOB LEVEL	2023/2024	2024/2025		VACANCIES FTE'S	VACANCIES (as a % of total posts)
	EMPLOYEES	POSTS	FILLED POSITIONS		
	No	No	No	No	%
0 - 3	2	0	0	0	44.44%
4 - 6	2	0	0	0	
7 - 9	4	8	4	4	
10 - 12	1	1	1	0	
13 - 15	0	0	0	0	
16 - 18	0	0	0	0	
19 - 20	0	0	0	0	
Total	9	9	5	4	

Table 57 - Employees: Water Services

3.4.1.6 CAPITAL EXPENDITURE: WATER SERVICES

The following table reflects the municipality's capital expenditure for the financial year in respect of water services.

CAPITAL EXPENDITURE: WATER SERVICES					
R'000					
CAPITAL PROJECTS	2024/2025				
	BUDGET	ADJUSTMENT BUDGET	TOTAL BUDGET	ACTUAL EXPENDITURE	VARIANCE FROM ORIGINAL BUDGET (%)
Water Services	2 007 559	740 189	2 747 748	2 194 579	-20.13%
Water Storage	13 043 478	1 010 000.00	14 053 478	11 808 553	-15.97%
Total	15 051 037	1 750 189	16 801 226	14 003 132	-16.65%

Table 58 - Capital Expenditure: Water Services

3.4.2 WASTE WATER (SANITATION) PROVISION

The four towns in the municipal area each have their own wastewater collection and treatment facility. Prince Albert, Klaarstroom and Leeu-Gamka have oxidation pond systems for WWTW, whereas Prince Albert Road is served by a communal septic tank and soak-away.

KLAARSTROOM

The sanitation system for Klaarstroom comprises a full waterborne system. The design capacity has been increased to 120 kl/day. This WWTW was recently upgraded by the addition an inlet works, two times anaerobic ponds, a primary and secondary oxidation ponds as well as a reedbed, final storage pond and an irrigation reservoir from which the final effluent is irrigated onto an adjacent sport field. The Department of Water and Sanitation issued a license for the Klaarstroom Waste Water Treatment Works.

LEEUGAMKA

The treatment works is a pond system comprising: Four primary ponds operating in parallel. The WWTW was originally constructed in 1985 with a design capacity of 140 kl/ day. This has recently been upgraded to accommodate the 252 housing units that was completed in 2015.

Funding to relieve the residents of the Transnet areas from the bucket system has been approved and the Municipality is collaborating with the Department of Human Settlements to provide bulk infrastructure in this respect.

Engagements took place with both PRASA and Transnet on service delivery to these areas and to possibly eradicate the bucket system. The transfer of ownership is in the process of being finalised.

PRINCE ALBERT

The Prince Albert WWTW, a pond system was designed to treat 623 kl/day (with the final effluent being used for irrigation at the adjacent nursery and farm). The WWTW in Prince Albert was upgraded to handle current and future flows and to efficiently remove screenings, grit, rags, stones and other foreign objects and prevent them from entering the maturation pond system.

The sanitation system consists of a waterborne system as well as septic tanks. These septic tanks are serviced by means of a sanitation team with appropriate equipment and vehicles who collect sewerage and deposit it into a pump network that is connected to the maturation pond system.

3.4.2.1 HIGHLIGHTS: WASTE WATER (SANITATION) PROVISION

The following table depicts the highlights in respect of sanitation services for the reporting year.

HIGHLIGHTS	DESCRIPTION
Approvals and installations of new connections	More people connected to waterborne systems.
Future planning for waterborne system	Costing of installation for a waterborne system in South End in Prince Albert completed. Currently sourcing funding
Updating of Sewer Master Plan	New Sanitation Master Plan was developed.
Upgrading of Leeu-Gamka Water and Sanitation Infrastructure	<p><u>Phase 1:</u></p> <ul style="list-style-type: none"> ○ Fencing of the facility ○ Concrete work ○ Water Purification Package Plant <p><u>Project Date:</u></p> <ul style="list-style-type: none"> ○ Started: 24 April 2024 ○ Completion: 27 September 2024

Table 59 - Waste Water Highlights

3.4.2.2 CHALLENGES: WASTE WATER (SANITATION) PROVISION

The following table depicts the challenges in respect of sanitation services within the reporting year. The Municipality continually encourage residents to connect, where possible, to the sewerage reticulation network. The performance of this division correlates closely with an available maintenance budget, with particular reference to the honey sucker vehicles. This division performed their function under extreme pressure due to the poor quality of the service fleet and a new honey sucker was purchased in the reporting financial year. The service remains under severe pressure due to the poor state of the vehicle fleet.

DESCRIPTION	ACTIONS TO ADDRESS
Licensing of WWTW's	Currently only one WWTW is operating under a licence.
Septic and Conservancy tanks in South End	Source funding to connect to waterborne system. Tariffs to be brought in line with cost of service. The estimated cost of the project is set at R74m.

Table 60 - Waste Water Challenges

3.4.2.3 SANITATION SERVICE DELIVERY LEVELS

The table below illustrates the sanitation service delivery levels in the municipality, as recorded in Census 2022, and serves as an indicator of access to basic sanitation services.

HOUSEHOLDS		
DESCRIPTION	2024/2025 ACTUAL AS PER CENSUS 2022	2024/2025 PERCENTAGE AS PER CENSUS 2022
Flush toilet (connected to sewerage)	4 604	96,7%
Chemical toilet	5	0,1%
Pit toilet	22	0,5%
Minimum Service Level and Above sub-total	4 631	97,3%
Minimum Service Level and Above Percentage	97,3%	97,3%
Sanitation/sewerage: (below		
Bucket toilet	95	2,0%
Other	15	0,3%
No toilet provisions	20	0,4%
Below Minimum Service Level sub-total	130	2,7%
Below Minimum Service Level Percentage	2,7%	2,7%
Total households	4 760	100%

Table 61 - Sanitation Levels

3.4.2.4 EMPLOYEES: SANITATION SERVICES

The table below indicates the staff component in respect of waste water / sanitation services. It must be borne in mind that staff performs a dual function and the employee statistics can thus not be seen in isolation.

JOB LEVEL	2023/2024	2024/2025		VACANCIES FTE'S	VACANCIES (as a % of total posts)
	EMPLOYEES	POSTS	FILLED POSITIONS		
	No	No	No		
0 – 3	0	0	0	0	58.33%
4 – 6	0	9	3	6	
7 – 9	3	3	2	1	
10 – 12	0	0	0	0	
13 – 15	0	0	0	0	
16 – 18	0	0	0	0	
19 – 20	0	0	0	0	
Total	3	12	5	7	

Table 62 - Employees: Sanitation Services

3.4.2.5 CAPITAL EXPENDITURE: SANITATION SERVICES

CAPITAL EXPENDITURE: SANITATION SERVICES						
R' 000						
CAPITAL PROJECTS	2024/2025					
	BUDGET	ADJUSTMENT BUDGET	TOTAL BUDGET	ACTUAL EXPENDITURE	VARIANCE FROM ORIGINAL BUDGET	TOTAL PROJECT VALUE
Sanitation	R15 000 000	R0 00	R15 000 000	R15 000 000	R0 00	R42 000 000
Total	R15 000 000	R0 00	R15 000 000	R15 000 000	R0 00	R42 000 000

Table 63 - Capital Expenditure: Sanitation Services

3.4.3 ELECTRICITY

The municipality provides a reliable service within NERSA specified limits within the area of supply. In the areas of Klaarstroom and Leeu-Gamka, electricity is directly supplied by Eskom, thus impacting on revenue collection and the implementation of Prince Albert Municipality's credit control and debt collection policy. This is detrimental to the municipality's sustainability as is evident in the low payment rate in these areas. Several efforts have been made by the Municipality to conclude a credit collection agreement with Eskom but this was unsuccessful. SALGA is currently driving this process and have obtained a legal opinion stating that electricity distribution is a municipal function as per the Constitution and that Eskom can only provide said services by agreement. This proposed agreement will then include a clause on debt collection and can have a major positive change in the finances of especially rural municipalities. The Municipality and Eskom engaged and confirmed the current service delivery boundary determination for each entity. The Municipality will in future explore the possibility to service the electricity network for new housing developments in Klaarstroom and Leeu-Gamka so as to improve their credit control initiative. An electrical engineer from MISA is providing support to PAM in term of planning and maintenance.

The Municipality engaged extensively with Eskom to provide electricity to the residents of the Klaarstroom Transit area. The project was completed in November 2021 with 70 informal structures provided with prepaid electricity.

3.4.3.1 HIGHLIGHTS: ELECTRICITY

The following highlights pertaining electricity provision during the reporting financial year are emphasised.

HIGHLIGHTS	DESCRIPTION
Street Lighting	The Municipality is systematically replacing all existing street lights with LED lights.
Electrification of informal settlements	Electrification (installations and maintenance) of informal settlements are an ongoing project.
Installation of high mast lights	High mast lights were installed in all three towns, the scope of work includes the casting of foundations, installation of masts, connection to Eskom or Municipality, and solar panels. It is worth noting that this is a multi-year project.

Table 64 - Highlights: Electricity

3.4.3.2 CHALLENGES: ELECTRICITY

The following challenges pertaining electricity provision during the reporting financial year are emphasised.

DESCRIPTION	ACTIONS TO ADDRESS
Street lighting	Funding or budget provisions to totally refurbish the street lighting network
Trees threatening the electricity network	A suitable qualified service provider must be appointed to address this risk by making adequate budget provisions
Re-activate asset maintenance within funding constraints	Draft asset management plan
Solar PV Plant	Development of 10MW Solar PV Plant in Prince Albert

Table 65 - Electricity: Challenges

3.4.3.3 ELECTRICITY SERVICE DELIVERY LEVELS

The table below provides an overview of electricity service delivery levels within the municipality, as reflected in the Census 2022 results.

DESCRIPTION	2024/2025 ACTUALS PER CENSUS 2022	2024/2025 PERCENTAGE PER CENSUS 2022
Electricity from mains	3 487	73,2%
Gas	1 114	23,4%
Paraffin	0	0%
Wood	114	2,4%
Coal	0	0%
Animal dung	0	0%
Solar	32	0,7%
Other	5	0,1%
None	10	0,2%
Total number of households	4 760	100%

Table 66 - Electricity Service Delivery Levels

3.4.3.4 EMPLOYEES: ELECTRICITY

JOB LEVEL	2023/2024	2024/2025		VACANCIES S FTE'S	VACANCIES (as a % of total posts)
	EMPLOYEES	POSTS	FILLED POSITIONS		
	No	No	No		
0 – 3	0	0	0	0	71.43%
4 – 6	1	3	1	2	
7 – 9	0	0	0	0	
10 – 12	1	3	0	3	
13 – 15	1	1	1	0	
16 – 18	0	0	0	0	
19 – 20	0	0	0	0	
Total	3	7	2	5	

Table 67 - Employees: Electricity

3.4.3.5 CAPITAL EXPENDITURE: ELECTRICITY

CAPITAL PROJECTS	CAPITAL EXPENDITURE: ELECTRICITY SERVICES					
	BUDGET	ADJUST. BUDGET	TOTAL BUDGET	ACTUAL EXPEN.	VARIANCE FROM THE ORIGINAL BUDGET	TOTAL PROJECT VALUE
MIG: New High Mast Light (Klaarstroom)	1 792 913	(331 121)	1 461 792	1 461 792	0%	1 461 792
MIG: New High Mast Light (Prince Albert)	3 348 892	(1 346 869)	2 002 023	1 926 635	-3.77%	1 926 635
MIG: New High Mast Light (Leeu-Gamka)	920 548	(146 371)	774 177	774 177	0%	774 177
CRR: High mast lights (co-funding)	800 583	(767 314)	33 269	33 269	0%	33 269
Energy Resilience Grant - Photovoltaic Plant (Study)	347 826	0	347 826	287 555	-17.37%	287 555
Total	7 210 762	2 591 675	4 619 087	4 483 428	-21.14%	4 483 428

Table 68 - Capital Expenditure: Electricity

3.4.4 WASTE MANAGEMENT

Refuse collection within the municipal area is conducted on a weekly basis. Each service point is supplied with refuse bags by the Municipality. To improve distribution management, households are encouraged to collect these bags from the Technical Services offices.

The Prince Albert Municipality operates four waste removal vehicles, namely: a UD compactor truck used for daily refuse collection; a Kia 2.7-litre small truck; a Kia 2.7-litre small truck dedicated to garden refuse removal; and a tractor used for domestic waste collection in Leeu-Gamka. Waste collection services for Klaarstroom and Prince Albert Road are coordinated and managed from Prince Albert. Service delivery in Leeu-Gamka is, however, significantly affected by frequent breakdowns of the tractor. Although repairs are undertaken promptly, these breakdowns have a disruptive impact on waste collection schedules.

There are five existing mini-transfer stations located in the North End of Prince Albert for the disposal of garden waste. During the reporting year, these facilities were fenced; however, they were not designed nor intended for the disposal of household waste. Despite this, the facilities are increasingly being used as general waste depots rather than garden waste sites. Given that residents in the North End typically have small gardens, the volume of garden waste generated is minimal. The Municipality utilises the Community Work Programme (CWP), the Cleaning and Greening Programme, and other EPWP initiatives to manage and maintain these mini-transfer stations. Illegal dumping remains a challenge in certain areas, and residents are encouraged through the ward committee system to report such transgressions.

All landfill sites within the municipal area are licensed. Inspections conducted by the Western Cape Government: Environmental Affairs and Development Planning (DEADP) during the reporting year confirmed that no ethane gas was detected at the Prince Albert landfill site. Despite the deployment of Youth Jobs in Waste participants, the Municipality continues to experience challenges in controlling access to landfill sites. An action plan to address areas of non-compliance at the Prince Albert landfill site was submitted to DEADP.

The available airspace at all landfill sites has reached critical levels. At year-end, the Prince Albert landfill site had an estimated remaining lifespan of between one and three months, while the Leeu-Gamka landfill site had approximately two years remaining. In response, the Municipality undertook a reshaping and compacting process at the Prince Albert landfill site, which extended its lifespan by an additional two to three years. Further engagement with the relevant provincial department resulted in remedial actions being identified, which are expected to extend the landfill site's lifespan by a further five years.

One of the most significant challenges facing the landfill sites is windblown litter. The Municipality will need to secure funding for environmental and planning processes related to landfill extensions or the identification of alternative sites, as well as for the rehabilitation of existing landfill sites. During the reporting period, the Municipality also initiated a shared services approach to investigate the feasibility of establishing a regional landfill site in Leeu-Gamka.

3.4.4.1 HIGHLIGHTS: WASTE MANAGEMENT

The table below depicts the highlights of the waste management service for the reporting year:

HIGHLIGHTS	DESCRIPTION
Shared Service with Beaufort West	Providing a compactor and driver from Prince Albert to Beaufort West to help address their backlog
Reshaping and compacting of Prince Albert landfill site	Continuous compaction of the waste body to improve available landfill airspace
Tourist refuse bins	Co-operating with local community to replace and beautify refuse bins in such a manner that it becomes a tourist attraction
Advanced Waste Technologies Scholarship (Denmark) at the Technical University of Denmark	Advanced Waste Technologies Scholarship (Denmark) at the Technical University of Denmark
Optimise Landfill operations at the respective disposal facilities	Procured New Yellow fleet consisting of a 4 m ³ Front End Loader and 10m ³ Tipper Truck through MIG Funding to improve operational efficiency at all 3 Disposal Facilities

Table 69 - Waste Management Highlights

3.4.4.2 CHALLENGES: WASTE MANAGEMENT

The challenges pertaining waste management for the reporting financial year:

DESCRIPTION	ACTIONS TO ADDRESS
2-Bag system	Budget provision for the 2-bag system for council to subsidise the implementation of the 2-bag system.
Recycling	The recycling has been started at a small scale.
Gate control and numerous entry points	Investigate security on premises.; Fencing of premises to deter uncontrolled access. Installation of an automotive gate control system in Prince Albert.
Illegal dumping	Facilitate better public education an awareness to reduce the occurrences of illegal dumping.
Windblown litter	<ul style="list-style-type: none"> ○ Establish a Material Recovery Facility. ○ Improve landfill operations by covering and compacting waste.

Table 70 - Challenges: Waste Management

3.4.4.3 WASTE MANAGEMENT SERVICE DELIVERY LEVELS

The table below provides an overview of waste management service delivery levels within the municipality, as reflected in the Census 2022 results.

DESCRIPTION	2024/2025 ACTUAL AS PER CENSUS 2022	2024/2025 ACTUAL PERCENTAGE AS PER CENSUS 2022
Removed by local authority at least once a week	4 302	90,4%
Removed by local authority less often	53	1,1%
Communal refuse dump	46	1,0%
Communal container/central collection point	53	1,1%
Own refuse dump	285	6,0%
No Rubbish Disposal	15	0,3%
Other	7	0,1%
Total number of households	4 760	100%

Table 71 - Waste Management Service Delivery Levels

3.4.4.4 EMPLOYEES: WASTE MANAGEMENT

The table below reflects the staff component for solid waste management in the reporting year, compared to the previous financial year:

JOB LEVEL	2023/2024	2024/2025		VACANCIES S FTE'S	VACANCIES (as a % of total posts)
	EMPLOYEES	POSTS	FILLED POSITIONS		
	No	No	No		
0 – 3	0	0	0	0	25%
4 – 6	6	6	4	2	
7 – 9	1	2	2	0	
10 – 12	0	0	0	0	
13 – 15	0	0	0	0	
16 – 18	0	0	0	0	
19 – 20	0	0	0	0	
Total	7	8	6	2	

Table 72 - Employees: Waste Management

3.4.4.5 CAPITAL EXPENDITURE: SOLID WASTE MANAGEMENT

The table below indicates the capital expenditure on Solid Waste Management:

CAPITAL EXPENDITURE: SOLID WASTE MANAGEMENT						
R'000						
CAPITAL PROJECTS	2024/2025					
	BUDGET	ADJUSTMENT BUDGET	TOTAL BUDGET	ACTUAL EXPENDITURE	VARIANCE FROM ORIGINAL BUDGET	TOTAL PROJECT VALUE
Landfill Site Fencing and Access Control measures	0	273 820	273 820	238 104	-13.04%	238 104
Total	0	273 820	273 820	238 104	-13.04%	238 104

Table 73 - Capital Expenditure: Solid Waste

3.4.5 HOUSING

Prince Albert Municipality supports the following objectives in respect of housing

- Promotion of equal access to housing for Prince Albert residents
- Transparency
- Prevention of unfair discrimination
- Promotion of fair administrative justice
- Apply the principle of “first come first serve” subjected to approved framework
- Proper recording of all housing applicants

Council follows the following working procedure in respect of the allocation of housing:

- Prince Albert Municipality has a housing waiting list in excess of **1, 414 persons** awaiting assistance in terms of government housing subsidies. The housing waiting list is updated annually during community outreaches that includes visits to farms and Thusong Outreaches. Applicants also have the opportunity to apply continuously throughout the year and may also update their submitted details on a continuous basis.
- The applicants’ details are captured on the Western Cape Housing Database.
- To ensure that the most marginalised of the community are protected, Council did not appoint a Housing Committee for the project, but rather resolved to implement the guidelines of the Western Cape Department of Human Settlement’s Circular No. 10 of 2015.

According to Circular 10 the following principles is agreed upon:

- (a) Age-based prioritisation will take place with preference given to household heads that are 40 years or older based on the registration date order, from the earliest date of registration to the most recent, except in cases where:
 - (i) A household is selected via the quota for households affected by permanent disability, in which case age-base prioritisation must strictly not be applied;
 - (ii) A household is selected via the approved Military Veteran’s database in which case age-based prioritisation will not be applied.
- (b) Where no household with the beneficiary older than 40 years exist on the waiting list for that specific catchment area, the Municipality will accommodate applicants from the 35-39-year age group in preference that the oldest person will be helped first.
- (c) Should the 35-39 age group be exhausted on the waiting list, the municipality may select beneficiaries from the 30 to 34-year-old cohort, and so on until all available opportunities have been filled.
- (d) All applicants must reside in the municipal jurisdiction for at least five years and must be registered on the database for at least three years.

The above procedure was agreed upon by Council to protect the most vulnerable within our communities.

In Prince Albert municipal area people earning less than R 4 400 per month per household can qualify for a normal housing subsidy, while GAP housing applicants can qualify if they earn between R4 400 and R15 000 per month.

Prince Albert Municipality did not construct any housing units during the reporting year. . Housing is a functional competency of the Provincial Department of Human Settlements, and the Municipality remains dependent on grant funding and project approvals from the Department to implement housing-related initiatives.

During the 2023/2024 financial year, high-quality ablution facilities were also provided in the Klaarstroom Transit Area. Unfortunately, the ablution facilities erected and repaired in the Prince Albert Tortelduif area continue to be subjected to repeated vandalism, which negatively impacts and compromises effective service delivery.

The section below provides a brief overview of the informal settlements in the municipal jurisdiction:

Klaarstroom

The Klaarstroom Informal Settlement is the largest informal settlement within the municipal area, comprising 70 structures as at 30 June 2022, with an average of three to four residents per structure. Residents have direct access to potable water through taps installed on individual erven, with water quality complying with the bacteriological standards of SANS 241.

Upgraded ablution facilities have been erected within the transit area to ensure municipal compliance with the prescribed household-to-ablution ratio. Eskom was engaged to provide electricity to the Klaarstroom Transit Area, and the electrification project was successfully completed in November 2021.

Stormwater ditches and intake systems are in place, providing adequate drainage. Furthermore, no health nuisances were reported by the Environmental Health Officer of the Central Karoo District.

Prince Albert

The Prince Albert Informal Settlement is located along Tortelduif Street, which has been identified as a crime hotspot. Although each plot has access to water and electricity, residents residing in informal structures share communal ablution facilities. These facilities are continuously subjected to vandalism, posing a significant challenge to sustainable service delivery.

The Municipality continuously engage with the Western Cape Department of Human Settlements to further formalise and develop the informal structures within the area. Tortelduif Street and the outer boundary of North End have been identified as priority areas for this development.

There is an identified need for ongoing community guidance and awareness at both existing informal settlements, particularly in relation to premises hygiene, food safety, communicable diseases, indoor air quality, water safety and conservation, as well as sanitation practices.

The figure below illustrates the 5-Year Housing Delivery Plan

5 YEAR DELIVERY PLAN		2020/2021			2021/2022			2022/2023			2023/2024		
Post-GAAC 10 July 2020	PROGRAMME	SITES SERVICED	HOUSES BUILT	FUNDING R '000	SITES SERVICED	HOUSES BUILT	FUNDING R '000	SITES SERVICED	HOUSES BUILT	FUNDING R '000	SITES SERVICED	HOUSES BUILT	FUNDING R '000
2019/20 - 2023/24 HSDG													
Average Site Cost (R'000)	60												
Average Unit cost (R'000)	130												
CENTRAL KAROO DISTRICT													
Beaufort West		0	0	300	0	0	0	0	0	1,000	0	0	2,811
Beaufort West S1 (814) (798)	IRDP												
Beaufort West G2 GAP (67)	IRDP												67
Beaufort West S7 (624) IRDP	IRDP												624
Beaufort West G1 GAP (120)	IRDP												120
Beaufort West Kwamandlenkosi Mud Houses (18)	IRDP		0	0									
Murraysburg Toilets	IRDP			0									
Murraysburg Housing Upgrades	IRDP			0									
Murraysburg (300)	IRDP			300					1,000				2,000
Laingsburg													
Laingsburg Site G (1000) IRDP	IRDP	0	0	0	0	0	0	0	0	0	0	0	0
Prince Albert													
Prince Albert (451) (ph1 243)	IRDP	0	0	0	0	0	0	0	0	0	0	0	0
Prince Albert (451) (ph2 208)	IRDP												

3.4.5.1 HIGHLIGHTS: HOUSING

The following highlights in respect of the housing division are reflected below.

HIGHLIGHTS	DESCRIPTION
Updating of housing waiting list	Annual updates of the housing waiting list are conducted throughout the municipal area.
Data cleansing	Data cleansing of the housing database is undertaken to ensure the accuracy and reliability of updated information.
Improved ablutions in Klaarstroom Informal Settlements	Additional ablutions established in Klaarstroom.
Repair of household ablutions in Tortelduif	Repair of ablutions done on continuous basis
PRASA and Transnet housing	Engagements with both Transnet and PRASA took place to discuss future transfer and service delivery
Formalising of informal settlement	The Municipality is continuously engaging with the Department of Human Settlements regarding the upgrading of informal settlements.

Table 74 - Housing: Highlights

3.4.5.2 CHALLENGES: HOUSING

The following challenges in respect of housing during the reporting year are:

DESCRIPTION	ACTIONS TO ADDRESS
Need for middle class housing is sharply increasing	It is recommended that the Municipality pursue Community Residential Units (CRU) funding rather than GAP funding.
Dignity Project	The Municipality has engaged with the Department of Human Settlements regarding the Dignity Project, which involves the installation of lavatories adjacent to households, to seek
Re-location of Leeu-Gamka Transnet area	Application to be prepared
Stormwater in Klaarstroom Transit Area	Stormwater may pose danger to housing

Table 75 - Challenges: Housing

3.4.5.3 HOUSEHOLDS WITH ACCESS TO BASIC HOUSING

The table below reflects the number of households without access to basic housing in relation to households reflected on the municipal billing system.

NUMBER OF HOUSEHOLDS WITH ACCESS TO BASIC HOUSING			
YEAR END	*TOTAL HOUSEHOLDS (INCLUDING FORMAL AND INFORMAL SETTLEMENTS)	TOTAL HOUSEHOLDS (INFORMAL SETTLEMENTS)	PERCENTAGE OF HHS (INFORMAL SETTLEMENTS)
2020/2021	2 884	2820	97.78%
2021/2022	2 911	2825	97.05%
2022/2023	2 527	-	-
2023/2024	4 760	76	1.60%
2024/2025	4 596	76	1.65%

*Number of household where the municipality is responsible for basic services (financial statistics)

Table 76 - Households with Access to Basic Housing

3.4.5.4 HOUSING WAITING LIST

The following table shows the decrease in the number of people on the housing waiting list. There are currently approximately **1, 414** housing units on the waiting list as at the end of the reporting financial year.

FINANCIAL YEAR	NUMBER OF HOUSING UNITS ON WAITING LIST	PERCENTAGE INCREASE/(DECREASE)
2020/2021	1, 132	2.65%
2021/2022	1, 342	195
2022/2023	1, 389	(3.50%)
2023/2024	1, 389	(3.50%)
2024/2025	1, 414	1.80%

Table 77 - Housing Waiting List

3.4.5.5 HOUSING EXPENDITURE

A summary of housing expenditure is tabled below.

FINANCIAL YEAR	ALLOCATION	AMOUNT	% SPENT	NUMBER OF HOUSES BUILT	NUMBER OF SITES SERVICED
	R'000	R'000			
2020/2021	-	-	-	-	-
2021/2022	-	-	-	-	58
2022/2023	-	-	-	-	-
2023/2024	-	-	-	-	-
2024/2025	-	-	-	-	-

Table 78 - Housing Expenditure

No expenditure was incurred on housing programmes during the 2024/2025 financial year. Housing is a functional competency of the Provincial Department of Human Settlements, and the Municipality remains dependent on grant funding and project approvals from the Department to implement housing-related initiatives. As no housing grants were allocated to the Municipality during the reporting period, no housing projects were implemented. Housing and related development opportunities have, however, been earmarked for implementation from the 2026/2027 financial year onwards, subject to the availability of grant funding and the finalisation of requisite planning and approvals.

3.4.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

A debtor is classified as indigent if the total monthly household income is equal to or less than twice the value of the state-funded social pension, currently **R5 000 per month**. All qualifying indigent households receive free basic municipal services, including 6 kilolitres of water and 50 kWh of electricity per month. In addition, indigent debtors qualify for subsidies on refuse removal, sewerage, property rates, and water availability charges.

Indigent households are required to renew their applications annually to maintain eligibility for these benefits. The Municipality continues to promote the registration of indigent households as part of its commitment to supporting vulnerable communities.

The table below reflects the percentage of indigent households with access to free basic municipal services. In accordance with the Municipality's approved Indigent Policy, all households earning less than **R5 000 per month** qualify for free basic services, as prescribed by national policy.

FINANCIAL YEAR	NUMBER OF HOUSEHOLDS								
	TOTAL NO OF HH	FREE BASIC ELECTRICITY		FREE BASIC WATER		FREE BASIC SANITATION		FREE BASIC REFUSE REMOVAL	
		NO.	%	NO.	%	NO.	%	NO.	%
2020/2021	2 759	1 092	100%	1 092	100%	1 092	100%	1 092	100%
2021/2022	2 812	1 054	100%	1 208	100%	1 205	100%	1 206	100%
2022/2023	2 527	1 163	100%	1 150	100%	1 113	100%	1 117	100%
2023/2024	4 760	1 247	26%	1 230	26%	1 230	26%	1 230	26%
2024/2025	4 596	1 241	27%	1 270	27.63%	1 195	26%	1 223	26.61%

Table 79 - Free Basic Service (Indigent Households)

FREE BASIC ELECTRICITY									
FINANCIAL YEAR	INDIGENT HOUSEHOLDS			NON-INDIGENT HOUSEHOLDS			INDIGENT HOUSEHOLDS IN ESKOM AREAS		
	NO. OF HH	UNIT PER HH (KWH)	VALUE	NO. OF HH	UNIT PER HH (KWH)	VALUE	NO. OF HH	UNIT PER HH (KWH)	VALUE
			R'000			R'000			R'000
2020/2021	629	50	374	1	-	-	264	50	157
2021/2022	1 054	50	381	1	-	-	192	50	164
2022/2023	1163	50	679	-	-	-	234	50	136
2023/2024	1 053	50	631	-	-	-	263	50	157
2024/2025	1 032	50	1 290	-	-	-	208	50	279

Table 80 - Free Basic Services: Electricity

FREE BASIC WATER						
FINANCIAL YEAR	INDIGENT HOUSEHOLDS			NON-INDIGENT HOUSEHOLDS		
	NO. OF HH	UNIT PER HH (KL)	VALUE	NO. OF HH	UNIT PER HH (KL)	VALUE
			R'000			R'000
2020/2021	1092	6kl	478	1792	6kl	856
2021/2022	1208	6kl	485	1 604	-	-
2022/2023	1150	6kl	553	1307	-	-
2023/2024	1 227	6kl	678	1 677	-	-
2024/2025	1 270	6kl	2 582	-	-	-

Table 81 - Free Basic Services: Water

FREE BASIC SANITATION						
FINANCIAL YEAR	INDIGENT HOUSEHOLDS			NON-INDIGENT HOUSEHOLDS		
	NO. OF HH	R VALUE PER HH	VALUE	NO. OF HH	UNIT PER HH PER MONTH	VALUE
			R'000			R'000
2020/2021	1092	192.24	1205	1478	-	-
2021/2022	1205	211.33	1335	1 499	-	-
2022/2023	1113	161.40	1725	1182	-	-
2023/2024	1 192	185.61	2 654	1 127	-	-
2024/2025	1 195	234.80	2 817	-	-	-

Table 82 - Free Basic Services: Sanitation

FREE BASIC REFUSE REMOVAL						
FINANCIAL YEAR	INDIGENT HOUSEHOLDS			NON-INDIGENT HOUSEHOLDS		
	NO. OF HH	SERVICE PER HH PER WEEK	VALUE	NO. OF HH	UNIT PER HH PER MONTH	VALUE
			R'000			R'000
2020/2021	1092	84.33	824	1989	-	-
2021/2022	1 206	92.2	946	1 521	-	-
2022/2023	1117	110.74	1187	1563	-	-
2023/2024	1 225	127.35	1 872	1 620	-	-
2024/2025	1 223	175.74	2 134	-	-	-

Table 83 - Free Basic Services: Refuse Removal

The following table indicates the cost to the Municipality to provide free basic services. The cost of these free services is covered by an Equitable Share Grant received from the national government.

FINANCIAL PERFORMANCE: COST TO MUNICIPALITY OF FREE BASIC SERVICES DELIVERED					
SERVICES DELIVERED	2023/2024	2024/2025			
	ACTUAL	BUDGET	ADJUSTMENT BUDGET	ACTUAL	VARIANCE TO BUDGET
	R'000				
Water	1 659	1 797	2 461	2 461	27
Waste Water (Sanitation)	2 450	2 945	2 742	2 742	0.07
Electricity	1 356	1 472	1 390	1 390	0.06
Waste Management (Solid Waste)	1 716	1 812	2 069	2 069	0.12
Total	7 181	8 026	8 662	8 662	7

Table 84 - Financial Performance (Free Basic Services)

COMPONENT C: ROADS

This component includes: roads; transport; and storm water.

3.4.7 ROADS

3.4.7.1 INTRODUCTION TO ROADS

The primary road system in the Prince Albert municipal area consists of national and provincial roads. The N1 runs on a northeast-south-westerly axis and carries approximately 3012 vehicles per day. The N12 runs on a north-south axis through Klaarstroom and connects to Oudtshoorn, George, the Southern Cape region and the N2. The N12 carries approximately 780 vehicles per day. Although a national route, it is a provincial road maintained by Province.

All of the towns within the municipal boundary are accessible either by road or by railway. Leeu-Gamka and Welgemoed are primarily accessible by the national railway and the N1 (connecting to the R353) passing through their jurisdictions. Prince Albert and Klaarstroom have no access to railway transportation. The main town of Prince Albert can only be accessed by main roads, e.g., the R328 (46 km from the N1) and R353 (40 km from the N1) and several secondary roads. The town of Klaarstroom can be reached by making use of the N12, R407 and other secondary roads. Secondary roads provide access to the other rural areas within the municipal area. These roads are mostly gravel roads.

Other provincial roads in our area include the:

- R407 that runs on an east-west axis from Willowmore, through Klaarstroom, on to Prince Albert and in a north-westerly direction to Prince Albert Road, where it connects to the N1. This road is paved all the way from Klaarstroom to Prince Albert Road.
- R328 from Oudtshoorn, a gravel road that runs over the Swartberg Pass, connecting with the R407 at Prince Albert.
- R353, a gravel road that runs from Prince Albert northwards to the N1, close to Leeu-Gamka.

The total roads in municipality amount to 1 741.2 kilometres of roads. The total amount of roads comprises of 257.6 (14%) kilometres of surfaced roads and 1 483.6 (85.2%) kilometres of gravel roads. Roads within the municipal urban edges amount to 41.69 kilometres (Klaarstroom, Leeu-Gamka, Prince Albert Road and Prince Albert).

The maintenance of the roads within the municipal area remains a challenge with a limited operational budget. The neglect of several years has since culminated in a situation that requires more maintenance and capital expenditure than the limited budget of Prince Albert Municipality can afford. Roads was upgraded in North-End Prince Albert and the main road in Prince Albert was also upgraded under a provincial contract, providing welcome work opportunities within the municipal

communities. The provincial road between Prince Albert and Prince Albert Road were also upgraded.

3.4.7.2 HIGHLIGHTS: ROADS

The following highlights in respect of the roads division are reflected for the reporting financial year.

HIGHLIGHTS	DESCRIPTION
Upgrading of gravel roads	The town of Klaarstroom
Sidewalks	Sidewalks developed in Prince Albert
Surface Roads	Slurry Seal in the area of Prince Albert – 9,33km

Table 85 - Highlights: Roads

3.4.7.3 CHALLENGES: ROADS

The following challenges in respect of the roads division are provided in respect of the reporting financial year.

DESCRIPTION	ACTIONS TO ADDRESS
Pothole repairs	Material and Equipment must be budgeted. A comprehensive pavement management system must be developed to systematically improve road surfaces for long term sustainability.
Maintenance on gravel roads	Capacity constraints remain the primary challenge.
Pavements in main road. Roots of trees lifting pavement making it dangerous	Part of the RRAMS assessment.
Insufficient storm water master planning for all three towns	Developing of a Storm Water Master Plan.

Table 86 - Challenges: Roads

The municipality recognises the challenges to maintain the road infrastructure and requested external funding to assist the Municipality in this respect. Council had allocated an amount of 6,0 million for 2023/24 and 2024/25 for slurry of roads network. No gravel roads were upgraded or tarred within the area during the reporting financial year.

TARRED ROAD INFRASTRUCTURE: KILOMETRES					
YEAR	TOTAL TARRED ROADS	NEW TAR ROADS	EXISTING TAR ROADS RE- TARRED	EXISTING TAR ROADS RE- SHEETED	TAR ROADS MAINTAINED
2020/2021	23.7	0	0	0	23.7
2021/2022	23.7	0	0	0	23.7
2022/2023	23.7	0	0	0	23.7
2023/2024	24	0	0	24	24
2024/2025	24	0	9.33	0	14.67

Table 87 - Tarred Road Infrastructure

An internal survey on potholes and road repair needs is conducted and updated on a regular basis by the Department. Significant progress has been made on the operational side to reduce potholes within the municipal area; however, due to the ageing road infrastructure and limited funding available for major repairs and reconstruction, road maintenance remains a challenge.

3.4.7.4 FINANCIAL PERFORMANCE ON ROADS

The table below indicates the capital expenditure on roads.

CAPITAL EXPENDITURE: ROADS						
R'000						
CAPITAL PROJECTS	2024/2025					
	BUDGET	ADJUSTMENT BUDGET	TOTAL BUDGET	ACTUAL EXPENDITURE	VARIANCE FROM ORIGINAL BUDGET	TOTAL PROJECT VALUE
CRR - Tools and equipment (Technical Services)	43	(18)	25	43	-18	43
MIG - L/G Nuwe Sypaadjies	434	-	434	419	15	419
CRR: Upgrading of roads in municipal area	2 608	-	2 608	2 579	29	2 579
MIG: Specialised Waste Vehicles (Yellowfleet)	1 213	(1 213)	-	-	-	-
CRR: Landfill Fire Control	-	273	273	273	-	273
Total	4 298	(958)	3 340	3 314	0.78	3 314

Table 88 - Capital Expenditure: Roads

3.4.7.5 EMPLOYEES: ROADS

The table below presents a comparison between the previous and current financial years.

JOB LEVEL	2023/2024	2024/2025		VACANCIES S FTE'S	VACANCIES (as a % of total posts)
	EMPLOYEES	POSTS	FILLED POSITIONS		
	No	No	No		
0 - 3	0	0	0	0	66.67%
4 - 6	1	4	1	3	
7 - 9	0	1	0	1	
10 - 12	0	0	0	0	
13 - 15	1	1	1	0	
16 - 18	0	0	0	0	
19 - 20	0	0	0	0	
Total	2	6	2	4	

Table 89 - Employees Roads

COMPONENT D: PLANNING AND LOCAL ECONOMIC DEVELOPMENT

3.4.8 PLANNING

3.4.8.1 INTRODUCTION TO PLANNING

Significant changes in spatial planning and land use arose with the introduction of the Land Use Planning Act and the Spatial Planning and Land Use Management Act (SPLUMA). These legislative changes required the Municipality to draft a by-law on land use planning. Due to legislative disputes at national and provincial levels, the consultation process was extensive, culminating in Council's adoption of the Planning By-Law in June 2015. Prince Albert Municipality was formally recognized as SPLUMA-compliant in March 2016, and the Planning By-Law came into effect on 1 March 2016.

The Western Cape Department of Environmental Affairs: Planning supported the Municipality in drafting the reviewed 2021 Spatial Development Framework (SDF). The draft SDF was tabled to Council on 29 March 2022 and made available to the public for comment. The final document was tabled to Council on 20 May 2022 and subsequently adopted. The SDF also includes a capital expenditure framework to guide development priorities.

SPLUMA provides for certain land use applications to be considered and determined by an Authorised Official (AO) employed by the Municipality and appointed through a Council Resolution.

To strengthen planning capacity, a Joint Municipal Planning Tribunal (JMPT) was endorsed by the Prince Albert Municipal Development Services Portfolio Committee on 7 February 2023. The JMPT, a collaborative initiative between Prince Albert and Laingsburg Municipalities, establishes a pool of experienced planners and professionals to serve as an independent, professional authority responsible for considering and deciding on land development and land use applications submitted to both municipalities.

The Prince Albert Municipal Council at its meeting held on 2nd May 2023, adopted the Zoning Scheme By-Law to regulate and control municipal zoning.

The purpose of the zoning scheme is to:

- a) Give effect to the Municipal Spatial Development Framework.
- b) Make provision for orderly development and the welfare of the community.
- c) Determine use rights and development parameters, with due consideration of the principles referred to in the Land Use Planning Act.

The zoning scheme consists of the by-law, the zoning scheme map, and the register. The zoning scheme must be reviewed at least every 10 years.

3.4.8.2 HIGHLIGHTS: PLANNING

The following highlights in respect of the planning division for the 2023/2024 financial year are reported below.

HIGHLIGHTS	DESCRIPTION
Continuous strengthening of institutional knowledge on land use	Strengthening of instituted procedures and control measures to ensure compliance and shared with the public at community meetings
Improved building control	Building Inspections done as per legislation
GIS Shared Service	Initial engagements to utilise GIS as a shared service option within the CKDM
Zoning-Scheme By-Law	The Zoning-Scheme By-Law was developed and adopted by Council in May 2023

Table 90 - Planning Highlights

3.4.8.3 CHALLENGES: PLANNING

The table beneath reflect the challenges in respect of Planning for the 2023/2024 financial year.

DESCRIPTION	ACTIONS TO ADDRESS
Providing approval within 120 days	Most applications considered within allotted time frame
Building control capacity	Building control capacity to be increased with training and mentorship
Legal cost	A legal specialist to be appointed to handle litigation
Lack of GIS capabilities	Formalise the Shared Service option for GIS in the CKDM

Table 91 - Planning Challenges

3.4.9 SERVICE STATISTICS: LAND USE DEVELOPMENT

The enforcement of land use regulations showed notable improvement during the reporting year. However, the standard turnaround time of 120 days remains challenging, particularly with regard to enforcing land use principles for house shops. To address operational constraints, Council approved a deviation for parking requirements for business operations, allowing an annual fee to be paid in lieu of providing on-site parking.

Discussions have been held regarding a potential Shared Service Agreement with the Central Karoo District Municipality to utilize the services of the registered town planner for the district; this agreement still needs to be formalised. Engagements with provincial departments have also been undertaken to update the land use register, zoning maps, and GIS information, and the establishment of a GIS shared service is being explored.

The enforcement of building control, however, continues to be a challenge. Performance in this area has not shown significant improvement compared to previous years, highlighting the need for strengthened oversight and resources.

3.4.10 LOCAL ECONOMIC DEVELOPMENT

The Municipality continues to prioritise Local Economic Development as a strategic focus to unlock opportunities, stimulate growth, and support livelihoods within the Prince Albert Local Municipality. Situated in the heart of the Central Karoo, the local economy is primarily driven by agriculture and tourism, with these sectors forming the backbone of economic activity and job creation in the municipal area. Agriculture remains central, particularly sheep farming and diversified fruit production, while tourism continues to grow through heritage, adventure, and eco-tourism offerings.

During the reporting year, implementation of the reviewed LED strategy has progressed in a phased and systematic manner, supported through engagements with the Central Karoo District Municipality, the Department of Economic Development and Tourism, and stakeholders in the business sector. Recognising the limited internal resources of a rural municipality, strategic efforts have focused on forging partnerships and attracting investors to support project implementation.

Key interventions include marketing Prince Albert as a cultural and Karoo tourist destination, expanding the tourism basket of services and events, and developing a cohesive brand identity for the area. Initiatives also target agriculture development, including emerging farmer support, school agricultural awareness programmes, and exploring avenues for Agri-parks and household food gardens. Support for Small, Medium and Micro Enterprises (SMMEs) has been advanced through formalisation of informal trading and business capacitation, aimed at broadening economic participation and expanding employment opportunities.

Tourism remains a critical economic lever. The Municipality, in partnership with provincial agencies and stakeholders, has continued to promote Prince Albert’s natural and cultural assets—such as the Swartberg Mountain Range, heritage sites, and eco-tourism trails—to strengthen visitor attraction and stimulate local business growth.

Across all LED activities, the Municipality acts as an enabler—creating an enabling environment for business, addressing infrastructure constraints where possible, and supporting initiatives that foster inclusive economic development for all residents. Partnerships with provincial departments, industry bodies, and neighbouring municipalities are actively pursued to enhance the impact and sustainability of LED outcomes.

3.4.10.1 SMME DEVELOPMENT

The Prince Albert Municipality’s LED Strategy, developed in collaboration with the Department of Economic Affairs and Tourism, is included in the Integrated Development Plan. Its vision—“building a resilient and inclusive economy with sustainable business and job opportunities”—is further supported by participation in SALGA’s Small-Town Regeneration Programme.

Collaboration with stakeholders is central to small-town and rural development. Successful implementation of development plans relies on shared ownership of challenges and solutions, achieved through consensus or negotiated compromises among stakeholders.

The local economy continues to grow through value-added activities such as game farming, food production, and sheep farming, while the Karakul pelt industry is important in the Gordonia region. Mining, particularly diamonds, and emerging renewable energy projects also contribute to economic growth, with potential future developments in uranium mining. Shale gas projects have been withdrawn, highlighting the need for responsible and sustainable local governance in catalytic industries.

The Municipality supports local economic development through preference for local suppliers, labour-intensive employment projects under the Expanded Public Works Programme (EPWP) and Community Works Programme (CWP), and operational initiatives that ensure affordable, sustainable, and quality services.

3.4.10.2 BROADBAND

Broadband penetration provides significant economic benefits by fostering competition, innovation, and access to new markets, particularly for small, medium, and micro enterprises. Improved connectivity also enables more efficient municipal service delivery through e-services such as online payments, infrastructure reporting, tender applications, and public feedback mechanisms.

In the Central Karoo, 27.87% of households in Prince Albert have internet access—the highest rate in the district—while Klaarstroom and Leeu-Gamka also benefit from municipal connectivity initiatives. Wi-Fi hotspots have been installed at municipal access centres in Prince Albert, Leeu-Gamka, and Klaarstroom, with plans for an additional hotspot at the Thusong Centre in Ward 2. These hotspots provide limited free internet access, as well as unrestricted access to all gov.za websites.

The Western Cape Broadband Initiative aims to provide Point of Presence sites in each main town, allowing municipal sites to access high-speed downloads of 10 MB per second, further supporting economic growth and improved service delivery.

3.4.10.3 HIGHLIGHTS: LED

The following performance highlights with regard to the implementation of the LED strategy are:

HIGHLIGHTS	DESCRIPTION
Community gardens and subsistence farming on Treintjiesrivier and commonage	Small subsistence farming by several emerging businesses on commonage and Treintjiesrivier
Stakeholder support to emerging farmers	Various departments and organisations provide continuous support to the small farmers in the Greater Prince Albert Municipal Area, such as the Department of Agriculture, Land Reform and Rural Development, including the Support Centre for Land Change.
Rural Development Management	A desktop inspection and animal count was facilitated at the Treintjiesrivier Farm, Prince Albert, Leeu-Gamka, and Klaarstroom Commonage Areas between September and December 2025.

HIGHLIGHTS	DESCRIPTION
EPWP workers employed	100 employment opportunities were created through the EPWP program
Labour intensive capital projects	Municipality used labour intensive methods in all internal capital infrastructure projects
Establishing Prince Albert as film destination	Prince Albert hosts annual film productions in the town.
Upgrades of entrepreneurial areas	<p>Entrepreneurial areas in Klaarstroom (Poort Pouri) and Leeu-Gamka (House alongside N1).</p> <ul style="list-style-type: none"> ○ Poort Pourri in Klaarstroom is operational since 2025. ○ The Municipality is looking at possible investment for the town of Leeu-Gamka in terms of economic development.
Business Chamber	The Swartberg Business Chamber was established in 2023.
Communication	Continuous communication with SMMEs on LED opportunities in the three spheres of Government.

Table 92 - LED Highlights

3.4.10.4 CHALLENGES: LED

The following challenges with regard to the promotion of local economic development are:

DESCRIPTION	ACTIONS TO ADDRESS CHALLENGES
Funding to facilitate projects	Compile business cases to submit for external funding
Funding for Environmental Impact Assessment before AGRI Parks project implementation	EIA funding procured through Department of Rural Development
Lack of title deeds for own property	Challenge remains to obtain title deeds of own property to alienate assets.
No dedicated personnel	Source funding to appoint dedicated personnel to solely focus on the Local Economic Development of the Greater Prince Albert Municipal Area.

Table 93 - LED Challenges

3.4.10.5 EXPANDED PUBLIC WORKS PROGRAMME (EPWP)

The Expanded Public Works Programme (EPWP) is a national initiative aimed at reducing unemployment, alleviating poverty, and building skills among South Africa's workforce through labour-intensive, short-term work opportunities. Local government plays a key role in implementing EPWP projects, which focus on infrastructure development, social services, and environmental management.

In the municipal context, EPWP projects provide temporary employment while delivering critical services and improving local infrastructure, such as road maintenance, stormwater management, parks and recreational facilities, and public amenities. The programme also includes skills development and training, equipping participants with practical experience that can enhance their employability.

Prince Albert Municipality leverages the EPWP to:

- Support labour-intensive infrastructure projects, particularly in rural areas;
- Promote local economic development by providing income to low-income households;
- Build community capacity and enhance skills through structured training programmes;
- Complement other municipal initiatives, such as the Community Works Programme (CWP), to ensure maximum socio-economic impact.

Through EPWP, the Municipality not only addresses immediate employment needs but also strengthens sustainable local development by creating opportunities for skills development, poverty alleviation, and community empowerment.

For the reporting financial year and managed to create 100 temporary job opportunities. The bulk of the appointments were made during the first quarter of this reporting financial year.

COMPONENT E: COMMUNITY AND SOCIAL SERVICES

3.4.11 LIBRARIES

3.4.11.1 INTRODUCTION

The Western Cape Department of Cultural Affairs and Sport (DCAS) aims to provide library and information services which:

- Is free, equitable, and accessible;
- Provide for the information, reading, and learning needs of people; and
- Promote a culture of reading, library usage, and lifelong learning.

DCAS is responsible for rendering the Western Cape Library Service and for working closely with local authorities to render a public library and information service. As a local authority, the Prince Albert Municipality performs this function on an agency basis, as fully funded by the Department. This service plays a major role in the education of the community, and provides free internet service to the public, the footprint of the internet was enlarged by the implementation of a Wi-Fi service at some of the libraries.

The Prince Albert Municipality has four (4) libraries in its area; the table below provides an overview of the libraries and its location:

LIBRARY	TOWN/AREA	WARD
Leeu-Gamka	Leeu-Gamka	1
Klaarstroom	Klaarstroom	2
Prince Albert	Prince Albert	2, 3, & 4
Thusong	Prince Albert	2, 3, & 4

Table 94 - Municipal Libraries

The libraries are open five days a week from 09h00 to 17h00, the service is functional and enjoyed an annual book circulation of 58, 325. The internet access provides valuable support to persons without these facilities of which local scholars are the primary users, internet users averaged at 10 per day. An average of 14 school outreaches were facilitated per month, outreaches were also extended to the disabled, and the aged. The annual National library week, 2024, was celebrated and with the support of the Friends of the Library, a morning tea event was held for all readers over the age of 60 years.

3.4.11.2 HIGHLIGHTS: LIBRARIES

The following highlights in respect of the reporting year can be seen below.

HIGHLIGHTS	DESCRIPTION
Library Week 2024	Morning tea for users over the age of 60 years in all three towns in the Municipal Area.
Library outreach	<ul style="list-style-type: none"> ○ Visits to crèches. ○ Tea parties for readers. ○ Weekly visit to the old age home.
Research / Work Station for Learners	All four libraries provide access to computers.
Thusong mini library	Thusong mini library was upgraded to make extra space available for the community
Reading festival (leesfees) 2023	The event was a huge success and attracted some of the most prestigious names in the industry

Table 95 - Library Highlights

3.4.11.3 CHALLENGES: LIBRARIES

The following challenges in respect of libraries remained during the reporting year.

DESCRIPTION	ACTIONS TO ADDRESS
Funding available to do routine maintenance on buildings	Applied to the Provincial Department of Cultural affairs and sports.

Table 96 - Library Challenges

3.4.11.4 SERVICE STATISTICS FOR LIBRARIES

The following statistics in respect of the libraries are reflected below

TYPE OF SERVICE	2021/2022	2022/2023	2023/2024	2024/2025
Library members	3 454	3, 861	3 207	3 187
Books circulated	57 768	62, 987	60 851	58 325
Exhibitions held	24	24	24	24
Internet users	Average of 11 per day	11 per day	16 per day	20 per day
New library service points or Wheelie Wagons	0	0	0	0
Children programmes	2 per month	2 per month in each library	2 per month	3 per month
Visits by school groups	Average 18 per month	15 per month	12 per month	10 per month

Table 97 - Library Statistics

3.4.11.5 EMPLOYEES: LIBRARIES

The library employee establishment is indicated below in respect of the reporting year.

JOB LEVEL	2023/2024	2024/2025		VACANCIES FTE'S	VACANCIES (as a % of total posts)
	EMPLOYEES	POSTS	FILLED POSITIONS		
	No	No	No		
0 – 3	0	0	0	0	0%
4 – 6	7	7	7	0	
7 – 9	0	0	0	0	
10 – 12	1	1	1	0	
13 – 15	0	0	0	0	
16 – 18	0	0	0	0	
19 – 20	0	0	0	0	
Total	8	8	8	0	

Table 98 - Employees: Libraries

3.4.12 CEMETERIES

3.4.12.1 INTRODUCTION

We have five cemeteries in the municipal area Prince Albert two (2), Leeu-Gamka two (2) and one (1) at Klaarstroom. The Prince Albert and Klaarstroom cemeteries are almost running out of space, with only space left for approximately 4 – 5 years at the current burial rates.

3.4.12.2 HIGHLIGHTS: CEMETERIES

HIGHLIGHTS	DESCRIPTION
EPWP programme	Clean all cemeteries including privately owned and historical heritage sites.

Table 99 - Cemeteries Highlights

3.4.12.3 CHALLENGES: CEMETERIES

The following challenges in respect of cemeteries were identified.

DESCRIPTION	ACTIONS TO ADDRESS
Cemetery required for Klaarstroom and Prince Albert	Council has budgeted R1 000 000.00 for the 2025/26 financial year to start the planning
Prince Albert Road in need of Cemetery	No land available – share site in Prince Albert and Leeu-Gamka
Vandalism	Fences are being removed from cemeteries, tombstones are being vandalised.

Table 100 - Cemeteries Challenges

3.4.12.4 EMPLOYEES: CEMETERIES

The table below indicate the staffing component for cemeteries during the reporting year. It must be noted that staff perform dual functions and the staffing numbers cannot be seen in isolation.

JOB LEVEL	2023/2024	2024/2025		VACANCIES S FTE'S	VACANCIES (as a % of total posts)
	EMPLOYEES	POSTS	FILLED POSITIONS		
	No	No	No		%
0 - 3	0	0	0	0	66.67%
4 - 6	2	5	2	3	
7 - 9	0	1	0	1	
10 - 12	0	0	0	0	
13 - 15	0	0	0	0	
16 - 18	0	0	0	0	
19 - 20	0	0	0	0	
Total	2	6	2	4	

Table 101 - Employees: Cemeteries

COMPONENT F: ENVIRONMENTAL PROTECTION

3.4.13 AIR QUALITY CONTROL

The Air Quality Management Plan for Prince Albert Municipality has been developed to comply with the National Environmental Management: Air Quality Act 39 of 2004 (AQA) that requires Municipalities to introduce Air Quality Management Plans (AQMP) that set out what will be done to achieve the prescribed air quality standards.

As detailed in the AQA a local municipality has two primary statutory obligations with which it must comply and these obligations are:

- designate an Air Quality Officer (AQO).
- incorporate an Air Quality Management Plan in its IDP.

At Prince Albert Municipality the Town Planner is responsible for air quality management. Training needs to be provided to said official to ensure that Air Quality Management enjoys serious priority in the operations and integrated planning of the Municipality. No Air Quality Management Committee was established in the municipal area. As there is limited capacity within the Municipality it is suggested that a regional Air Quality Management Forum must be established to ensure peer-learning and the sharing of best practices. The Department of Environmental Affairs and Development Planning - Western Cape Government is in the process to Assist the Municipality with the review and amendment of the Air Quality Management Plan and By-law. The department will also conduct workshops for the municipality officials and council on the documentation.

Noise control is one of the more predominant complaints received by Prince Albert Municipality.

At present there is no funding set aside to undertake and implement Air Quality Management and it is suggested that a Shared Service option be investigated.

3.4.13.1 HIGHLIGHTS: AIR QUALITY MANAGEMENT

HIGHLIGHTS	DESCRIPTION
Air Quality Plan	Plan reviewed in May 2021. The Department of Environmental Affairs and Development Planning is in the process of assisting the Municipality with the review and amendment of the Air Quality Management Plan and Bylaw.
Noise control	Noise control is undertaken on an ad hoc basis.
Air Quality Control Officer	The Town Planner has been appointed as the Air Quality Control Officer of the Municipality.

Table 102 - Air Quality Highlights

3.4.13.2 CHALLENGES: AIR QUALITY CONTROL

The following challenges in respect of cemeteries were identified.

DESCRIPTION	ACTIONS TO ADDRESS
Air Quality Management awareness	Following the completion of the review and amendment of the Air Quality Management Plan and Bylaw, the Department of Environmental Affairs and Development Planning will facilitate workshops for the Municipal officials and Council.
Capacity and budget constraints	There are extremely limited capacity and budget available
Alignment with regional air quality plan and by-laws	Regional Air Quality Forum to be established

Table 103 - Air Quality Challenges

COMPONENT F: HEALTH

3.4.14 HEALTH

As a Local Municipality, Prince Albert no longer provides direct health services, such as clinics, ambulance services, health inspections, or abattoirs. Health services in the area are primarily delivered by provincial and private providers.

The current health and welfare services within the municipal area:

- The municipal area has two fixed primary healthcare clinics and three mobile/satellite clinics.
- There is one district hospital, three ART treatment sites, and three TB clinics.
- Emergency medical response is supported by five ambulances, equating to 3.4 ambulances per 10,000 people (2022 data). This figure reflects provincial ambulance services only and does not include private providers. Further assessment is required to determine whether this ratio meets current demand and to identify any geographical or logistical challenges affecting response times.

During Public Participation Consultations as part of the Municipality's Integrated Development Planning process, community members highlighted several priorities in the areas of Health and Welfare, emphasizing the need for improved access, timely emergency response, and support for vulnerable groups.

WARD/AREA	DESCRIPTION OF INPUT
Ward 1, Leeu-Gamka	Increase doctor visits and visits of health workers
	Improved access to ambulances
	Shelter for patients awaiting EMS
	Improve clinic service
	Implement Substance Abuse programmes
	Implement HIV/AIDS awareness programmes
	Implement awareness campaigns on teenage pregnancies
Ward 2, Klaarstroom	Access to people with disabilities Ward 2 Infrastructure Services
	Reaction time of EMS too long
	More toilet facilities in Informal settlement
	Improved communication between clinic, hospital, transport and patients – possible cell phone allowance
	Transportation needs for surrounding farm workers to hospital and clinic
	Promote programs on safe and healthy living including substance abuse, family planning etc.

WARD/AREA	DESCRIPTION OF INPUT
	Improve communication around patient transport to appointments
	Raise awareness on healthy /smart life choices
	Establish programmes to address alcohol & drug abuse
Ward 3, Prince Albert	Implement Substance Abuse programmes
	Implement HIV/AIDS awareness programmes
	Establishment of Safe House
	implement awareness campaigns on teenage pregnancies, family planning, healthy living
Ward 4, Prince Albert	Implement Substance Abuse programmes
	Clinic within community
	Shelter for elderly, patients awaiting EMS transport
	Improve services of hospital so that they can accommodate births and trauma
	Implement HIV/AIDS awareness programmes
	Implement awareness campaigns on teenage pregnancies
	Upgrading of current Community food gardening
	Improve communication on patient to doctor transport
Satellite/mobile Clinic Rondonkrik	

Table 104 - Public Health and Welfare Inputs

The inputs listed above requires a collaborative approach between the municipality and the Department of Health in order to address.

Municipal Health does not fall within the objects of the Prince Albert Municipality, but the function is being performed by the Central Karoo District Municipality. A Health Inspector of the Central Karoo District Municipality is stationed in the town of Prince Albert and services the towns of Klaarstroom and Leeu-Gamka as well.

COMPONENT G: SECURITY AND SAFETY

3.4.15 SAFETY AND SECURITY

This component includes: traffic; law enforcement as well as fire and disaster management.

3.4.15.1 LAW ENFORCEMENT

Law enforcement is currently performed two learner Law Enforcement Officers, supported by a Traffic Officer. The position of Superintendent Traffic Services has been filled as well as the traffic officer position. We have also appointed a permanent e-natis/cashier at the DLTC for the first time, ensuring the much-needed capacity are being addressed.

The lack of tools and equipment remains a challenge in the unit to fulfil their day-to-day responsibilities.

DETAILS	2021/2022	2022/2023	2023/2024	2024/2025
Animals impounded	0	0	0	0
Number of by-law infringements attended	69	92	112	123
Number of officers in the field on an average day	2	2	2	2
Number of officers on duty on an average day	3	4	2	2

Table 105 - Law Enforcement Data

3.4.15.2 TRAFFIC SERVICES

The Municipality provides a comprehensive traffic service including traffic law enforcement, law enforcement in general and shared disaster management in conjunction with the Central Karoo District Disaster Management Unit.

We endeavour to educate and create a culture of compliance and willingness to obey to traffic laws, rules and regulations and operate on the legal mandate of NRTA 93/96 and NLTA 5/2009. Operational activities inter alia include roadblocks, high visibility, random vehicle checkpoints, execution of traffic-related warrants and traffic laws and policing of municipal by-laws.

Traffic also partners with other law enforcement agencies, like the SAPS and Provincial Traffic Services to minimize road deaths and other crime related problems.

The Municipality does not have a Disaster Management Unit, even though the service must be provided to the community and actions to address this matter have been set in place.

3.4.15.2.1 HIGHLIGHTS: TRAFFIC SERVICES

The following highlight in respect of Traffic Services can be noted during the reporting year.

HIGHLIGHTS	DESCRIPTION
Co-operation with provincial traffic	The co-operation between the Municipality's traffic and provincial officers improved
Regular scheduled meetings between role players	Regular scheduled meetings between SAPS, Provincial and municipal traffic as well as prosecutor to address challenges
Road Incident Management Steering Committee	Prince Albert forms part of the Road Incident Management Steering Committee

Table 106 - Traffic Services Highlights

3.4.15.2.2 CHALLENGES: TRAFFIC SERVICES

The following challenges in respect of traffic services must be noted during the reporting year.

CHALLENGES	ACTIONS TO OVERCOME
Collect outstanding fines	Cost of issue of Warrant of Arrest is high
No municipal court	This creates a challenge for the only prosecutor to attend to Municipal offences.
Outdated by-laws	Reviewing of existing by-laws has commenced, funding remains a challenge to gazette.

Table 107 - Traffic Services Challenges

3.4.15.2.3 PERFORMANCE SERVICE STATISTICS FOR TRAFFIC SERVICES

The following performance service statistics for traffic services are reflected below in respect of the reporting year.

DETAILS	2021/2022	2022/2023	2023/2024	2024/205
Motor vehicle licenses processed	R1 723 850.30	R153, 700	R286, 570.15	R2 245 445.00
Learner driver licenses processed	412	309	321	439
Driver licenses processed	348	405	391	405
Driver licenses issued	591	619	372	391
Fines issued for traffic offenses	R6, 909, 263	R9, 575, 080	R4, 950, 500.00	R3 650 500.00
AGR-value of fines collected	R355 500.00	R611, 673	R622, 172.33	R512 855.00
Roadblocks held	11	28	16	12
Complaints attended to by Traffic Officers	35	48	37	108
Awareness initiatives on public safety	2	2	1	1
Number of road traffic accidents during the year	12	55	32	38
Number of officers in the field on an average day	2	2	2	2
Number of officers on duty on an average day	2	2	2	2

Table 108 - Traffic Service Statistics

3.4.15.2.4 EMPLOYEES: TRAFFIC SERVICES

The table below indicates the traffic service staff establishment for the reporting year, in comparison with the previous financial year:

JOB LEVEL	2023/2024	2024/2025		VACANCIES S FTE'S	VACANCIES (as a % of total posts)
	EMPLOYEES	POSTS	FILLED POSITIONS		
	No	No	No		
0 – 3	0	0	0	0	50%
4 – 6	2	4	2	2	
7 – 9	2	2	2	0	
10 – 12	2	5	2	3	
13 – 15	0	1	0	1	
16 – 18	0	0	0	0	
19 – 20	0	0	0	0	
Total	6	12	6	6	

Table 109 - Employees: Traffic Services

3.4.15.3 FIRE SERVICES AND DISASTER MANAGEMENT

In terms of Schedule 4 Part B of the Constitution, Fire Fighting Services is a municipal function. Protective clothing and sufficient equipment remain a challenge for these officials. Fire Services are delivered by means of a vehicle with 2 000 litre water tank and a fire- fighting Land Cruiser with a tank capacity of 600 litres. Several training exercises in collaboration with Central District Municipality and the Provincial Government were undertaken where the local firefighting officials received training.

3.4.15.3.1 HIGHLIGHTS: FIRE SERVICES AND DISASTER MANAGEMENT

HIGHLIGHTS	DESCRIPTION
Staff exhibits a good working ethic	Fire fighters have a good sense of cooperation and team work.
Three permanent fire fighters were appointed	To strengthen the capacity as well as to create stability within the service
Two of our firefighters competed in the Toughest fire alive competition in Mossel	Both of them completed all four stages.

Table 110 - Highlights Fire Services and Disaster Management

3.4.15.3.2 CHALLENGES: FIRE SERVICES AND DISASTER MANAGEMENT

The challenges in respect of Fire and Disaster Management Services for the reporting financial year are reflected below.

CHALLENGES	ACTIONS TO OVERCOME
Lack of capacity	Staff need to be trained, while equipment need to be upgraded
Capacity needed in outer towns	Firefighting capacity needed in Leeu-Gamka and Klaarstroom
Need for fire-fighting protective clothing	Staff do not have sufficient protective clothing (bunker suit)
Awareness to be raised on fire safety	Awareness campaigns to be launched
Veld fires	An integrated approach towards veld fires (C-function) must be developed

Table 111 - Challenges Fire Services and Disaster Management

3.4.15.3.3 SERVICE STATISTICS FOR FIRE SERVICES

The following service statistics for fire services are provided in the table below in respect of fire services.

DETAILS	2021/2022	2022/2023	2023/2024	2024/2025
Operational call-outs	85	78	74	81
Reservists and volunteers trained	0	0	0	0
Awareness initiatives on fire	5	8	11	2
Total fires attended in the year	72	65	68	78
Total of other incidents attended in the year	0	12	6	5
Average turnout time - urban areas	8 minutes	5 minutes	5 minutes	5 minutes
Average turnout time - rural areas	Not measured	On average 30 minutes	On average 30 minutes	45 minutes
Fire fighters in post at year end	1 Full time	1 fulltime	four	three
Total fire appliances at year end	3	3	2	2
Average number of appliances off the road during the year	1	1	1	1

Table 112 - Fire Services and Disaster Management Data

3.4.15.3.4 EMPLOYEES: FIRE SERVICES AND DISASTER MANAGEMENT

The following staff establishment in respect of fire and disaster management for the reporting financial year is reflected below.

JOB LEVEL	2023/2024	2024/2025		VACANCIES ES FTE'S	VACANCIES (as a % of total posts)
	EMPLOYEES	POSTS	FILLED POSITIONS		
	No	No	No		
0 - 3	0	0	0	0	66.67%
4 - 6	3	4	2	2	
7 - 9	1	4	1	3	
10 - 12	0	1	0	1	
13 - 15	0	0	0	0	
16 - 18	0	0	0	0	
19 - 20	0	0	0	0	
Total	4	9	3	6	

Table 113 - Employees: Fire Services and Disaster Management

COMPONENT H: SPORT AND RECREATION

3.4.15.4 INTRODUCTION

This component includes: community parks; sports fields; sports halls; stadiums; swimming pools; and camp sites.

3.4.15.4.1 SPORT AND RECREATION

We have four (4) sports grounds consisting of 3 combined rugby and soccer fields, one (1) soccer field in Prince Albert and 3 netball fields as well as one swimming pool. Severe challenges are experienced with over-utilisation of the existing facilities.

Klaarstroom Sports field

Vandalism and a lack of water have significantly impacted the quality of the sports facilities in Klaarstroom. However, we have successfully secured a sustainable borehole, as well as effluent water that meets the SANS 241 standards for irrigation purposes. An amount of R500,000.00 was allocated for the planning and design phase of the Klaarstroom Sports Field project. Consulting engineers were appointed to undertake the planning and design work. However, due to budgetary constraints, the consultants were only able to complete Stage 2 of the planning phase, namely the concept design for the Klaarstroom Sports Field.

With the support of the Municipal Infrastructure Support Agency (MISA), the detailed design for the project was subsequently developed. The implementation phase of the project focuses on the upgrading of the playing surface of the Klaarstroom Sports Field. Council has allocated R500,000.00 from own funding in the 2025/26 financial year budget for the implementation of this project.

Prince Albert Sports field

The Sydwell Williams field remained unused during the reporting period due to its sub-standard condition. Plans to construct a pavilion with ablution facilities were developed but did not materialize due to challenges with contractors.

The Odendal Sports Field, although currently in a poor condition, remained operational and continued to be utilised during the reporting period. Key infrastructure improvements were undertaken, including the installation of a new ClearVu fence around the irrigation dam and borehole equipment to enhance security, as well as the construction of a roofing structure over the irrigation dam to reduce water evaporation.

With the support of the Municipal Infrastructure Support Agent (MISA), a comprehensive and detailed design for the upgrading of the Odendal Sports Field playing surface was successfully developed. In recognition of the importance of this facility, Council has allocated an amount of

R1,700,000.00 in the 2025/26 financial year budget for the implementation of the upgrading project.

Leeu-Gamka Sports field

The Leeu-Gamka Sports field is the only facility in playable condition. It is irrigated using both effluent and drinking water, and a full-time employee is responsible for its upkeep. However, the ablution facilities are in poor condition and require urgent maintenance. Vandalism and theft continue to pose significant challenges, as the facility currently lacks security services.

3.4.15.4.1.1 HIGHLIGHTS: SPORT AND RECREATION

HIGHLIGHTS	DESCRIPTIONS
Clearvu Fence erected at Odendal dam and borehole	To enhance security and access control
Planning phase for the upgrading of the playing surface of Odendal and Klaarstroom Sports fields	To ensure that Sports fields remain open and accessible to the public

Table 114 - Highlights Sport and Recreation

3.4.15.4.1.2 CHALLENGES: SPORT AND RECREATION

Challenges in respect of sport and recreation for the reporting year are reflected below:

CHALLENGES	ACTIONS TO OVERCOME
Insufficient equipment and maintenance budget to maintain	Equipment must be maintained via maintenance plan and control measures implemented
Funding for sporting codes and facilities needed	Funding proposals for external funding prepared
Security at facilities	Security at facilities must be improved to protect assets — community asked to report vandalism
Overuse of facilities	Due to a lack of suitable facilities, some of the fields are overused – lighting needed

Table 115 - Challenges Sport and Recreation

3.4.15.4.1.3 SERVICE STATISTICS FOR SPORT AND RECREATION

The following statistics in respect of Sport and Recreation for the reporting financial year are reflected below.

TYPE OF SERVICE	2021/2022	2022/2023	2023/2024	2024/2025
COMMUNITY PARKS				
Number of parks with play park equipment	7	7	7	7
Number of wards with community parks	4	4	4	4
SPORT FIELDS				
Number of wards with sport fields	3	3	3	3
Number of sport associations utilizing sport fields	3	3	3	3

Table 116 - Sport and Recreation Service Statistics

COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

3.4.15.5 INTRODUCTION

This component includes: executive and council; financial services; human resource services; ICT services; legal services; and procurement services.

3.4.15.5.1 EXECUTIVE AND COUNCIL

The Council of Prince Albert Municipality is committed to fostering effective cooperation between Council, Administration, and the broader community. The Council's primary roles are legislative, participatory, and oversight, with its principal function being that of a lawmaker, responsible for developing policies and by-laws.

In addition, Council plays a critical role in facilitating political debates and discussions to advance the interests of the Municipality and its residents. Public participation is actively encouraged throughout the financial year through:

- Attendance at Council meetings
- Participation in Ward Committee meetings
- Engagements in other public consultation processes

These initiatives ensure the Municipality fulfils its constitutional mandate, allowing the community and local organisations to contribute meaningfully to decision-making processes.

Basic service delivery remains a core priority, and community involvement is crucial in enhancing good governance and overall public participation. The Municipality maintains an active ward committee system, a representative Integrated Development Plan (IDP) Forum for budget and IDP consultations, and sectoral engagements across the Greater Prince Albert Municipal Area.

The Municipality values professionalism, transparency, and accountability. Political Office Bearers and Administration continue to maintain strong working relationships with Provincial and National Government as well as the broader local government sphere.

To strengthen oversight, the Council has upgraded the Oversight Committee to a Municipal Public Accounts Committee (MPAC) and provided targeted training to its members, improving governance and accountability within the Municipality.

3.4.15.5.1.1 HIGHLIGHTS: EXECUTIVE AND COUNCIL

The following highlights for the Executive and Council for the reporting financial year can be found below.

HIGHLIGHTS	DESCRIPTION
Good cooperation	Meeting per schedule - excellent attendance record.
Transparency	Council meetings are open to the public.
Accountability	Timeous reporting.
Networking	Excellent working relationship with Provincial and National Government, as well as the broader Local Government sphere.
Stability	No disruption of meetings.
Public participation	<ul style="list-style-type: none"> ○ Regular feedback meetings to the Community and Community Organisations. ○ Ward based. ○ Monthly ward committee engagements.
Communication	Paperless Council engagements, through the use of electronic equipment, thus promoting cost saving measures as well as easily maintained interaction between the Political Office Bearers and the Administration.
Training and Development	Regular training and development as facilitated by SALGA.

Table 117 - Executive and Council Highlights

3.4.15.5.1.2 CHALLENGES: EXECUTIVE AND COUNCIL

DESCRIPTION	ACTIONS TO ADDRESS
High cost of meetings, due to distances and high accommodation	Video Conferencing, in order to curb on expenditure due for substance and travel allowances
Roving Council meetings to include other parts of the community	Raise funds to acquire recording and sound equipment to facilitate better public participation and take the Council to the people

Table 118 - Executive and Council Challenges

3.4.15.5.2 FINANCIAL SERVICES

The Municipality is committed to ensuring cost-effective and efficient service delivery in the interest of the community. For the 2024/2025 financial year the Municipality received a qualified audit. Prince Albert Municipality is however already implemented corrective measures on findings by Auditor General.

The Municipality has a funded budget and does regular reporting to the Council of the Municipality, the Department: National Treasury, as well as the Department: Provincial Treasury on the implementation of the Budget as required by the Local Government: Municipal Finance Management Act, No. 56 of 2003, and any Regulations enacted under the Act.

3.4.15.5.2.1 HIGHLIGHTS: FINANCIAL SERVICES

The following highlights in respect of the reporting year for the financial department are reflected below:

HIGHLIGHTS	DESCRIPTION
Cash Surplus	Cash available exceed the cash commitments

Table 119 - Financial Servies Highlights

3.4.15.5.2.2 CHALLENGES: FINANCIAL SERVICES

The following challenges in respect of the reporting year for the financial department are reflected below.

DESCRIPTION	ACTIONS TO ADDRESS
Grant Dependent	Prince Albert Municipality is a grant dependant municipality, especially on capital projects and capital funding to restore and maintain its capital infrastructure.
Expand income base	Verify income sources to ensure all services are correctly levied
Low payment percentage in Klaarstroom and Leeu-Gamka	Continue with debtor payment awareness programs, and petition SALGA and COGTA to salvage the Eskom delivery area dilemma

Table 120 - Financial Services Challenges

3.4.15.5.2.3 DEBT RECOVERY STATISTICS

The debt collection rate at the end of June 2025 stood at 91 per cent, which is 4 per cent below the National Treasury norm. With key appointments having been made in the Debtors' Department during the 2025/26 financial year, it is anticipated that the Credit Control and Debt Collection Policy will be implemented more rigorously and that the prescribed norm will be achieved.

Debt recovery remains an area of concern, and the Municipality will continue to strengthen its debt collection efforts. Effective debt collection is constrained by the fact that Klaarstroom, Leeu-Gamka, and Prince Albert Road fall within the Eskom service area, limiting the Municipality's ability to block or disconnect electricity services in cases of non-payment. In this regard, the Municipality should seriously consider the implementation of prepaid water meters to support more effective credit control in these areas.

As part of the Municipality's initiatives to curb high levels of outstanding debt, the installation of prepaid water meters has commenced. The Municipality has already begun installing prepaid water meters in the Prince Albert area and has submitted a business plan to the Provincial Treasury to secure funding for the further rollout and expansion of these installations.

3.4.15.5.2.4 EMPLOYEES: FINANCIAL SERVICES

The table below provides an overview of the employees within the Financial Services Department

JOB LEVEL	2023/2024	2024/2025		VACANCIES S FTE'S	VACANCIES (as a % of total posts)
	EMPLOYEES	POSTS	FILLED POSITIONS		
	No	No	No		%
0 - 3	4	4	4	0	56.75%
4 - 6	5	8	6	2	
7 - 9	5	14	5	9	
10 - 12	2	7	3	4	
13 - 15	2	3	2	1	
16 - 18	0	0	0	0	
19 - 20	1	1	1	0	
Total	19	37	21	16	

Table 121 - Employees: Financial Services

3.4.15.5.3 HUMAN RESOURCE SERVICES

The Human Resource Department have three dedicated staff members. The Skills Development Facilitator performs dual functions within the corporate service division. The Municipality undertook a HR profiling audit to determine the challenges within the HR division.

3.4.15.5.3.1 HIGHLIGHTS: HUMAN RESOURCES

The following highlights in respect of the HR division for the reporting financial year is portrayed below:

HIGHLIGHTS	DESCRIPTION
Review of organogram	Organogram reviewed on 30 June 2025.
EPWP contracts concluded for 113 persons	Contract administration in respect of EPWP workers successfully undertaken
Improved oversight on over time	Stronger control measures implemented
Officials appointed	20 Appointments made
TASK JE	The review of job description is an ongoing process, the revisions and submissions for evaluation takes place as and when required.
Municipal Staff Regulations, R890	Implementation of Chapter 5, Skills Development
Workplace Skills Plan	Timeous approval of the Workplace Skills Plan for the 2024/2025 financial year
Intergovernmental Relations: Training and Development	<ul style="list-style-type: none"> ○ Good standing relations with other stakeholders. ○ Regular engagements on Provincial-level.

Table 122 - Human Resource Highlights

3.4.15.5.3.2 CHALLENGES: HUMAN RESOURCES

The following challenges in respect of HR management as it pertains the reporting year are indicated below.

DESCRIPTION	ACTIONS TO ADDRESS
HR policies are out-dated.	Policies reviewed – to be tabled at LLF
High vacancy rate is 47,87%	Vacancy rate needs to be addressed within financial constraints
Individual performance agreements to be concluded for whole organisation	PMS agreements to be cascaded to all lower levels
Implementation of new staffing regulations	Capacity remains a challenge within the organisation to adhere to all legislative requirements
Intergovernmental Relations: Training and Development	Training and Development Forum at District level not functional.

Table 123 - Human Resource Challenges

COMPONENT J: MISCELLANEOUS

MUNICIPAL FARM

The farm Treintjiesrivier (portion 1 of the farm Damascus no.153 in the Prince Albert area) was transferred to the Prince Albert Municipality in 2005. The farm is situated 6 kilometres west of Prince Albert and has a harsher climatic aspect than properties situated on the east, where river systems are stronger. It is located on the edge of the mountain range and thus includes mountain land as well as 'karoo plains. The size of the farm is 5, 580, 3060 hectares and includes the following resources, according to the valuation report at the time of purchase:

Summary of Agricultural Assets

TYPE OF ASSET EXTENT	EXTENT (HA)	VALUATORS ESTIMATED
Irrigated land (lucerne)	7.0	280 000
Irrigated land (cash crops)	1.5	52 500
Dry with potential to irrigate	11.5	57 500
Grazing	5 560.3	3 058 000
Total land value		3 448 000
Accommodation		867 000
Other buildings		336 480
Dams		362 000
Total value		5 013 980

Table 124 - Treintjies Rivier Agricultural Asset

TREINTJESRIVIER 726/001748/5

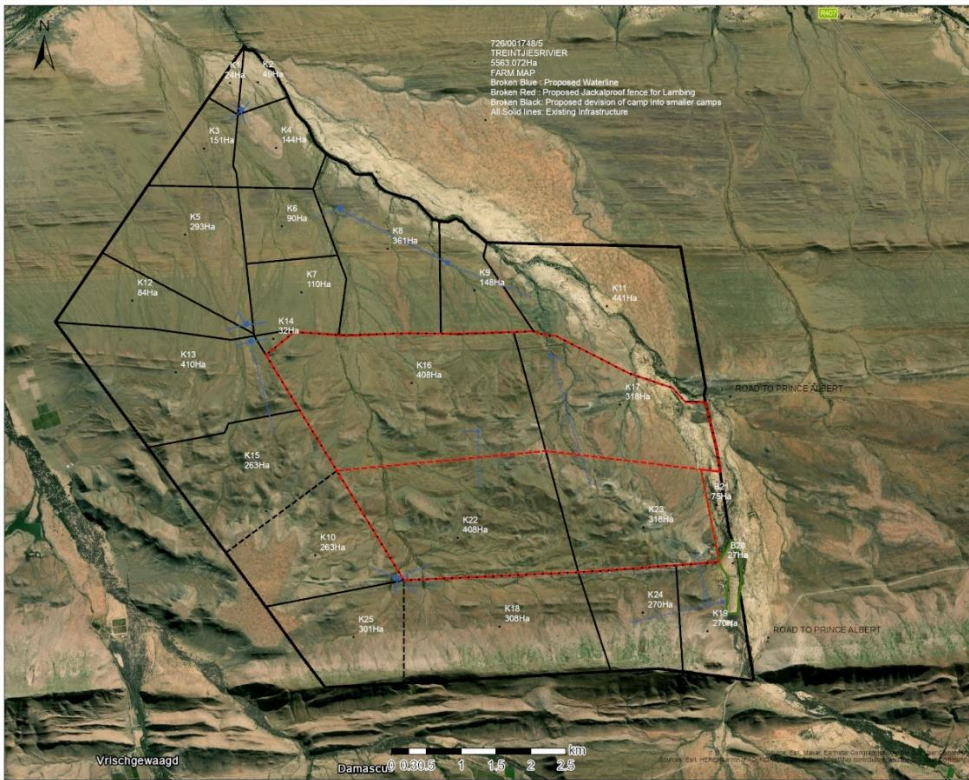


Figure 3 – Treintjiesrivier

CHAPTER 4: ORGANISATIONAL DEVELOPMENT PERFORMANCE (PERFORMANCE REPORT PART II)

COMPONENT A: INTRODUCTION TO THE MUNICIPAL PERSONNEL

ORGANISATIONAL DEVELOPMENT PERFORMANCE

4 INTRODUCTION

Organisational development is a critical enabler for the Municipality to achieve its strategic objectives, improve service delivery, and strengthen institutional capacity. During the 2024/2025 financial year, the Municipality focused on aligning its human resources, organisational structure, and performance management systems with its Integrated Development Plan (IDP) and strategic priorities. Key initiatives included reviewing and refining the organisational structure, strengthening staff capacity through targeted development programmes, and enhancing performance management processes to ensure accountability, efficiency, and a high-performance culture.

This section highlights the progress made in building institutional capacity, optimising operational effectiveness, and positioning the Municipality to meet current and future service delivery demands.

EMPLOYEE TOTALS, TURNOVER AND VACANCIES

The table below categorizes the number of employees by race within the occupational levels:

OCCUPATIONAL LEVELS	MALE				FEMALE				TOTAL
	A	C	I	W	A	C	I	W	
Top Management	2	0	0	1	0	0	0	0	3
Senior management	0	4	0	0	0	0	0	0	4
Professionally qualified and experienced specialists and mid-management	1	2	0	0	1	1	0	0	5
Skilled technical and academically qualified workers, junior management, supervisors, foremen and superintendents	2	25	0	1	0	18	0	1	47
Semi-skilled and discretionary decision making	0	8	0	0	0	4	0	0	12
Unskilled and defined decision making	0	15	0	1	0	10	0	1	27
Total permanent	4	43	0	2	1	27	0	2	79
Non- permanent employees	1	11	0	1	0	5	0	1	19
Grand total	5	54	0	3	1	32	0	3	98

Table 125 - Occupational Levels

The following table categorizes the number of employees by race within the different departments:

DEPARTMENT	MALE				FEMALE				TOTAL
	A	C	I	W	A	C	I	W	
Office of the Municipal Manager	0	0	1	0	0	1	0	1	3
Strategic Services	0	21	0	1	1	15	0	2	40
Technical and Electrical Services	3	23	0	1	0	8	0	0	34
Financial Services	2	9	0	0	1	9	0	0	21
Total permanent	4	43	0	2	1	27	0	2	79
Non- permanent	1	11	0	1	0	5	0	1	19
Grand total	5	54	0	3	1	32	0	3	98

Table 126 - Employees per Department

4.1 EMPLOYMENT EQUITY

The Employment Equity Act (1998) Chapter 3, Section 15 (1) confirms affirmative action as measures designed to ensure that suitable qualified people from designated groups enjoys equal employment opportunities and are equitably represented in all occupational categories and levels in the workforce of a designated employer. An Employment Equity Plan was drafted in the reporting year and submitted to the Department of Labour. The Department was also approached for assistance in implementing the policy.

The table below indicates the number of employees by race within the specific occupational categories:

OCCUPATIONAL CATEGORIES	MALE				FEMALE				TOTAL
	A	C	I	W	A	C	I	W	
Legislators, senior officials and	2	4	0	1	0	0	0	0	7
Professionals	1	2	0	0	1	1	0	0	5
Technicians and associate	1	14	0	0	0	4	0	1	20
Clerks	1	8	0	0	1	14	0	1	25
Service and sales workers	0	0	0	0	0	0	0	0	0
Craft and related trades workers	0	0	0	0	0	0	0	0	0
Plant and machine operators and assemblers	0	14	0	1	0	0	0	0	15
Elementary occupations	0	15	0	1	0	9	0	1	26
Total permanent	4	43	0	2	1	27	0	2	79
Non-permanent	1	11	0	1	0	5	0	1	19
Grand total	5	54	0	3	1	32	0	3	98

Table 127 - Employees per Occupational Category

4.2 VACANCY RATE

The organogram approved on 30 June 2025 comprises 188 positions. The actual positions filled are indicated in the tables below, both by post level and by functional area. At the end of the 2024/2025 financial year, 90 positions remained vacant, resulting in a vacancy rate of 47.87%.

These vacancies have had a notable impact on the Municipality's operational capacity and service delivery. Critical functions, including administrative support, technical services, and frontline service provision, were affected, placing additional workload on existing staff and potentially slowing the implementation of strategic projects and programmes. The Municipality continues to prioritise the filling of key positions to strengthen institutional capacity, improve operational efficiency, and ensure that service delivery commitments to the community are met in line with the Integrated Development Plan (IDP) and strategic objectives.

PER TASK LEVEL			
TASK LEVEL	FILLED	VACANT	
MM & MSA section 57	3	1	
Middle management	5	5	
Admin Officers (T4-	76	83	
General Workers (T3)	2	0	
Grant remuneration	4	1	
TOTAL	98	90	
PER FUNCTIONAL LEVEL			
FUNCTIONAL AREA	FILLED	VACANT	
Office of the Municipal Manager	3	3	50%
Corporate & Community Services	40	34	45,95%
Technical and Electrical Services	34	35	50,72%
Financial Services	17	17	50%
Appointments from	4	1	20%
Total	98	90	47,87%

Table 128 - Vacancy Rate per Post

4.3 TURNOVER RATE

Small, rural municipalities continue to experience challenges in attracting and retaining skilled employees, largely due to their limited ability to compete with larger municipalities in terms of remuneration, career development opportunities, and skills transfer. These constraints contribute to employee turnover, which can have negative implications for the municipality, including increased recruitment and training costs, reduced productivity, potential service delivery disruptions, and the loss of institutional knowledge.

The municipality's current turnover rate is 12,25%, which falls within an acceptable range but highlights ongoing retention challenges typical of isolated rural municipalities. The primary contributors to turnover include expired fixed-term contracts, retirements, and the resignation of financial interns who exit after completing training to pursue opportunities elsewhere.

The table below reflects the municipality's turnover trends over the past five financial years, showing fluctuations influenced by staffing changes, contract completions, and organisational growth. While turnover peaked in the 2021/2022 financial year, a more stable trend has been observed in recent years, underscoring the need for continued focus on employee retention strategies.

FINANCIAL YEAR	TOTAL NO APPOINTMENTS AT THE END OF EACH FINANCIAL YEAR	NEW APPOINTMENTS	NO OF TERMINATIONS DURING THE YEAR	TURN-OVER RATE
2020/2021	79	2	0	13.3
2021/2022	86	33	26	30,23
2022/2023	87	12	5	5,75
2023/2024	93	23	12	12,90
2024/2025	98	20	8	12.25

Table 129 - Turnover Rate

COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE

4.4 INTRODUCTION

Effective management of the municipal workforce is essential for delivering high-quality services, achieving strategic objectives, and maintaining a capable and motivated organisation. The Municipality is committed to attracting, developing, and retaining skilled personnel while promoting a performance-driven culture and adherence to legislative and regulatory requirements.

During the 2024/2025 financial year, emphasis was placed on aligning human resource practices with the Municipality’s Integrated Development Plan (IDP) and organisational priorities. Key focus areas included workforce planning, filling critical vacancies, employee development and training, performance management, and ensuring compliance with labour relations and employment equity obligations.

4.4.1 HR POLICIES AND PLANS

Policies and plans provide guidance for fair and consistent staff treatment and an equitable, fair and open approach to the managing of staff.

The table below reflects the HR policies and plans that are in operation within the Municipality and that must be reviewed annually.

APPROVED POLICIES	
NAME OF POLICY	DATE APPROVED/REVISED
Cell phone, Telephone and Data Allowance Policy	30 June 2025
Remuneration Policy	30 June 2025
Performance Management Development System Policy	29 April 2024
HR Strategy	2 March 2023
Performance Rewards and Recognition Policy	31 Aug 2022
Performance Management Policy	31 August 2022
Acting Allowance and Additional Responsibilities Policy	28 February 2022
Bursary Policy External Students	28 February 2022

APPROVED POLICIES	
NAME OF POLICY	DATE APPROVED/REVISED
Employee Study Aid Policy	28 February 2022; revised 2 March 2023
Overtime Policy	28 February 2022
Private Work Policy	28 February 2022
Prince Albert Municipality Induction Training and Staff Orientation Policy	7 June 2023
Records Management Policy	18 January 2023
Registry Procedure Manual Policy	18 January 2023
Cell Phone policy	2018
Employment Equity	2018
Substance Abuse	2018
Smoking Policy	2018

Table 130 - HR Policies and Plans

The ongoing efforts to update our HR policies represent a strategic investment in the organisation's overall effectiveness, compliance, and employee satisfaction. By aligning our policies with the Council's objectives and adhering to the latest legislative standards, we aim to foster a workplace environment that demonstrates our commitment to excellence, ethical business practices, and good governance.

As noted above, many of our HR policies are outdated and require review within the next financial year. This process will ensure that the policies remain relevant, address the evolving needs of management, and support our staff effectively.

4.4.2 INJURIES, SICKNESS AND SUSPENSIONS

An occupational injury is a personal injury, disease or death resulting from an occupational accident. Compensation claims for such occupational injuries are calculated according to the seriousness of the injury/disease. Occupational injury will influence the loss of man hours and therefore financial and productivity performance.

The Municipality appointed Workplace Safety Representatives within the municipality for the respective departments as required by legislation. The tables below provide for the names of the safety representatives and first aiders per town and section within the Municipality.

LEEU-GAMKA	
SAFETY REPRESENTATIVE	Adrian Booysen
FIRST AIDER	Pieter Prins

Table 131 - Workplace Safety Representatives: Leeu-Gamka

KLAARSTROOM	
SAFETY REPRESENTATIVE	Sam Fister
FIRST AIDER	Erica Pienaar

Table 132 - Workplace Safety Representatives: Leeu-Gamka

PRINCE ALBERT		
DEPARTMENT or SECTION	SAFETY REPRESENTATIVE	FIRST AIDER
Technical Services	Nicole Wicomb	Abraham Kammies
Financial Services	Donovan Plaatjies	Christa Baadjies
Administration	Marshall April	Bernadette Wildschut
Traffic and Law Enforcement	Denwill Prins	Alex Arendse
Fire and Rescue Services	Gavynne Richards	Vacant
Public Works	Jeptha de Wee	Jeptha de Wee
Sewerage Section	Merwyn Maans	Merwyn Maans

PRINCE ALBERT		
DEPARTMENT or SECTION	SAFETY REPRESENTATIVE	FIRST AIDER
Refuse Removal Section	Josef van Rooi	Bradley Meintjies
Electricity Section	Vacant	Vacant

Table 133 - Workplace Safety Representatives: Prince Albert

During the 2023/2024 financial year, a structured approach was implemented to ensure that all OHS Representatives and First Aiders received the required training. This initiative aimed to enhance their competence and ensure compliance with relevant legal regulations, reflecting our commitment to maintaining a safe and healthy work environment.

The appointment of the Occupational Health and Safety (OHS) Officer in December 2025 is a critical step toward ensuring a safe, healthy, and compliant working environment for all municipal employees, contractors, and members of the public who interact with municipal operations. The OHS Officer plays a vital role in identifying workplace hazards, implementing preventative measures, and ensuring compliance with applicable occupational health and safety legislation. The presence of the dedicated OHS Officer not only helps to reduce workplace injuries, illnesses, and accidents but also promotes a culture of safety, accountability, and continuous improvement across all municipal departments.

Furthermore, this appointment demonstrates the municipality's commitment to protecting its workforce, minimizing legal and financial risks, and enhancing operational efficiency. By proactively managing health and safety risks, the municipality can ensure uninterrupted service delivery, improve employee morale, and fulfil its statutory and ethical obligations to provide a safe working environment.

The municipality is in the process of establishing its Occupational Health and Safety (OHS) Committee. The appointment and review of workplace safety representatives will be undertaken, and comprehensive training will be implemented to ensure that all representatives are adequately capacitated to identify hazards, conduct risk assessments, and effectively participate in the promotion and maintenance of a safe and healthy working environment across all municipal departments.

4.4.3 INJURIES, SICKNESS AND SUSPENSIONS

Six injuries on duty have been reported during financial year and the due process were followed in registering this IOD.

4.4.4 SICK LEAVE

Sick leave has a direct impact on the productivity of a municipality and therefore it must be closely monitored to ensure that no abuse takes place. Sick leave records are maintained by the Human Resource Section and it is the responsibility of management to management this aspect.

The table below indicates the total number sick leave days taken within the different departments:

DEPARTMENT	2021/2022	2022/2023	2023/2024	2024/2025
Office of the Municipal Manager	21	10	21	37
Corporate and Community Services	142	124	140	212
Technical Services	187	84	99	93
Financial Services	95	86	49	104
TOTAL	445	304	309	446

Table 134 - Departmental Sick Leave

COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

4.4.5 SKILLS DEVELOPMENT AND TRAINING

Section 68(1) of the Local Government: Municipal Systems Act, No. 32 of 2000 (MSA) states that a municipality must develop its human resource capacity to a level that enables it to perform its functions and exercise its powers in an economical, effective, efficient and accountable manner. For this purpose, the human resource capacity of a municipality must comply with the Skills Development Act, No. 81 of 1998, and the Skills Development Levies Act, No. 28 of 1999.

The Systems Act further states that a municipality may make provision in its budget for the development and implementation of training programmes. If a Municipality do not have the financial resources to provide funds for training programmes in addition to the levy payable in terms of the Skills Development Levies Act, 1999, the Municipality may apply to the Sector Education and Training Authority for Local Government.

4.4.5.1 SKILLS DEVELOPMENT – TRAINING PROVIDED

The table below provides an overview of the skills areas and learning programmes the employees undertook during the reporting financial year:

REFERENCE	LEARNING PROGRAMME	NUMBER OF EMPLOYEES
1	Disaster Management Learning Programme for Municipal Officials: Strategic Disaster Management	2
2	Drivers Licence: Code 14	5
3	Process Controller	3
4	Tractor Loader Backhoe (TLB)	5
5	Advanced Water Treatment Control Water Safety Plan	3
6	Blue Drop Audit	2

REFERENCE	LEARNING PROGRAMME	NUMBER OF EMPLOYEES
7	Individual Performance Management Training	22
8	NQF 4: Water and Waste Water Treatment	3
9	Artisan Recognition of Prior Learning: Electrical	1
10	NQF 4: Local Economic Development	4
11	Road Construction	1
12	Diploma: Architectural Technology	1
13	Diploma: Human Resources	1

Table 135 - Skills Development: Training Provided

4.4.5.2 SKILLS DEVELOPMENT – BUDGET ALLOCATION

During the financial year under review, Prince Albert Local Municipality allocated a budget of R82,500 for skills development, of which an actual expenditure of R54,293 was incurred by year-end, resulting in a spending rate of 65.81%.

FINANCIAL YEAR	BUDGET	ACTUAL EXPENDITURE	PERCENTAGE EXPENDITURE
2022/2023	70, 000	70, 000	100%
2023/2024	66, 992.00	62, 367.15	93,10%
2024/2025	82 500.00	54 293.00	65.81%

Table 136 - Skills Development - Training Budget

CHAPTER 5: FINANCIAL PERFORMANCE

Chapter 5 provides information on the financial performance of the Municipality for the 2024/2025 financial year.

COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

The Statement of Financial Performance provides an overview of the financial performance of the municipality and focuses on the financial health of the municipality.

5.1 FINANCIAL SUMMARY

The table below indicates the summary of the financial performance for the reporting financial year:

FINANCIAL SUMMARY						
Description	2023/2024	2024/2025			2024/2025 Variance	
	Actual (Audited Outcome) R000	Original Budget R000	Adjusted Budget R000	Actual R000	Original Budget %	Adjustments Budget %
FINANCIAL PERFORMANCE						
Property rates	5 754	6 250	5 900	5 900	5.60	-
Services charges	37 778	37 089	34 634	37 783	1.87	9.09
Investment revenue	6 183	6 923	7 685	8 088	16.83	5.24
Transfers recognised - operational	34 315	44 710	37 057	34 925	-21.86	-5.75
Other own revenue	13 425	10 357	18 594	16 446	58.79	-11.55
Total Revenue (excluding capital transfers and contributions)	97 455	105 329	103 870	103 142	-2.08	-0.70
Employee costs	34 756	39 906	40 753	36 849	-7.66	-9.58
Remuneration of councillors	3 324	3 689	3 689	3 524	-4.47	-4.69
Debt impairment	12 356	3 699	-44 086	-42 419	1005.02	-3.78
Depreciation & asset impairment	7 443	6 150	6 150	6 727	9.38	9.38
Bulk purchases	17 344	20 907	20 950	20 106	0.21	-4.03
Inventory consumed	666	649	718	554	-14.64	-22.84

FINANCIAL SUMMARY						
Description	2023/2024	2024/2025			2024/2025 Variance	
	Actual (Audited Outcome) R000	Original Budget R000	Adjusted Budget R000	Actual R000	Original Budget %	Adjustments Budget %
Contracted services	8 054	9 858	10 074	10 134	2.80	0.60
Transfers and grants	277	128	528	759	492.97	43.75
Other expenditure	20 269	14 620	74 794	72 976	399.76	-3.84
Total Expenditure	104 489	99 607	113 570	109 210	94.81	70.87
Surplus/(Deficit)	(7 034)	5 722	(9 700)	(6 068)	1488.10	-37.44
Transfers recognised - capital	16 012	17 630	24 287	24 142	36.94	-0.60
Surplus/(Deficit) after capital transfers & contributions	16 012	23 352	(14 587)	18 074	-22.60	-23.90
CAPITAL EXPENDITURE & FUNDS SOURCES						
Transfers recognised - capital	19 359	23 788	24 600	24 142	0.64	-1.86
Internally generated funds	6 555	6 201	7 631	5 852	-5.63	-23.31
Total sources of capital funds	25 915	29 989	32 091	29 994	0.02	-6.53
FINANCIAL POSITION						
Total current assets	67 023	60 408	59 367	63 776	5.58	7.43

FINANCIAL SUMMARY						
Description	2023/2024	2024/2025			2024/2025 Variance	
	Actual (Audited Outcome) R000	Original Budget R000	Adjusted Budget R000	Actual R000	Original Budget %	Adjustments Budget %
Total non-current assets	213 722	250 476	239 664	237 869	-5.03	-0.75
Total current liabilities	31 186	48 793	33 864	32 538	-33.31	-3.91
Total noncurrent liabilities	31 804	4 001	32 824	35 346	783.42	7.69
Community wealth/Equity	217 755	258 090	232 343	233 761	-9.43	0.61
CASH FLOWS						
Net cash from (used) operating	31 647	27 219	27 037	20 410	-25.02	24.52
Net cash from (used) investing	(25 731)	(29 989)	(32 091)	(27 612)	-7.93	-13.96
Net cash from (used) financing	(43)	(106)	(106)	-	-	-
Cash/cash equivalents at the year end	58 268	(2 875)	(5 159)	(7 202)	-150.50	-39.60
CASH BACKING/SURPLUS RECONCILIATION						
Cash and investments available	52 395	50 731	58 268	58 268	14.86	-
Application of cash and investments	10 500	(2 875)	(5 159)	(7 202)	-150.50	39.60
Balance - surplus (shortfall)	41 895	47 856	53 109	51 065	6.71	-3.85
ASSET MANAGEMENT						
Asset register summary (WDV)	36 879	244 782	233 970	222 621	-9.05	-4.85
Depreciation & asset impairment	5 269	6 150	6 150	6 645	8.05	8.05

FINANCIAL SUMMARY						
Description	2023/2024	2024/2025			2024/2025 Variance	
	Actual (Audited Outcome) R000	Original Budget R000	Adjusted Budget R000	Actual R000	Original Budget %	Adjustments Budget %
Renewal of Existing Assets	15 320	28 375	30 443	31 544	11.17	3.62
Repairs and Maintenance	16 290	23 417	25 642	18 170	22.41	-29.14
FREE SERVICES						
Cost of Free Basic Services provided	7 181	8 026	8 662	8 984	-	-
Revenue cost of free services provided	7 181	8 026	8 662	8 984	-	-
HOUSEHOLDS BELOW MINIMUM SERVICE LEVEL						
Water:	-	-	-	-	-	-
Sanitation/sewerage:	-	-	-	-	-	-
Energy:	-	-	-	-	-	-
Refuse:	-	-	-	-	-	-
<i>Financial Performance 2024/2025</i>						

Table 137 - Financial Summary

The table below shows a summary of performance against budgets:

FINANCIAL	REVENUE				OPERATING EXPENDITURE			
	Budget	Actual	Diff.	%	Budget	Actual	Diff.	%
Year	R'000				R'000			
2021/2022	86 090	94 134	9 383	10%	80 537	81 879	1 342	2%
2022/2023	114 995	98 289	(16 706)	-17%	98 209	97 668	(541)	-1%
2023/2024	114 999	113 467	1	98.66%	86 645	104 489	17 844	20.59%
2024/2025	103 870	103 142	(728)	99.34	113 570	109 210	4 360	96.16

Table 138 - Performance against Budget

The table below indicates the revenue collection performance by Vote for the reporting financial year:

Vote Description	2023/2024	2024/2025			2024/2025 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
	R'000					%
1.1 - MUNICIPAL MANAGER	28 653	31 231	30 299	30 382	-2.72	0.27
1.2 - COUNCIL GENERAL EXPENSES	798	1 268	1 305	56	-95.58	-95.71
2.1 - FINANCIAL SERVICES	9 268	16 335	16 861	8 472	-48.14	-49.80
2.2 - PROPERTY RATES	5 754	6 250	5 900	5 940	-4.36	0.68
3.1 - IDP	-	-	-	-	-	-

Vote Description	2023/2024	2024/2025			2024/2025 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
	R'000				%	
3.2 - STRATEGIC SERVICES	64	76	76	65	-14.48	-14.48
3.3 - CORPORATE SERVICES	767	335	529	898	168.10	69.80
4.1 - CEMETRIES	20	20	24	22	10.00	-8.33
4.2 - LIBRARY	2 053	2 082	2 055	2 085	0.14	1.46
4.3 - DISASTER MANAGEMENT	1	-	980	808	-	-17.60
4.4 - COMMUNITY HALLS	199	150	150	227	51.33%	51.33
4.5 - TRAFFIC CONTROL	8 522	853	8 325	11 508	1249.12	38.23
4.6 - HOUSING	-	282	60	0	-	-
4.7 - SPORT AND RECREATION	11	15	33	27	80.00	-18.19
4.8 - TOURISM	-	-	-	-	-	-
5.1 - ELECTRICITY SERVICES	22 388	26 413	23 676	21 363	-19.20	-9.77
5.2 - WATER SERVICES	29 806	22 908	31 676	29 837	30.25	-5.61
5.3 - SEWERAGE	6 970	7 673	7 831	7 861	2.46	0.38
5.4 - REFUSE	5 523	4 151	3 968	4 495	8.29	13.28
5.5 - PUBLIC WORKS	2 206	9 282	1 652	3 170	-62.19	91.89
Total Revenue by Vote	123 003	122 958	127 995	127 216	3.46	-0.61

Vote Description	2023/2024	2024/2025			2024/2025 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
	R'000				%	
<p>Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A3. It should also be noted that the Equitable share was originally budgeted between the services revenue, but had to be taken out due to mSCOA and displayed under Council General expenses, 1.2 from now onwards.</p>						

Table 139 - Performance by Vote

The table below indicates the revenue collection performance by source for the reporting financial year:

Description	2023/2024	2024/2025			2024/2025 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
	R'000				%	
Property rates	5 125	6 250	5 900	5 940	-4.96	0.68
Property rates - penalties & collection charges	-	-	-	-	-	-
Service charges - electricity revenue	19 537	19 655	19 407	22 364	13.78	15.24
Service charges - water revenue	6 160	6 333	4 416	8 702	37.41	97.10
Service charges - sanitation revenue	7 877	7 238	7 240	5 657	-21.84	-21.86
Service charges - refuse revenue	4 003	3 863	3 570	10 042	159.95	181.29
Less: Subsidy to Indigent Households	(7 181)	(8 026)	(8 662)	(8 984)	-11.94	-3.72
Rental of facilities and equipment	451	629	832	782	24.32	-6.01
Interest earned - external investments	6 183	5 063	5 225	5 411	6.87	3.60
Interest earned - outstanding debtors	1 605	1 594	2 080	2 218	39.15	6.63
Dividends received	-	-	-	-	-	-
Fines, penalties and forfeits	8 162	546	8 003	11 206	1952.38	40.02
Licences and permits	0	95	100	111	16.84	11.00
Agency services	286	220	220	323	46.82	46.82
Transfers and subsidies	34 314	44 710	37 057	34 925	-21.86	-5.75
Other revenue	2 337	7 207	8 819	2 938	-59.23	-66.69
Gains	0	1 926	1 000	1 541	-19.98	54.10

Description	2023/2024	2024/2025			2024/2025 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
	R'000				%	
Total Revenue (excluding capital transfers and contributions)	88 859	97 303	95 207	103 176	6.04	8.40
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A4.						

Table 140 - Performance by Source

5.2 OPERATIONAL SERVICES PERFORMANCE

The table below indicates the Operational Services performance for the reporting financial year:

FINANCIAL PERFORMANCE OF OPERATIONAL SERVICES						
Description	2022/2023	2023/2024			2023/2024 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
	R'000				%	
OPERATING COST						
Water Management	8 305	6 348	6 104	8 712	37.24	42.73
Waste Water Management	5 077	5 077	6 132	6 105	20.25	-0.44
Energy Sources	20 070	24 207	24 739	22 993	-5.02	-7.06
Waste Management	6 228	3 824	6 104	5 297	38.51	-13.22
Component A: sub-total	39 680	39 456	43 079	43 107	9.25	0.06
Road Transport	14 486	12 406	12 518	13 644	9.98	8.99
Component B: sub-total	14 486	12 406	12 518	13 644	9.98	8.99
Planning and Development	621	694	654	9 144	1217.58	1298.17
Housing	-	282	60	-	-	-
Component C: sub-total	621	976	714	9 144	836.88	1180.67
Community and Social Services	11 120	13 613	13 603	3 899	-71.36	71.34
Executive and Council	6 687	4 676	4 840	8 131	73.88	67.99
Finance and Administration	18 889	18 799	20 059	17 122	-8.92	-14.64
Public Safety	11 505	3 493	9 955	12 368	254.07	24.24

FINANCIAL PERFORMANCE OF OPERATIONAL SERVICES						
Description	2022/2023	2023/2024			2023/2024 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
	R'000				%	
Sport and Recreation	1 982	2 155	2 082	1 972	-8.49	-5.29
Corporate Policy Offices and Other	–	–	–	–	0	0
Tourism	140	-	200	-	-	-
Component D: sub-total	50 323	42 736	50 539	43 492	1.77	-13.94
Total Expenditure	105 110	95 574	106 850	109 387	14.45	2.37
<p>In this table operational income is offset against operational expenditure leaving a net operational expenditure total for each service. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.</p>						

Table 141 - Financial Performance of Operational Services

5.3 FINANCIAL PERFORMANCE PER MUNICIPAL FUNCTION NET OPERATIONAL SERVICE

5.3.1 WATER MANAGEMENT

Description	2023/2024	2024/2025			
	Actual	Original Budget	Adjustments Budget	Actual	Variance to Budget
	R'000				
TOTAL OPERATIONAL REVENUE	29 806	22 908	31 438	29 837	30.25
EXPENDITURE:					
Total Operational Expenditure	6 124	6 348	6 104	8 712	37.24
Net Operational (Service)	23 682	16 560	25 334	21 125	27.57
Variances are calculated by dividing the difference between the actual and adjustment budget by the adjustment budget.					

Table 142 - Financial Performance per Municipal Function: Water Management

5.3.2 WASTEWATER MANAGEMENT

Description	2023/2024	2024/2025			
	Actual	Original Budget	Adjustments Budget	Actual	Variance to Budget
	R'000				%
TOTAL OPERATIONAL REVENUE	7 029	7 673	7 831	7 861	2.45
EXPENDITURE:					
Total Operational Expenditure	4 157	5 077	6 132	6 105	20.24
Net Operational (Service)	2 872	2 602	1 699	1 755	-32.55
Variances are calculated by dividing the difference between the actual and adjustment budget by the adjustment budget.					

Table 143 - Financial Performance per Municipal Function: Wastewater Management

5.3.3 ENERGY SOURCES

Description	2023/2024	2024/2025			
	Actual	Original Budget	Adjustments Budget	Actual	Variance to Budget
	R'000				%
TOTAL OPERATIONAL REVENUE	22 267	26 413	23 676	21 363	-0.19
EXPENDITURE:					
Total Operational Expenditure	20 070	24 207	24 739	22 993	-5.02
Net Operational (Service)	2 197	2 206	(1 063)	(1 630)	26.11
Variances are calculated by dividing the difference between the actual and adjustment budget by the adjustment budget.					

Table 144 - Financial Performance per Municipal Function: Energy Sources

5.3.4 WASTE MANAGEMENT

Description	2023/2024	2024/2025			
	Actual	Original Budget	Adjustments Budget	Actual	Variance to Budget
	R'000				%
TOTAL OPERATIONAL REVENUE	5 523	4 151	3 968	3 954	-4.75
EXPENDITURE:					
Total Operational Expenditure	6 228	3 240	2 844	5 297	63.49
Net Operational (Service)	(705)	911	1 124	(1 343)	-47.42
Variances are calculated by dividing the difference between the actual and adjustment budget by the adjustment budget.					

Table 145 - Financial Performance per Municipal Function: Waste Management

5.3.5 ROAD TRANSPORT

Description	2023/2024	2024/2025			
	Actual	Original Budget	Adjustments Budget	Actual	Variance to Budget
	R'000				%
TOTAL OPERATIONAL REVENUE	2 206	9 282	1 652	3 170	-65.84
EXPENDITURE:					
Total Operational Expenditure	14 486	12 406	12 518	13 644	9.98
Net Operational (Service)	(12 280)	(3 124)	(10 866)	(10 474)	235.28
Variances are calculated by dividing the difference between the actual and adjustment budget by the adjustment budget.					

Table 146 - Financial Performance per Municipal Function: Road Transport

5.3.6 PUBLIC SAFETY

Description	2023/2024	2024/2025			
	Actual	Original Budget	Adjustments Budget	Actual	Variance to Budget
	R'000				%
TOTAL OPERATIONAL REVENUE	8 603	853	8 325	11 508	1249
EXPENDITURE:					
Total Operational Expenditure	11 505	3 493	9 955	12 368	254.07
Net Operational (Service)	(2 902)	(2 640)	(1 630)	(860)	-67.42
Variances are calculated by dividing the difference between the actual and adjustment budget by the adjustment budget.					

Table 147 - Financial Performance per Municipal Function: Public Safety

5.3.7 SPORT AND RECREATION

Description	2023/2024	2024/2025			
	Actual	Original Budget	Adjustments Budget	Actual	Variance to Budget
	R'000				%
TOTAL OPERATIONAL REVENUE	11	15	33	27	80.00
EXPENDITURE:					
Total Operational Expenditure	1 982	2 155	2 082	1 972	-8.49
Net Operational (Service)	(1 971)	(2 140)	(2 049)	(1 945)	-9.11
Variances are calculated by dividing the difference between the actual and adjustment budget by the adjustment budget.					

Table 148 - Financial Performance per Municipal Function: Sport and Recreation

5.3.8 EXECUTIVE AND COUNCIL

Description	2023/2024	2024/2025			
	Actual	Original Budget	Adjustments Budget	Actual	Variance to Budget
	R'000				%
TOTAL OPERATIONAL REVENUE	31 664	31 231	30 299	30 355	-2.80
EXPENDITURE:					
Total Operational Expenditure	6 914	4 676	4 840	8 131	73.88
Net Operational (Service)	24 749	26 555	25 459	22 224	-16.31
Variances are calculated by dividing the difference between the actual and adjustment budget by the adjustment budget.					

Table 149 - Financial Performance per Municipal Function: Executive and Council

5.3.9 FINANCE AND ADMINISTRATION

Description	2023/2024	2024/2025			
	Actual	Original Budget	Adjustments Budget	Actual	Variance to Budget
	R'000				%
TOTAL OPERATIONAL REVENUE	15 585	16 335	16 861	15 697	-3.91
EXPENDITURE:					
Total Operational Expenditure	19 423	18 799	20 059	17 122	-8.92
Net Operational (Service)	(3 838)	(2 464)	(3 198)	(1 425)	-157
Variances are calculated by dividing the difference between the actual and adjustment budget by the adjustment budget.					

Table 150 - Financial Performance per Municipal Function: Finance and Administration

5.3.10 PLANNING & DEVELOPMENT (IDP)

Description	2023/2024	2024/2025			
	Actual	Original Budget	Adjustments Budget	Actual	Variance to Budget
	R'000				%
TOTAL OPERATIONAL REVENUE				638	
EXPENDITURE:					
Total Operational Expenditure	9 612	694	654	9 144	-1217.57
Net Operational (Service)	(9 612)	(694)	(654)	(9 144)	-1217.57
Variances are calculated by dividing the difference between the actual and adjustment budget by the adjustment budget.					

Table 151 - Financial Performance per Municipal Function: Planning and Development (IDP)

5.3.11 COMMUNITY AND SOCIAL SERVICES

Description	2023/2024	2024/2025			
	Actual	Original Budget	Adjustments Budget	Actual	Variance to Budget
	R'000				%
TOTAL OPERATIONAL REVENUE	2 156	2 663	3 815	2 912	-9.35
EXPENDITURE:					
Total Operational Expenditure	3 818	2 851	2 802	3 899	-36.75
Net Operational (Service)	(1 662)	(188)	(1 013)	(987)	-425.00
Variances are calculated by dividing the difference between the actual and adjustment budget by the adjustment budget.					

Table 152 - Financial Performance per Municipal Function: Community and Social Services

5.4 OPERATING/ CAPITAL TRANSFERS/ GRANTS AND EXPENDITURE

Description	2023/2024	2024/2025			
	Actual	Original Budget	Adjustments Budget	Actual	Variance to Budget
	R'000				%
Operating Transfers/ Grants and Expenditure					
National Government:	38 327	57 263	56 733	54 946	2.14
Local Government Equitable Share	28 653	31 231	30 299	31 526	0.04
Local Government Financial Management Grant	1 700	1 800	1 800	1 800	-
Expanded Public Works Programme	769	1 200	1 200	1 177	-1.92
Municipal Infrastructure Grant	405	8 032	8 434	7 120	-15.58
Water Services Infrastructure Grant	6 800	15 000	15 000	13 323	-11.18
Provincial Government:					
Library Grant	1 996	1 802	1 802	2 500	38.74
Community Development Workers	76	76	76	65	-14.47
PT – Service Delivery & Capacity Building	-	-	437	349	-20.14
Thusong Service Centre	67	150	150	-	-
Road Maintenance	46	50	50	50	-
PT – Financial Management Capability Grant	-	200	-	62	-69.00
Municipal Water Resilience Grant	1 633	1 000	2 341	2 308	-1.41

Description	2023/2024	2024/2025			Variance to Budget %
	Actual	Original Budget	Adjustments Budget	Actual	
	R'000				
Municipal Energy Resilience Grant	182	400	-	330	-17.50
PT – Fire Services Capacity Grant	–	980	-	804	-17.96
PT – Borehole Installation and Ground Water Grant	–	257	–	256	-038
District Municipality:	-	20	164	83	-49.39
CKDM Community Safety Grant	-	20	81	–	-
CKDM HR Internship Grant	-	-	83	83	-
Total Operating Transfers and Grants	42 327	62 178	61 589	61 670	0.13
Variations are calculated by dividing the difference between the actual and original budget by the actual.					

Table 153 - Operating Transfers and Grants

5.5 RELIANCE ON GRANTS

FINANCIAL YEAR	TOTAL GRANTS AND SUBSIDIES RECEIVED	TOTAL OPERATING REVENUE	PERCENTAGE
	R'000		%
2020/2021	30 947	78 575	39.39%
2021/2022	32 587	82 553	39,47%
2022/2023	36 886	91 457	40,33%
2023/2024	36 326	97 455	37.27%
2024/2025	37 232	103 184	36.08%

Table 154 - Reliance on Grants

5.6 ASSET MANAGEMENT

The objectives of the Asset Management within the Prince Albert Municipality are to assist officials in understanding their legal and managerial responsibilities concerning assets and to ensure the effective and efficient control of the municipality's assets through:

- proper recording of assets from authorization to acquisition and to subsequent disposal;
- providing for safeguarding procedures;
- setting proper guidelines as to authorized utilization and;
- prescribing for proper maintenance.

The key elements of the Asset Management Policy represent:

- Statutory and Regulatory Framework / Responsibilities and Accountabilities
- Financial Management / Internal Controls / Management of Control Items
- Management and Operation of Assets / Classification & Components
- Accounting for Assets / Financial Disclosure
- Regular Asset counts are conducted in accordance with the prescriptions of the Asset Management Policy. Information regarding Asset Register updates in respect of disposals, adjustments, review of useful life etc. is based on submissions by user departments in accordance with the procedures in place.

5.6.1 REPAIRS AND MAINTENANCE

Description	2023/2024	2024/2025			
	Actual	Original Budget	Adjustments Budget	Actual	Variance to Budget
Total operating expenditure	R 105 111 534	R 99 606 674	R 113 570 122	R 110 937 763	-2.32%
Repairs and Maintenance	R 17 604 576	R 18 033 037	R 17 962 503	R 18 170 883	-1.15%
% of total OPEX	16.75%	18.10%	15.82%	16.38%	-3.47%
Repairs & Maintenance as % of total Operating Expenditure. The following graph indicates the percentage of the budget that was spent on Repairs & Maintenance in relation to the operational expenditure					

Table 155 - Asset Management: Repairs and Maintenance

The following graph indicates the percentage of the budget that was spent on Repairs & Maintenance in relation to the operational expenditure:

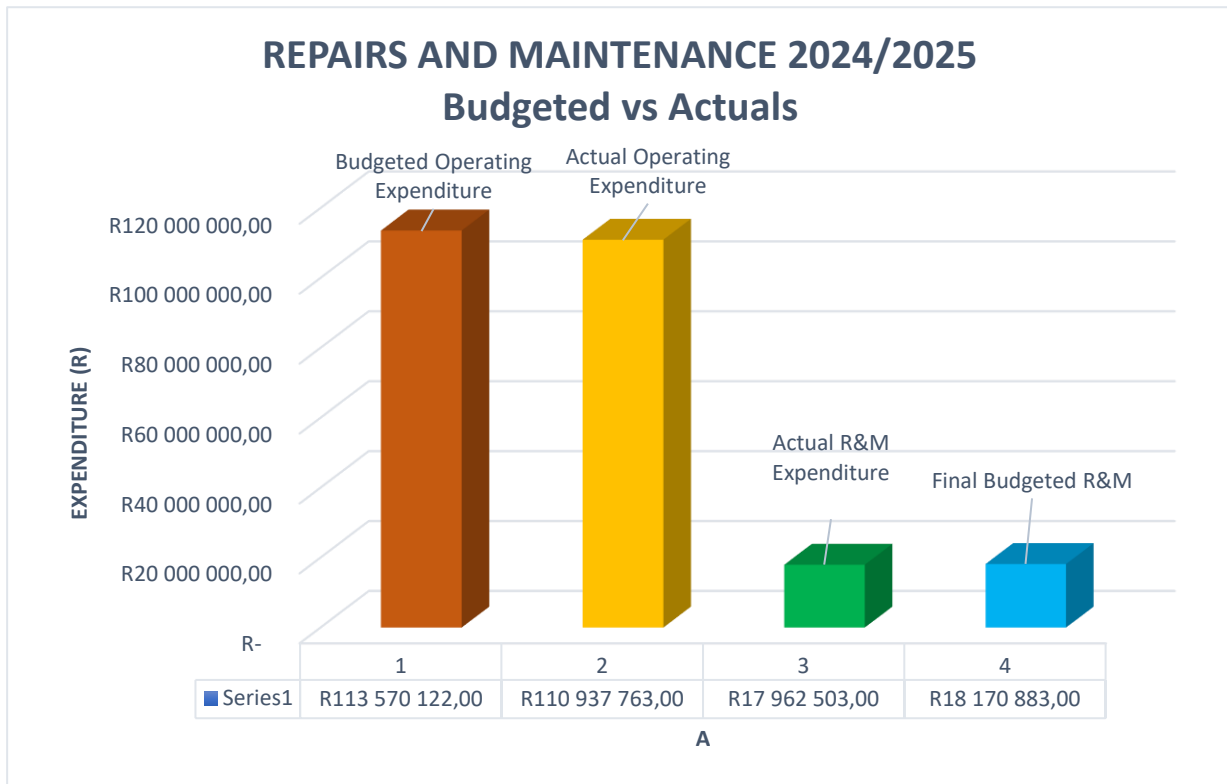


Figure 4 - Repairs and Maintenance

5.7 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS

5.7.1 FINANCIAL VIABILITY INDICATORS

5.7.1.1 LIQUIDITY RATIO

Description	Basis of calculation	2021/2022	2022/2023	2023/2024	2024/2025
		Audited outcome	Audited outcome	Audited outcome	Audited outcome
Current Ratio	Current Assets / Current Liabilities	4,29	3,04	2.15	2.16
Current Ratio adjusted for aged debtors	Current Assets less debtors > 90 days / Current Liabilities	4,33	3,01	2.15	77.69
Liquidity Ratio	Monetary Assets / Current Liabilities	4,24	3,01	2.14	6.43

Table 156 - Financial Viability Indicators: Liquidity Ratio

5.7.1.2 FINANCIAL VIABILITY INDICATORS

Description	Basis of calculation	2021/2022	2022/2023	2023/2024	2024/2025
		Audited outcome	Audited outcome	Audited outcome	Audited outcome
Cost Coverage	(Available cash + Investments – Unspent Grants)/monthly fixed operational expenditure	6,29	5,17	5,46	6.43
Total Outstanding Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services	0,59	0,71	0,63	0.85
Debt Coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year) X 365	171516,71	451419,54	451419,54	

Table 157 - Financial Viability Indicators

5.7.1.3 EMPLOYEE COSTS

Description	Basis of calculation	2021/2022	2022/2023	2023/2024	2024/2025
		Audited outcome	Audited outcome	Audited outcome	Audited outcome
Employee costs	Employee costs / (Total Expenditure)	31%	31%	33.26%	35.88%

Table 158 - Employee Costs

COMPONENT B: SPENDING AGAINST CAPITAL BUDGET

5.8 SOURCES OF FINANCE

Source of Finance	2022/2023	2023/2024	2024/2025
Total Revenue	91 457 277	97 455 048	103 184 241
Government Grants and Subsidies - Operating	37 289 813	34 314 959	34 925 338
Investment Revenue	4 071 462	6 182 529	8 088 334
Other Own Revenue	13 254 416	13 425 480	16 446 401
Property Rates	5 073 221	5 753 706	5 940 941
Services Charges	31 768 365	37 778 373	37 783 227

Table 159 - Source of Finance

The total revenue for the 2024/2025 financial year equates to R 103 184 241 in comparison to the 2023/2024 financial year which reflects an amount of R 97, 455, 048.

5.9 CAPITAL SPENDING ON THREE LARGEST PROJECTS

Name of Project	2024/2025				
	Original Budget	Adjustment Budget	Actual Expenditure	Original Variance (%)	Adjustment variance (%)
Water Services	15 000	15 000	13 323	11.18	11.18
Road Infrastructure	6 062	4 236	4 162	31.34	-1.75
* Projects with the highest capital expenditure in Year 1					

Table 160 - Capital Spending on Three Largest Projects

5.10 BASIC SERVICE AND INFRASTRUCTURE

5.10.1 MUNICIPAL INFRASTRUCTURE GRANT (MIG)

This grant is intended to provide specific capital finance for basic municipal infrastructure backlogs for poor households, micro-enterprises and social institutions servicing poor communities.

Municipal Infrastructure Grant (MIG)* Expenditure 2023/2024 on Service backlogs					
Details	Budget	Adjustment Budget	Actual	Variance	
				Budget	Adjustment Budget
	R'000			%	
Infrastructure - Road transport	-	2 391	2 028	-	15.18
<i>Roads, Pavements & Bridges</i>	-	2 391	2 028	-	15.18
Infrastructure - Sanitation	920	(920)	-	-	-
<i>Waste Water Treatment Works</i>	920	(920)	-	-	-
Other Specify:	7 275	4 238	4 162	-42.79	-1.79
<i>Upgrading of sports fields</i>		-	-	-	-
<i>High Mast Lights</i>	6 062	4 238	4 162	-31.34	-1.79
<i>Yellow Fleet</i>	1 213	-	-	-	-
Total	8 195	5 709	6 190	-24.47	-8.45
<p>* MIG is a government grant program designed to fund a reduction in service backlogs, mainly: Water; Sanitation; Roads; Electricity. Expenditure on new, upgraded and renewed infrastructure is set out at Appendix M; note also the calculation of the variation. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.</p>					

Table 161 - Municipal Infrastructure Grant Expenditure on Service Backlogs

During the reporting financial year, the Municipality, through MIG funding could:

- Purchase yellow fleet.
- Installation of high mast lights in all three towns which include (it is notable that this is a multi-year project):
 - Casting of foundations.
 - Installation of masts.
 - Connection to ESKOM or Municipality.
 - Solar panels.

COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS

Cash flow management is critical to the municipality as it enables the organisation to assess whether enough cash is available at any point in time to cover the council's commitments. Cash flow is rigorously managed and monitored on a regular basis.

5.11 CASH FLOW

Description	2023/2024	2024/2025		
	Audited Outcome	Original Budget	Adjustment Budget	Actual
	R'000			
CASH FLOW FROM OPERATING ACTIVITIES				
RECEIPTS				
Property rates	5 469	5 932	5 605	5 600
Service charges	32 057	38 164	36 124	33 980
Other revenue	4 137	1 467	2 554	4 369
Government - operating	32 677	37 246	37 880	37 198
Government - capital	20 352	25 260	25 267	25 260
Interest	6 182	6 477	7 066	5 411
PAYMENTS				
Suppliers and employees	(29 972)	(87 328)	(87 459)	(51 002)
Finance charges	-	-	-	-
Transfers and Grants	(277)	-	-	(759)
Net cash from/(used) operating activities	70 625	27 219	27 037	20 410
CASH FLOW FROM INVESTING ACTIVITIES				
RECEIPTS				
Purchase of Property, Plant and Equipment	-	-	-	-
Purchase of Intangible Assets	-	-	-	-
Disposal of Fixed Assets	-	-	-	-
PAYMENTS				

Description	2023/2024	2024/2025		
	Audited Outcome	Original Budget	Adjustment Budget	Actual
	R'000			
Capital assets	(27 447)	(29 999)	(32 091)	(25 915)
Net cash from/(used) investing activities	(27 447)	(29 999)	(32 091)	(25 915)
CASH FLOW FROM FINANCING ACTIVITIES				
RECEIPTS				
Short term loans	-	-	-	-
Borrowing long term/refinancing	-	-	-	-
Increase (decrease) in consumer deposits	-	-	-	-
PAYMENTS				
Repayment of borrowing	(43)	(106)	(106)	(43)
Net cash from/(used) financing activities	(43)	(106)	(106)	(43)
Net increase/(decrease) in cash held	5 872	(2 875)	(5 159)	7 202
Cash/cash equivalents at the year begin:	52 395	50 731	58 268	51 065
Cash/cash equivalents at the year-end:	58 268	47 855	53 109	58 268
Source: MBRR SA7				

Table 162 - Cash Flow

5.12 GROSS OUTSTANDING DEBTORS PER SERVICE

Financial Year	Property Rates	Trading Services	Economic Services	Other	Total
		(Electricity and Water)	(Sanitation and Refuse)		
R'000					
2023/2024	2 716	9 696	9 010	6 634	28 056
2024/2025	3 355	13 346	13 934	5 458	36 093
Difference	(639)	(3 650)	(4 924)	(1 176)	(5 410)
% movement year on year	18.95	27.35	35.34	21.55	14.99

Table 163 - Gross Outstanding Debtors per Service

5.13 TOTAL DEBTORS AGE ANALYSIS

Financial Year	Current (0 - 30 days)	31 - 60 Days	61 - 90 Days	+ 90 Days	Total
	R'000				
2023/2024	4 321	1 714	1 478	24 649	32 162
2024/2025	4 706	3 079	2 381	54 010	64 176
Difference	(385)	(1 365)	(903)	(29 361)	(32 014)
% growth year on year	-8.18	-44.33	-37.92	-54.36	-49.88
Note: Figures exclude provision for bad debt					

Table 164 - Total Debtors Age Analysis

5.14 BORROWING AND INVESTMENTS

Infrastructure needs to be replaced and therefore borrowings for periods of 15 years are taken up to lessen the impact on consumers.

5.14.1 ACTUAL BORROWINGS

Instrument	2022/2023	2023/2024	2024/2025
	R'000		
Finance Leases	43	43	43

Table 165 - Actual Borrowings

5.14.2 MUNICIPAL INVESTMENTS

Instrument	2022/2023	2023/2024	2024/2025
	R'000		
Deposits - Bank	51 000	52 395	58 268

Table 166 - Municipal Investments

5.15 OTHER FINANCIAL MATTERS

5.15.1 GRAP COMPLIANCE

GRAP and GAMAP are accounting practices that Municipalities need to abide by. The Public Finance Management Act, 1999 and the MFMA prescribes the standards of Generally Accepted Municipal Accounting Practice (GAMAP). The Accounting Standards Board (Board) is required in terms of the Public Finance Management Act (PFMA) and the MFMA to determine generally recognised accounting practice referred to as Standards of Generally Recognised Accounting Practice (**GRAP**). The Board must determine **GRAP** for:

- departments (national and provincial);
- public entities;
- constitutional institutions;
- IT
- municipalities and boards, commissions, companies, corporations, funds or other entities under the ownership control of a municipality; and
- parliament and the provincial legislatures.

The Board considers that the Standards of GAMAP constitute GRAP for municipalities. GAMAP is an interim solution until such time as it is replaced by a Standard. IMQS understands that the minimum compliance requirement as this point in time is a GIS enabled GRAP compliant Asset Register.

CHAPTER 6: AUDITOR-GENERAL REPORT

NOTE: A summary of the Auditor-General's report for the **2024/2025** audit will be included as an annexure to the Annual Report.

APPENDICES

Appendix A: Councillors, Committee Allocation and Council Attendance








COUNCIL MEMBER	FULL -TIME	PART - TIME	POLITICAL PARTY	WARD REPRESENTING OR PROPORTIONAL (PR)	PERCENTAGE COUNCIL MEETINGS ATTENDED	PERCENTAGE ABSENT
Councillor , L Jaquet			DA	Ward Councillor, Ward 2	100%	0%
Councillor , S Koonthea			DA	Ward Councillor, Ward 3	100%	0%
Councillor , M Jaftha			DA	Ward Councillor, Ward 4	100%	0%
Councillor KH Baadjies			KGP	Ward Councillor, Ward 1	91,31%	8,69%
Councillor , N Claassen			DA	PR Councillor	91,31%	8,69%
Councillor , E Maans			ANC	PR Councillor	95.65%	4,35%
Councillor , A Mackay			PA	PR Councillor	95.65%	4,35%

Table 167 - Councillors and Councillor Meeting Attendance

Appendix B: Committee and Committee Purpose

MUNICIPAL COMMITTEES	PURPOSE OF THE COMMITTEE
Municipal Public Accounts Committee	To perform oversight function on behalf of the Council over the executive functionaries of the Council.
Audit Committee	<p>In terms of Section 166(2) of the MFMA, an audit committee must advise the municipal council, the political office bearers, the accounting officer and the management staff of a municipality, on matters relating to:</p> <ul style="list-style-type: none"> ○ Internal financial control and internal audits; ○ Risk management; ○ Accounting policies; ○ The adequacy, reliability and accuracy of financial reporting and information; ○ Performance management; ○ Effective governance; ○ Compliance with the MFMA, the annual Division of Revenue Act and any other applicable legislation; ○ Performance evaluation; and ○ Any other issues referred to it by the municipality
Local Labour Forum	To regulate Human Resources matters.

Table 168 - Committee and Committee Purpose

Appendix C: Third Tier Administrative Structure

DEPARTMENT	CAPACITY
Corporate and Community Services	Senior Manager: Corporate and Community Services (vacant)
	Manager: Community Services, Mr. C Jafta
	Manager: Support Services (vacant/unfunded)
Financial Services	Manager: Revenue Services, Mr. D Plaatjies
	Manager: Financial Services, (vacant)
	Manager: Expenditure, Mr. DL Willemse
Technical Services	Senior Manager: Technical Services, Mr. A America

Table 169 - Third Tier Administrative Structure

Appendix D: Functions of Municipality

MUNICIPAL FUNCTIONS	FUNCTION APPLICABLE TO MUNICIPALITY	
	YES	NO
Constitution of the Republic of South Africa, 1996 – Schedule 4, Part B functions		
Air Pollution	✓	
Building regulations	✓	
Child care facilities	✓	
Electricity and gas reticulation	✓	
Firefighting services	✓	
Local tourism	✓	
Municipal airports		✓
Municipal planning	✓	
Municipal health services		✓
Municipal public transport		✓
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other	✓	
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping		✓
Stormwater management systems in built-up areas	✓	
Trading regulations	✓	
Water and sanitation services limited to potable water supply systems and domestic waste – water and sewerage disposal system	✓	
Constitution of the Republic of South Africa, 1996 – Schedule 4, Part B functions		
Beaches and amusement facilities		✓
Billboards and the display of advertisements in public places	✓	
Cemeteries, funeral parlours and crematoria	✓	
Cleansing	✓	
Control of public nuisances	✓	
Control of undertakings that sell liquor to the public	✓	
Facilities for the accommodation, care and burial of animals		✓
Fencings and fences	✓	
Licensing of dogs	✓	
Licensing and control of undertakings that sell food to the public		✓

MUNICIPAL FUNCTIONS	FUNCTION APPLICABLE TO MUNICIPALITY	
	YES	NO
Local amenities		✓
Local sport facilities	✓	
Markets	✓	
Municipal abattoirs		✓
Municipal parks and recreation	✓	
Municipal roads	✓	
Noise pollution	✓	
Pounds		✓
Public spaces	✓	
Refuse removal, refuse dumps and solid waste disposal	✓	
Street trading	✓	
Street lighting	✓	
Traffic and parking	✓	

Table 170 -Municipal Functions

Appendix E: Ward Reporting

WARD NUMBER	COMMITTEE ESTABLISHED YES / NO	NUMBER OF REPORTS SUBMITTED TO THE SPEAKERS OFFICE	NUMBER MEETINGS HELD DURING THE YEAR	NUMBER OF QUARTERLY MEETINGS HELD DURING YEAR
1	Yes	4	8	4
2	Yes	4	10	4
3	Yes	4	8	5
4	Yes	4	11	4

Table 171 - Ward Reporting

Appendix F: Recommendations of the Municipal Audit Committee

PRINS ALBERT MUNICIPALITY

Report of the Audit Committee for the year ended 30 June 2025

Recommended to be included in Annual Report 2024/2025

Section 166 of the Municipal Finance Management Act No. 56 of 2003 requires every Municipality to establish and maintain an Audit Committee. The Audit and Performance Audit Committee (APAC) of the Prins Albert Municipality is well established and functioning as required. The Audit Committee also perform the duties of the Performance Audit Committee.

The Audit Committee is an independent advisory body to the council, accounting officer and the management and staff of the municipality on matters relating to internal financial control and internal audits, risk management, accounting policies, the adequacy, reliability and accuracy of financial reporting and information, performance management, effective governance, the MFMA and any other applicable legislation and issues.

The role of the Audit Committee is to promote accountability and service delivery through evaluating and monitoring responses to risks and overseeing the effectiveness of the internal control environment, including financial and performance reporting and compliance with legislation.

The Audit Committee is also expected to review the annual financial statements to provide an authoritative and credible view of the municipality, its efficiency and effectiveness and its overall level of compliance with applicable legislation.

The AG assessment of the Audit Committee stated: *“We assessed the operations and impact of the audit committee and the responsiveness by leadership to its reports and recommendations. The audit committee is in place and has carried out their functions in accordance with their mandate. The committee convened at least quarterly to evaluate the findings and control weaknesses identified and all legislative requirements pertaining to the audit committee have been adhered to. We did not identify findings.”*

Governance	Financial Statements		Performance Reporting		Compliance with legislation	
Financial Year	2024/25	2023/24	2024/25	2023/24	2024/25	2023/24
Implement appropriate risk management activities to ensure that regular risk assessments, including the consideration of information technology risks and fraud prevention, are conducted and that a risk strategy to address the risks is developed and monitored.						
Ensure that there is an adequately resourced and functioning internal audit unit that identifies internal control deficiencies and recommends corrective action effectively.						
Ensure that the audit committee promotes accountability and service delivery through evaluating and monitoring responses to risks and overseeing the effectiveness of the internal control environment, including financial and performance reporting and compliance with legislation.						

1. Terms of Reference

Audit Committee Section 166(2) of the MFMA states that an audit committee is an independent advisory body which must advise the municipal council, the political office-bearers, the accounting officer and the management staff of the municipality, on matters relating to –

- internal financial control.
- risk management.
- IT management.
- performance management; and
- effective Governance.

The Audit Committee has adopted formal terms of reference (charter) that has been approved by Council (and is reviewed annually), and has executed its duties during the past financial year in accordance with these terms of reference.

a) Functions of the Audit Committee

The Audit Committee has the following main functions as prescribed in section 166 (2) (a-e) of the Municipal Finance Management Act, 2003 and the Local Government Municipal and Performance Management Regulation:

- To advise the Council on all matters related to compliance and effective governance.
- To review the annual financial statements to provide Council with an authoritative and credible view of the financial position of the municipality, its efficiency and its overall level of compliance with the MFMA, the annual Division of Revenue Act (DoRA) and other applicable legislation.
- Respond to the council on any issues raised by the Auditor-General in the audit report.
- To review the quarterly reports submitted to it by internal audit.
- To evaluate audit reports pertaining to financial, administrative and technical systems.
- The compilation of reports to Council, at least twice during a financial year.
- To review the performance management system and make recommendations in this regard to Council.
- To identify major risks to which Council is exposed and determine the extent to which risks have been minimised.

- To review the annual report of the municipality.
- Review the plans of the Internal Audit function and in so doing; ensure that the plan addresses the high-risk areas and ensure that adequate resources are available.
- Provide support to the Internal Audit function.
- Ensure that no restrictions or limitations are placed on Internal Audit.
- Evaluate the activities of the Internal Audit function in terms of their role as prescribed by legislation.
- In addition to above the Audit Committee also performs the function of a performance audit committee. Functions of the Performance Audit Committee regulating the process in terms of Section 14(4) (a) of the Regulations the performance audit committee has the responsibility to –
 - i) review the quarterly reports produced and submitted by the internal audit process;
 - ii) review the municipality's performance management system and make recommendations in this regard to the council of the municipality; and
 - iii) at least twice during each financial year submit a performance audit report to the council of the municipality.

2. Members of the Audit and Performance Audit Committee

The Committee consists of three independent non-executive members duly appointed in terms of section 166(4) of the MFMA Act

Members of the Committee for the period 1 July 2023 – 30 June 2024 included:

NAME	POSITION	PERIOD
A Dippenaar	Chairperson	1 July 2024 – 30 June 2025
S Ngwevu	Member	1 July 2024 – 30 June 2025
G Jacobs	Member	1 July 2024 – 30 June 2025

The Municipal Manager, the Chief Financial Officer, Managers from departments and representatives from the internal auditors attend the committee meetings. The Committee also values the involvement by the Executive Mayor. This also served to improve communication between the Committee and Council.

The external and internal auditors have unrestricted access to the Committee

3. Meetings

The Audit Committee held five meetings during this period. Details of the Committee members attendance at meetings is set out in the table below. The Chairperson attended a two meeting with the AG office during the financial year.

MEMBER	27 Aug 2024	11 Feb 2025	4 March 2025	15 May 2025	27 June 2025
A Dippenaar	Present	Present	Present	Present	Present
S Ngwevu	Present	Present	Present	Present	Present
G Jacobs	Present	Present	Present	Present	Present

4. Statutory Duties

The Audit Committee did receive all the monthly financial and performance reports for the period of this Report, The Audit Committee duly applied its mind as to the reliability and accuracy of reports presented to the Committee as required by section 166(2)(a)(4) of the MFMA

The audit committee has discharged its functions as follows:

1.1 . Reviewed the year-end financial statements as of 30 June 2025.

During its review the committee:

Took appropriate steps to ensure that the financial statements are prepared in accordance with generally recognized accounting practice prescribed in terms of Section 91(1) (b) of the Public Finance Management Act

Considered;

- when appropriate, made recommendations on internal financial Controls and internal audit;
- the adequacy, reliability and accuracy of financial reporting and information;
- performance, risk and IT management.
-

Dealt with;

- the auditing or content of annual financial statements;
- Internal financial controls;
- Risk based Internal Audit Plan approved.

1.2 . Review of Financial and related Reports

Reviewed the reports required to be compiled in terms of the MFMA in respect of the financial year under review, as well as the Adjustment Budget. The financial position of the municipality remains relative stable under challenging circumstances.

The municipality will however have to keep practising good financial management disciplines which include daily expenditure monitoring, effective debt collection and protecting its income base. Decisions made by Council and management must always meet the principle of affordability.

1.3. Performance Management Processes.

Performance management is a process which seeks to measure the implementation of the municipality's service delivery, budget and implementation plan (SDBIP). It is also a management tool designed to plan, monitor, measure and review the performance of the various departments and directorates, and it provides the mechanism to measure whether the strategic goals, objectives and targets of the municipality have been met.

The Audit Committee has pleasure in reporting on the performance management, as required by section 14 of the Municipal Planning and Performance Management Act of 2001.

The Committee is satisfied that the Prins Albert municipality did utilize mechanisms, systems and processes for auditing the results of performance measurement as part of its internal audit processes, including assessments of the functionality of the performance management system whether the system complied with the requirements of the MSA, and include assessments of the extent to which the performance measurements were reliable in measuring the performance of the municipality on key as well as general performance indicators.

The internal auditors did audit the performance measurements on a continuous basis and submitted quarterly reports on their audits to the municipal manager and the Committee. The Committee unequivocally endorses the priority implementation of all recommendations made by the internal and external auditors. The following recommendations by Internal Audit:

- Management should ensure that quarterly performance is measured and reported for all KPIs.
- KPI owners should review their indicators, targets, and actual performance to confirm that they are valid, accurate, and complete when compared to the supporting documentation.
- Management should implement a schedule for reviewing and updating SOPs on an annual basis, ensuring that they remain relevant, adaptable, and aligned with business processes.

- Management should ensure that once the SOPs are updated, ensure that all relevant staff members are trained on the new procedures.

- Management should ensure that all legislative requirements are adhered to.
- Monitoring of compliance should be performed by creating a checklist of all the applicable legislative requirements with which compliance is required. Once compliance with a specific legislative requirement has been achieved, it should be signed off and accompanied by supporting documentation and/or an explanation or comment on the performance achieved. The checklist and any supporting documentation should be filed for audit purposes.
- Cascading down of PMS to all employees need urgent attention.

The PMS system seems to comply with functionality and in general the information obtained via the system can be seen as reliable and relevant. However, information is still not always available or complete, and the monitoring thereof under question in some cases.

It remains extremely important by the Audit Committee that repeat findings must not occur and that the action plan based on the findings of the AG, be dealt with as a standing item.

The Performance Evaluation of the Municipal Manager and senior managers reporting to the Municipal Manager was attended by the Chairperson. The Audit Committee is satisfied with the quality of the process.

The Municipal Manager must however ensure that evaluations are performed on the Key Performance Indicators as set in the signed Performance Agreements to ensure consistency with the top layer SDBIP.

The Audit Committee fully agree with the finding of the AG on performance: *“We tested whether the municipality’s performance planning and management processes, integrated development plan (IDP) and service delivery and budget implementation plan (SDBIP) complied with the key requirements from legislation. We did not identify findings.”*

1.4 Oversight of risk management

Risk Management is a logical and systematic process of identifying opportunities and mitigating losses. As such, it requires the commitment of the administrative, political and governance agencies of a local authority.

The committee has received assurance that the process and procedures followed by the internal auditors are adequate to ensure that financial risks are identified and monitored. The committee wants to emphasise the need for ongoing monitoring and management of identified risks in a more rigorous and structured manner.

Satisfied that the following areas have been appropriately addressed:

- Financial reporting, internal financial controls and
- Fraud risks as it relates to financial reporting and Supply Chain Management.

The AG response related to fraud risk factors as follows: *“We are required to evaluate whether the information obtained during our audit indicates whether there any fraud risk factors present at the municipality and consider its impact on the audit. Fraud risk factors are events or conditions that indicate an incentive or pressure to commit fraud or that provide an opportunity to commit fraud. We did not identify fraud risk factors.”*

1.5 Internal financial controls

The Committee has:

- reviewed the effectiveness of the municipality’s system of internal financial controls, including receiving assurance from management, internal and external audit;
- reviewed the effectiveness of internal controls, including amongst others, risks relating to the SCM system specifically, as it is one of the key fraud risk areas;
- reviewed the municipality’s compliance with applicable laws and regulations, including compliance with the SCM regulations and
- reviewed significant issues raised by the internal audit process.

Based on the processes and assurances obtained, the Committee believes that internal financial controls are in place and generally effective, but attention is drawn to the AG Management Report identification of internal control deficiencies that need attention.

1.6. *Annual financial statements and report as on 30 June 2025*

The financial statements are prepared in accordance with the South African Standards of Generally Recognized Accounting Practice and in the manner required by the Local Government: Municipal Finance Management Act of South Africa (Act 56 of 2003) and the Division of Revenue Act of South Africa, 2011(Act 6 of 2011)

1.7. *External Audit*

Based on processes followed and assurances received, nothing has come to the attention of the Committee with regards to the external auditor's independence.

1.8. *Internal Audit Internal Audit Activity: Function sourced out for the period under review*

The Committee has:

- reviewed and recommended the internal audit terms of reference (Charter) for approval;
- evaluated the independence, effectiveness and performance of the internal audit function and compliance with its mandate;
- satisfied itself that the internal audit function has the necessary resources, budget, standing and authority within the Municipality to enable it to discharge its functions;
- approve the internal audit risk-based plan; and
- encourage cooperation between external and internal audit.

The head of the internal audit function reported functionally to the Committee and had unrestricted access to all members of the Committee.

1.9. *Finance Function*

Based on the processes and assurances obtained, the Committee believes the accounting practices are sufficiently effective.

APAC support the following recommendations made by the AG:

“The finance division should ensure that all properties are charged using the correct ampere capacity of the property and that the billing system is correctly updated for any changes to the ampere capacity of the properties. Management should also consider appointing or training employees to be able to conduct the necessary reviews of the ampere capacities being used by properties for billing purposes.

The finance and procurement division should revise the Supply Chain Management Policy and practices applicable to written quotations below R30 000 to ensure compliance with the PPPFA

and PPR 2022 and prevent further irregular expenditure from being incurred. Management should further ensure that the sufficient staff are appointed in the SCM department to deal with the above.

CFO and the MM need to ensure that reasonable steps are implemented to prevent irregular and unauthorised expenditures as required by section 62(1)(d) of the MFMA and that no repeat non-compliance with supply chain management requirements occurs.

Leadership must implement effective human resource management and monitoring practices and controls by ensuring that all levels of staff have performance agreements in place and that monitoring is implemented to ensure this is done within the legislated timeframes.”

5. Conclusion

The Audit Committee is pleased with the continued process of thriving toward a high level of performance. The Audit Committee fully agree with the AG assessment of the going concern status of the Municipality: *“Our audit included an evaluation of the appropriateness of management’s use of the going concern basis of accounting in the preparation of the financial statements and whether any material uncertainties exist about the municipality’s ability to continue as a going concern. We did not identify any events or conditions that cast significant doubt on the municipality’s ability to continue as a going concern.”*

The Committee values the sound relation with Council and Staff and without compromising on independence, feels that a good relationship is imperative for the smooth functioning of the Committee. The Committee cherishes its role as a watchdog but also respects the role of Council and Staff to make decisions without interference from the Audit Committee.

The Council and Management take a keen interest in the activities of the Committee to identify potential problems at an early stage and in such a manner that they can be addressed in time and to ensure good governance. A special word of thanks to the Audit Committee members for their dedication.

A handwritten signature in black ink that reads "A Dippenaar". The signature is written in a cursive, flowing style.

On behalf of the Audit Committee (APAC)
ABJ DIPPENAAR (18 December 2025)

Appendix G: Municipal Entity/Service Provider Performance Schedule

The chart below provides an overview of the supplier performance for the reporting financial year:

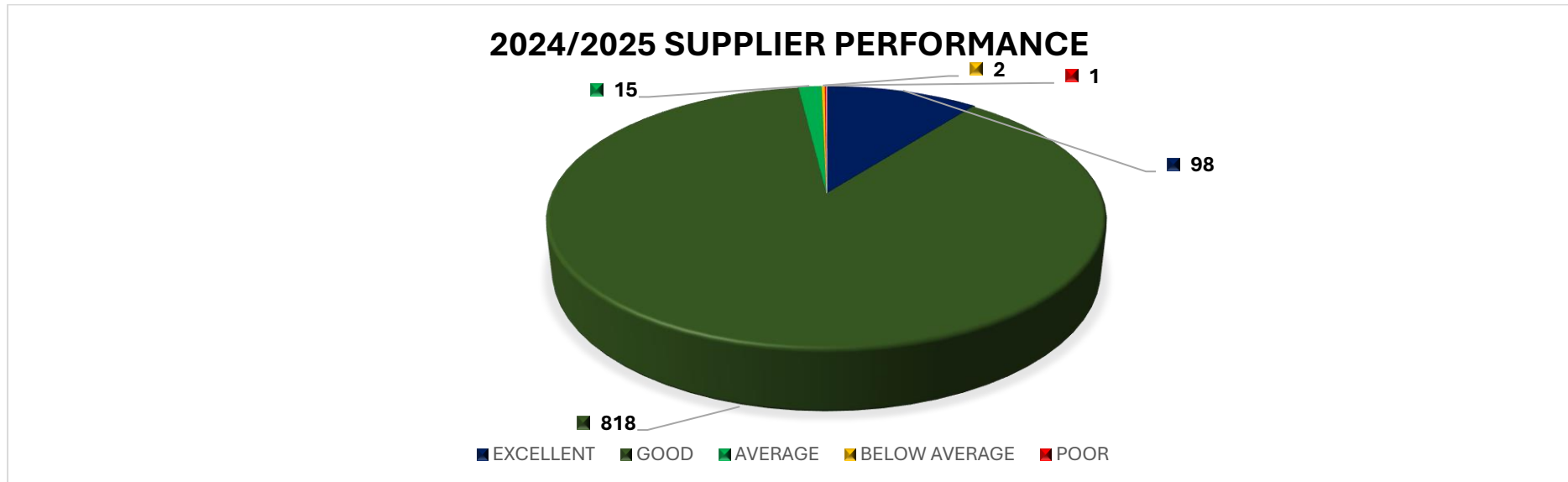


Figure 5 - Supplier Performance 2024/2025

The performance was conducted by the number of assessed procurement transactions, equating to nine-hundred-and-thirty-four (934):

PERFORMANCE ASSESSMENT	NUMBER OF ASSESSMENTS
EXCELLENT	98 (10.49%)
GOOD	818 (87.58%)
AVERAGE	15 (1.61%)
BELOW AVERAGE	2 (0.21%)
POOR	1 (0.11%)

The table below provides comprehensive view of the annual supplier performance for the reporting financial year:

PRINCE ALBERT MUNICIPALITY								
ANNUAL SUPPLIER PERFORMANCE REPORT 2024-2025								
TRANSACTION REFERENCE	SUPPLIER NAME	DATE	DIRECTORATE	SERVICE / PERFORMANCE QUALITY				
				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000001	A L ABBOTT AND ASSOCIATES	05/07/2024	Technical Services		X			
G0000002	A L ABBOTT AND ASSOCIATES	05/07/2024	Technical Services		X			
G0000006	NATIONAL GARAGE	01/07/2024	Technical Services		X			
G0000007	NEIL LYNERS AND ASSOCIATES (RF)	01/07/2024	Technical Services		X			
G0000008	NEIL LYNERS AND ASSOCIATES (RF)	01/07/2024	Technical Services		X			
G0000009	NEIL LYNERS AND ASSOCIATES (RF)	01/07/2024	Technical Services		X			
G0000010	PAY AT SERVICES	01/07/2024	Financial Services		X			
G0000011	SHELL LEEU GAMKA SERVICE STATION	10/07/2024	Technical Services		X			
G0000012	SMEC SOUTH AFRICA	03/07/2024	Technical Services		X			
G0000013	SMEC SOUTH AFRICA	03/07/2024	Technical Services		X			
G0000014	SYNTELL	02/07/2024	Financial Services		X			

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TRANSACTION REFERENCE	SUPPLIER NAME	DATE	DIRECTORATE	SERVICE / PERFORMANCE QUALITY				
				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000015	KLEIN KAROO AGRI	10/07/2024	Technical Services		X			
G0000017	CAB 1983	08/07/2024	Financial Services		X			
G0000018	ONTEC SYSTEMS	05/07/2024	Financial Services		X			
G0000019	EUGENE ENTERPRISES	04/07/2024	Corporate and Community Services		X			
G0000020	PAY-DAY SOFTWARE SYSTEMS	10/07/2024	Financial Services	X				
G0000023	MOORE CONSULTING SOUTHERN CAPE	10/07/2024	Executive and Council		X			
G0000024	EUGENE ENTERPRISES	11/07/2024	Corporate and Community Services		X			
G0000027	KLEIN KAROO AGRI	03/07/2024	Technical Services		X			
G0000028	AZURAPROX	11/07/2024	Technical Services		X			
G0000029	KLEIN KAROO AGRI	09/07/2024	Technical Services		X			
G0000030	PRINCE ALBERT PARTNERS	05/07/2024	Corporate and Community Services		X			
G0000031	ROWANS CAR WASH	09/07/2024	Technical Services		X			

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TRANSACTION REFERENCE	SUPPLIER NAME	DATE	DIRECTORATE	SERVICE / PERFORMANCE QUALITY				
				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000032	KLEIN KAROO AGRI	11/07/2024	Technical Services		X			
G0000033	KLEIN KAROO AGRI	11/07/2024	Technical Services		X			
G0000035	AZURAPROX	11/07/2024	Technical Services		X			
G0000036	IGNITE ADVISORY SERVICES	03/07/2024	Executive and Council	X				
G0000038	PRINCE ALBERT PARTNERS	11/07/2024	Technical Services		X			
G0000042	BIDVEST OFFICE	11/07/2024	Corporate and Community Services		X			
G0000043	BIDVEST OFFICE	11/07/2024	Corporate and Community Services		X			
G0000046	MATAMELA ENTERPRISE	12/07/2024	Technical Services					X
G0000047	KLEIN KAROO AGRI	12/07/2024	Corporate and Community Services		X			
G0000048	ULTIMAX CONSTRUCTION	12/07/2024	Corporate and Community Services		X			
G0000051	KLEIN KAROO AGRI	12/07/2024	Corporate and Community Services		X			
G0000052	ROCBUR TRADING	12/07/2024	Technical Services		X			

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TRANSACTION REFERENCE	SUPPLIER NAME	DATE	DIRECTORATE	SERVICE / PERFORMANCE QUALITY				
				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000053	URBAN ENGINEERING	12/07/2024	Technical Services		X			
G0000054	ACTIVE PHAMBILI CIVILS	12/07/2024	Technical Services	X				
G0000055	WATER PURIFICATION CHEMICALS AND PLANT	12/07/2024	Technical Services		X			
G0000056	PRINCE ALBERT PARTNERS	15/07/2024	Technical Services		X			
G0000057	KLEIN KAROO AGRI	15/07/2024	Financial Services		X			
G0000058	KLEIN KAROO AGRI	16/07/2024	Technical Services		X			
G0000059	KLEIN KAROO AGRI	16/07/2024	Technical Services		X			
G0000060	KLEIN KAROO AGRI	16/07/2024	Technical Services		X			
G0000061	KLEIN KAROO AGRI	16/07/2024	Corporate and Community Services		X			
G0000062	TIPTOL VERVOER	16/07/2024	Technical Services		X			
G0000065	AMANDLAGCF CONSTRUCTION	17/07/2024	Technical Services	X				
G0000066	GOLDEN DIVIDEND 536	17/07/2024	Technical Services		X			

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TRANSACTION REFERENCE	SUPPLIER NAME	DATE	DIRECTORATE	SERVICE / PERFORMANCE QUALITY				
				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000067	MDL ENGINEERING COMPANY	17/07/2024	Technical Services		X			
G0000068	RAINBOW HOLISTIC PROJECTS	17/07/2024	Corporate and Community Services		X			
G0000069	POWERCOMM SOLUTIONS	17/07/2024	Technical Services		X			
G0000070	LCM MAINTENANCE AND CONSTRUCTION	17/07/2024	Technical Services		X			
G0000072	VOLTEX	17/07/2024	Technical Services		X			
G0000073	KLEIN KAROO AGRI	17/07/2024	Technical Services		X			
G0000075	MEDIA24	18/07/2024	Corporate and Community Services		X			
G0000076	KLEIN KAROO AGRI	19/07/2024	Technical Services		X			
G0000077	ULWAZANO TRADING AND INVESTMENTS	19/07/2024	Technical Services		X			
G0000078	KLEIN KAROO AGRI	19/07/2024	Technical Services		X			
G0000079	PRINCE ALBERT PARTNERS	19/07/2024	Technical Services		X			
G0000081	MEDIA24	19/07/2024	Corporate and Community Services		X			

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TRANSACTION REFERENCE	SUPPLIER NAME	DATE	DIRECTORATE	SERVICE / PERFORMANCE QUALITY				
				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000083	HEKDON ONDERNEMINGS	22/07/2024	Technical Services		X			
G0000084	ULWAZANO TRADING AND INVESTMENTS	22/07/2024	Technical Services		X			
G0000085	VOLTEX	22/07/2024	Technical Services		X			
G0000086	KLEIN KAROO AGRI	22/07/2024	Technical Services		X			
G0000087	KLEIN KAROO AGRI	22/07/2024	Technical Services		X			
G0000088	KLEIN KAROO AGRI	22/07/2024	Corporate and Community Services		X			
G0000089	MOORE CONSULTING SOUTHERN CAPE	23/07/2024	Executive and Council		X			
G0000090	KLEIN KAROO AGRI	23/07/2024	Technical Services		X			
G0000091	GOLDEN DIVIDEND 536	23/07/2024	Technical Services		X			
G0000092	KLEIN KAROO AGRI	23/07/2024	Technical Services		X			
G0000093	PRINCE ALBERT PARTNERS	23/07/2024	Technical Services		X			
G0000094	UBER TECHNOLOGIES	23/07/2024	Financial Services		X			

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TRANSACTION REFERENCE	SUPPLIER NAME	DATE	DIRECTORATE	SERVICE / PERFORMANCE QUALITY				
				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000095	EUGENE ENTERPRISES	23/07/2024	Corporate and Community Services		X			
G0000099	CTRACK MZANSI	24/07/2024	Corporate and Community Services		X			
G0000100	PRINCE ALBERT PARTNERS	24/07/2024	Technical Services		X			
G0000101	WASTEWANT PLASTICS	24/07/2024	Technical Services	X				
G0000103	KLEIN KAROO AGRI	24/07/2024	Technical Services		X			
G0000104	MVANO TRADERS	24/07/2024	Technical Services	X				
G0000106	KLEIN KAROO AGRI	25/07/2024	Corporate and Community Services		X			
G0000107	ISUZU MOTORS SOUTH AFRICA	25/07/2024	Technical Services	X				
G0000110	KLEIN KAROO AGRI	25/07/2024	Technical Services		X			
G0000112	ROWANS CAR WASH	24/07/2024	Technical Services		X			
G0000113	AMANDLAGCF CONSTRUCTION	26/07/2024	Technical Services	X				
G0000114	MEDIA24	26/07/2024	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000116	PRINCE ALBERT PARTNERS	29/07/2024	Technical Services		X			
G0000117	PRINCE ALBERT PARTNERS	29/07/2024	Corporate and Community Services		X			
G0000118	VOLTEX	30/07/2024	Technical Services		X			
G0000120	UBER TECHNOLOGIES	30/07/2024	Financial Services		X			
G0000122	SYNTELL	31/07/2024	Financial Services		X			
G0000123	UBER TECHNOLOGIES	31/07/2024	Financial Services		X			
G0000126	CYBERSMART (PTY) LTD	02/08/2024	Financial Services	X				
G0000127	LEXISNEXIS RISK MANAGEMENT	15/07/2024	Corporate and Community Services	X				
G0000130	PAY AT SERVICES	02/08/2024	Technical Services		X			
G0000131	VODACOM (PTY) LTD	15/07/2024	Corporate and Community Services		X			
G0000132	VE RETICULATION	02/08/2024	Technical Services	X				
G0000135	SHELL LEEU GAMKA SERVICE STATION	06/08/2024	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000136	MOORE CONSULTING SOUTHERN CAPE	06/08/2024	Executive and Council		X			
G0000137	PRINCE ALBERT PARTNERS	06/08/2024	Technical Services		X			
G0000138	NATIONAL GARAGE	06/08/2024	Corporate and Community Services		X			
G0000139	ROWANS CAR WASH	06/08/2024	Technical Services		X			
G0000141	IGNITE ADVISORY SERVICES	07/08/2024	Executive and Council	X				
G0000144	SYNTELL	07/08/2024	Technical Services		X			
G0000145	PRINCE ALBERT PARTNERS	07/08/2024	Corporate and Community Services		X			
G0000146	KLEIN KAROO AGRI	07/08/2024	Corporate and Community Services		X			
G0000147	UBER TECHNOLOGIES	08/08/2024	Financial Services		X			
G0000149	PRINCE ALBERT PARTNERS	08/08/2024	Technical Services		X			
G0000150	CAB 1983	12/08/2024	Financial Services		X			
G0000152	PRINCE ALBERT PARTNERS	08/08/2024	Financial Services		X			

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TRANSACTION REFERENCE	SUPPLIER NAME	DATE	DIRECTORATE	SERVICE / PERFORMANCE QUALITY				
				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000153	PRINCE ALBERT PARTNERS	12/08/2024	Financial Services		X			
G0000154	PRINCE ALBERT PARTNERS	08/08/2024	Corporate and Community Services		X			
G0000155	PRINCE ALBERT PARTNERS	08/08/2024	Corporate and Community Services		X			
G0000156	PRINCE ALBERT PARTNERS	08/08/2024	Corporate and Community Services		X			
G0000160	ROCBUR TRADING	12/08/2024	Corporate and Community Services		X			
G0000162	BIDVEST OFFICE	12/08/2024	Corporate and Community Services		X			
G0000163	BIDVEST OFFICE	12/08/2024	Corporate and Community Services		X			
G0000165	TIPPER CLINIC	12/08/2024	Technical Services		X			
G0000166	IGNITE ADVISORY SERVICES	13/08/2024	Executive and Council	X				
G0000168	KLEIN KAROO AGRI	13/08/2024	Technical Services		X			
G0000172	BIDVEST OFFICE	14/08/2024	Financial Services		X			
G0000173	KLEIN KAROO AGRI	14/08/2024	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000179	KLEIN KAROO AGRI	14/08/2024	Corporate and Community Services		X			
G0000180	PRINCE ALBERT PARTNERS	14/08/2024	Technical Services		X			
G0000181	VOLTEX	14/08/2024	Technical Services		X			
G0000183	KLEIN KAROO AGRI	16/08/2024	Technical Services		X			
G0000187	DE JAGERS LOODGIETER KONTRAKTEURS	15/08/2024	Technical Services	X				
G0000190	LAS SHELF 01	19/08/2024	Financial Services		X			
G0000191	KLEIN KAROO AGRI	19/08/2024	Corporate and Community Services		X			
G0000193	VOLTEX	19/08/2024	Technical Services		X			
G0000194	PRINCE ALBERT PARTNERS	19/08/2024	Corporate and Community Services		X			
G0000195	KLEIN KAROO AGRI	19/08/2024	Corporate and Community Services		X			
G0000196	MEGA AUTO SERVICE	20/08/2024	Technical Services		X			
G0000197	WATER PURIFICATION CHEMICALS AND PLANT	20/08/2024	Technical Services			X		

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TRANSACTION REFERENCE	SUPPLIER NAME	DATE	DIRECTORATE	SERVICE / PERFORMANCE QUALITY				
				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000198	COURIER PRINTING (BEAUFORT WEST)	20/08/2024	Corporate and Community Services	X				
G0000201	KLEIN KAROO AGRI	21/08/2024	Technical Services		X			
G0000202	PRINCE ALBERT PARTNERS	21/08/2024	Technical Services		X			
G0000203	JAN ABRAHAM NEL	21/08/2024	Technical Services		X			
G0000206	VE RETICULATION	23/08/2024	Technical Services	X				
G0000208	CTRACK MZANSI	23/08/2024	Corporate and Community Services		X			
G0000209	KLEIN KAROO AGRI	23/08/2024	Technical Services		X			
G0000210	PRINCE ALBERT PARTNERS	23/08/2024	Technical Services		X			
G0000211	ROY STEELE AND ASSOCIATES	23/08/2024	Corporate and Community Services		X			
G0000212	BRENT MARITZ	26/08/2024	Corporate and Community Services		X			
G0000213	UBER TECHNOLOGIES	27/08/2024	Financial Services		X			
G0000228	PRINCE ALBERT PARTNERS	28/08/2024	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000229	ROWANS CAR WASH	27/08/2024	Technical Services		X			
G0000230	ROWANS CAR WASH	28/08/2024	Technical Services		X			
G0000231	KLEIN KAROO AGRI	28/08/2024	Corporate and Community Services		X			
G0000235	KLEIN KAROO AGRI	29/08/2024	Technical Services		X			
G0000237	ROWANS CAR WASH	29/08/2024	Technical Services		X			
G0000238	KLEIN KAROO AGRI	02/09/2024	Corporate and Community Services		X			
G0000239	CYBERSMART (PTY) LTD	01/08/2024	Corporate and Community Services	X				
G0000240	LEXISNEXIS RISK MANAGEMENT	15/08/2024	Corporate and Community Services	X				
G0000242	VODACOM (PTY) LTD	31/08/2024	Corporate and Community Services		X			
G0000243	2 MC CONSULTING ENGINEERS	02/09/2024	Technical Services			X		
G0000244	KLEIN KAROO AGRI	02/09/2024	Technical Services		X			
G0000248	NATIONAL GARAGE	03/09/2024	Technical Services		X			

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TRANSACTION REFERENCE	SUPPLIER NAME	DATE	DIRECTORATE	SERVICE / PERFORMANCE QUALITY				
				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000249	HEKDON ONDERNEMINGS	04/09/2024	Technical Services		X			
G0000250	HERHOLDTS GROUP	04/09/2024	Technical Services		X			
G0000251	KLEIN KAROO AGRI	04/09/2024	Technical Services		X			
G0000257	LATERAL UNISON INSURANCE BROKERS	05/09/2024	Corporate and Community Services		X			
G0000258	MUBESKO AFRICA	05/09/2024	Financial Services		X			
G0000260	SYNTELL	05/09/2024	Technical Services		X			
G0000261	TALENI GODI KUPISO	05/09/2024	Executive and Council		X			
G0000263	IGNITE ADVISORY SERVICES	05/09/2024	Executive and Council	X				
G0000264	MOORE CONSULTING SOUTHERN CAPE	05/09/2024	Executive and Council		X			
G0000265	GOLDEN DIVIDEND 536	06/09/2024	Corporate and Community Services		X			
G0000266	BRENT MARITZ	06/09/2024	Corporate and Community Services		X			
G0000267	TOYOTA SOUTH AFRICA MOTORS	09/09/2024	Financial Services	X				

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000268	KLEIN KAROO AGRI	05/09/2024	Financial Services		X			
G0000270	SYNTELL	09/09/2024	Technical Services		X			
G0000271	CAB 1983	10/09/2024	Financial Services		X			
G0000272	PRINCE ALBERT PARTNERS	10/09/2024	Technical Services		X			
G0000275	PRINCE ALBERT PARTNERS	06/09/2024	Corporate and Community Services		X			
G0000276	PRINCE ALBERT PARTNERS	10/09/2024	Corporate and Community Services		X			
G0000281	LATERAL UNISON INSURANCE BROKERS	11/09/2024	Executive and Council		X			
G0000285	GOLDEN DIVIDEND 536	11/09/2024	Technical Services		X			
G0000287	KLEIN KAROO AGRI	10/09/2024	Technical Services		X			
G0000288	CATERING IN THE KAROO	10/09/2024	Technical Services		X			
G0000290	KLEIN KAROO AGRI	10/09/2024	Technical Services		X			
G0000291	KLEIN KAROO AGRI	12/09/2024	Technical Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000293	RWK ELECTRICAL	12/09/2024	Technical Services	X				
G0000294	A L ABBOTT AND ASSOCIATES	12/09/2024	Technical Services		X			
G0000295	A L ABBOTT AND ASSOCIATES	12/09/2024	Technical Services		X			
G0000296	PRINCE ALBERT PARTNERS	10/09/2024	Financial Services		X			
G0000297	PRINCE ALBERT PARTNERS	10/09/2024	Financial Services		X			
G0000298	PRINCE ALBERT PARTNERS	10/09/2024	Corporate and Community Services		X			
G0000301	VOLTEX	13/09/2024	Technical Services		X			
G0000306	PRINCE ALBERT PARTNERS	10/09/2024	Corporate and Community Services		X			
G0000307	KLEIN KAROO AGRI	16/09/2024	Technical Services		X			
G0000308	SHELL LEEU GAMKA SERVICE STATION	16/09/2024	Corporate and Community Services		X			
G0000309	AZURAPROX	16/09/2024	Corporate and Community Services		X			
G0000310	PRINCE ALBERT PARTNERS	16/09/2024	Technical Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000311	POWERCOMM SOLUTIONS	16/09/2024	Technical Services		X			
G0000316	KLEIN KAROO AGRI	17/09/2024	Technical Services		X			
G0000319	KLEIN KAROO AGRI	17/09/2024	Technical Services		X			
G0000326	A L ABBOTT AND ASSOCIATES	20/09/2024	Technical Services		X			
G0000327	CATERING IN THE KAROO	20/09/2024	Technical Services		X			
G0000328	EUGENE ENTERPRISES	20/09/2024	Technical Services		X			
G0000329	KLEIN KAROO AGRI	20/09/2024	Technical Services		X			
G0000330	KLEIN KAROO AGRI	20/09/2024	Technical Services		X			
G0000332	EUGENE ENTERPRISES	20/09/2024	Corporate and Community Services		X			
G0000333	SYNTELL	25/09/2024	Technical Services		X			
G0000334	PRINCE ALBERT PARTNERS	20/09/2024	Corporate and Community Services		X			
G0000340	PRINCE ALBERT PARTNERS	25/09/2024	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000341	MUBESKO AFRICA	25/09/2024	Financial Services		X			
G0000343	CTRACK MZANSI	26/09/2024	Corporate and Community Services		X			
G0000344	UBER TECHNOLOGIES	26/09/2024	Financial Services		X			
G0000348	KLEIN KAROO AGRI	27/09/2024	Corporate and Community Services		X			
G0000349	KLEIN KAROO AGRI	27/09/2024	Corporate and Community Services		X			
G0000355	PRINCE ALBERT PARTNERS	30/09/2024	Technical Services		X			
G0000357	BRENT MARITZ	01/10/2024	Corporate and Community Services		X			
G0000358	NATIONAL GARAGE	01/10/2024	Corporate and Community Services		X			
G0000359	PAY-DAY SOFTWARE SYSTEMS	01/10/2024	Financial Services	X				
G0000360	IGNITE ADVISORY SERVICES	01/10/2024	Executive and Council	X				
G0000361	BIDVEST OFFICE	18/09/2024	Corporate and Community Services		X			
G0000362	BIDVEST OFFICE	18/09/2024	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000364	PAY AT SERVICES	02/10/2024	Technical Services		X			
G0000365	CONLOG	02/10/2024	Technical Services		X			
G0000370	MOTUS GROUP	30/09/2024	Corporate and Community Services		X			
G0000371	HERHOLDTS GROUP	30/09/2024	Technical Services		X			
G0000372	KLEIN KAROO AGRI	30/09/2024	Corporate and Community Services		X			
G0000374	HEKDON ONDERNEMINGS	02/10/2024	Technical Services		X			
G0000375	RWK ELECTRICAL	02/10/2024	Technical Services	X				
G0000376	CATERING IN THE KAROO	02/10/2024	Technical Services		X			
G0000377	A L ABBOTT AND ASSOCIATES	03/10/2024	Technical Services		X			
G0000378	A L ABBOTT AND ASSOCIATES	03/10/2024	Technical Services		X			
G0000379	SHELL LEEU GAMKA SERVICE STATION	03/10/2024	Corporate and Community Services		X			
G0000387	ROCBUR TRADING	04/10/2024	Technical Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000388	KLEIN KAROO AGRI	04/10/2024	Corporate and Community Services		X			
G0000389	KLEIN KAROO AGRI	07/10/2024	Corporate and Community Services		X			
G0000390	KLEIN KAROO AGRI	08/10/2024	Corporate and Community Services		X			
G0000391	MEDIA24	08/10/2024	Corporate and Community Services		X			
G0000394	KLEIN KAROO AGRI	08/10/2024	Technical Services		X			
G0000397	PAY AT SERVICES	09/10/2024	Technical Services		X			
G0000398	BUSINESS ENGINEERING	09/10/2024	Corporate and Community Services		X			
G0000400	SUPPLYCOR	09/10/2024	Corporate and Community Services			X		
G0000401	SUPPLYCOR	09/10/2024	Corporate and Community Services			X		
G0000402	KLEIN KAROO AGRI	09/10/2024	Technical Services		X			
G0000403	SUPPLYCOR	09/10/2024	Corporate and Community Services			X		
G0000404	KLEIN KAROO AGRI	09/10/2024	Technical Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000406	KLEIN KAROO AGRI	09/10/2024	Technical Services		X			
G0000407	HCB VALUATIONS AND SERVICES	10/10/2024	Financial Services	X				
G0000409	SYNTELL	10/10/2024	Technical Services		X			
G0000410	MOORE CONSULTING SOUTHERN CAPE	10/10/2024	Executive and Council		X			
G0000411	UBER TECHNOLOGIES	10/10/2024	Financial Services		X			
G0000414	KLEIN KAROO AGRI	10/10/2024	Technical Services		X			
G0000415	MVANO TRADERS	10/10/2024	Technical Services	X				
G0000416	KLEIN KAROO AGRI	10/10/2024	Technical Services		X			
G0000417	AYANDA MBANGA COMMUNICATIONS	10/10/2024	Corporate and Community Services	X				
G0000418	KLEIN KAROO AGRI	10/10/2024	Corporate and Community Services		X			
G0000419	HERHOLDTS GROUP	10/10/2024	Technical Services		X			
G0000420	HERHOLDTS GROUP	11/10/2024	Technical Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000421	BIDVEST OFFICE	11/10/2024	Financial Services		X			
G0000423	MOTUS GROUP	14/10/2024	Technical Services		X			
G0000424	BIDVEST OFFICE	15/10/2024	Corporate and Community Services		X			
G0000425	BIDVEST OFFICE	15/10/2024	Corporate and Community Services		X			
G0000427	CAB 1983	15/10/2024	Financial Services		X			
G0000428	MADGE COMPUTERS	15/10/2024	Financial Services	X				
G0000429	LATERAL UNISON INSURANCE BROKERS	15/10/2024	Technical Services		X			
G0000431	LATERAL UNISON INSURANCE BROKERS	15/10/2024	Technical Services		X			
G0000432	PRINCE ALBERT PARTNERS	15/10/2024	Technical Services		X			
G0000433	KLEIN KAROO AGRI	15/10/2024	Technical Services		X			
G0000434	KLEIN KAROO AGRI	15/10/2024	Technical Services		X			
G0000435	PRINCE ALBERT PARTNERS	16/10/2024	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000436	PRINCE ALBERT PARTNERS	16/10/2024	Corporate and Community Services		X			
G0000437	ROWANS CAR WASH	16/10/2024	Corporate and Community Services		X			
G0000438	ROWANS CAR WASH	16/10/2024	Corporate and Community Services		X			
G0000442	MEDIA24	16/10/2024	Corporate and Community Services		X			
G0000446	BIDVEST OFFICE	17/10/2024	Corporate and Community Services		X			
G0000447	KLEIN KAROO AGRI	17/10/2024	Corporate and Community Services		X			
G0000448	PRINCE ALBERT PARTNERS	18/10/2024	Corporate and Community Services		X			
G0000450	PRINCE ALBERT PARTNERS	18/10/2024	Corporate and Community Services		X			
G0000451	HEKDON ONDERNEMINGS	18/10/2024	Technical Services		X			
G0000452	PRINCE ALBERT PARTNERS	18/10/2024	Corporate and Community Services		X			
G0000453	HEKDON ONDERNEMINGS	18/10/2024	Corporate and Community Services		X			
G0000454	PRINCE ALBERT PARTNERS	18/10/2024	Financial Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000456	PRINCE ALBERT PARTNERS	18/10/2024	Financial Services		X			
G0000458	PRINCE ALBERT PARTNERS	18/10/2024	Corporate and Community Services		X			
G0000460	ROWANS CAR WASH	18/10/2024	Corporate and Community Services		X			
G0000461	KLEIN KAROO AGRI	18/10/2024	Corporate and Community Services		X			
G0000462	JAN ABRAHAM NEL	18/10/2024	Corporate and Community Services		X			
G0000463	KLEIN KAROO AGRI	18/10/2024	Corporate and Community Services		X			
G0000464	KLEIN KAROO AGRI	18/10/2024	Technical Services		X			
G0000465	PRINCE ALBERT PARTNERS	18/10/2024	Technical Services		X			
G0000466	ULTIMAX CONSTRUCTION	21/10/2024	Technical Services		X			
G0000467	AZURAPROX	21/10/2024	Technical Services		X			
G0000468	ROWANS CAR WASH	21/10/2024	Technical Services		X			
G0000469	A L ABBOTT AND ASSOCIATES	18/10/2024	Technical Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000470	VOLTEX	21/10/2024	Technical Services		X			
G0000476	KLEIN KAROO AGRI	24/10/2024	Technical Services		X			
G0000477	KLEIN KAROO AGRI	23/10/2024	Corporate and Community Services		X			
G0000478	CTRACK MZANSI	24/10/2024	Corporate and Community Services		X			
G0000480	HEKDON ONDERNEMINGS	23/10/2024	Corporate and Community Services		X			
G0000481	PRINCE ALBERT PARTNERS	24/10/2024	Corporate and Community Services		X			
G0000482	OFFICE FOR YOU	24/10/2024	Executive and Council		X			
G0000483	LCM MAINTENANCE AND CONSTRUCTION	24/10/2024	Technical Services		X			
G0000486	SYNTELL	28/10/2024	Technical Services		X			
G0000487	MEDIA24	28/10/2024	Corporate and Community Services		X			
G0000488	UBER TECHNOLOGIES	28/10/2024	Financial Services		X			
G0000490	ROWANS CAR WASH	24/10/2024	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000491	ROWANS CAR WASH	24/10/2024	Corporate and Community Services		X			
G0000492	CYBERSMART (PTY) LTD	01/09/2024	Corporate and Community Services	X				
G0000493	LEXISNEXIS RISK MANAGEMENT	16/09/2024	Corporate and Community Services	X				
G0000494	VODACOM (PTY) LTD	30/09/2024	Corporate and Community Services		X			
G0000497	ARB ELECTRICAL WHOLESALERS	30/10/2024	Technical Services		X			
G0000502	PRINCE ALBERT PARTNERS	30/10/2024	Technical Services		X			
G0000503	KLEIN KAROO AGRI	30/10/2024	Technical Services		X			
G0000504	NEIL LYNERS AND ASSOCIATES (RF)	31/10/2024	Technical Services			X		
G0000507	KLEIN KAROO AGRI	31/10/2024	Technical Services		X			
G0000511	KLEIN KAROO AGRI	31/10/2024	Financial Services		X			
G0000512	MZONDI RETAILERS	18/07/2024	Technical Services	X				
G0000513	CYBERSMART (PTY) LTD	01/10/2024	Corporate and Community Services	X				

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000514	LEXISNEXIS RISK MANAGEMENT	16/10/2024	Corporate and Community Services	X				
G0000515	VODACOM (PTY) LTD	31/10/2024	Corporate and Community Services		X			
G0000518	HERHOLDTS GROUP	31/10/2024	Technical Services		X			
G0000519	CATERING IN THE KAROO	31/10/2024	Technical Services		X			
G0000520	ROWANS CAR WASH	01/11/2024	Technical Services		X			
G0000521	KLEIN KAROO AGRI	01/11/2024	Technical Services		X			
G0000522	PRINCE ALBERT PARTNERS	01/11/2024	Technical Services		X			
G0000523	VOLTEX	04/11/2024	Technical Services		X			
G0000524	KLEIN KAROO AGRI	04/11/2024	Technical Services		X			
G0000525	ACTIVE FIRE APPLIANCES	04/11/2024	Corporate and Community Services		X			
G0000526	GOLDEN DIVIDEND 536	04/11/2024	Corporate and Community Services		X			
G0000528	EUGENE ENTERPRISES	05/11/2024	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000530	KLEIN KAROO AGRI	06/11/2024	Corporate and Community Services		X			
G0000535	NATIONAL GARAGE	06/11/2024	Technical Services		X			
G0000536	PAY AT SERVICES	06/11/2024	Technical Services		X			
G0000542	SYNTELL	06/11/2024	Technical Services		X			
G0000543	TREKKER EN DIESEL OUDTSHOORN	06/11/2024	Corporate and Community Services		X			
G0000544	KLEIN KAROO AGRI	06/11/2024	Technical Services		X			
G0000545	BIDVEST OFFICE	06/11/2024	Financial Services		X			
G0000546	CAB 1983	07/11/2024	Financial Services		X			
G0000547	CONLOG	07/11/2024	Technical Services		X			
G0000549	IGNITE ADVISORY SERVICES	07/11/2024	Executive and Council	X				
G0000550	MEDIA24	07/11/2024	Corporate and Community Services		X			
G0000551	CTRACK MZANSI	07/11/2024	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000553	MOORE CONSULTING SOUTHERN CAPE	07/11/2024	Executive and Council		X			
G0000554	KOHLER SIGNS	08/11/2024	Corporate and Community Services		X			
G0000555	KLEIN KAROO AGRI	08/11/2024	Corporate and Community Services		X			
G0000556	HERHOLDTS GROUP	08/11/2024	Technical Services		X			
G0000557	PRINCE ALBERT PARTNERS	07/11/2024	Corporate and Community Services		X			
G0000563	PRINCE ALBERT PARTNERS	11/11/2024	Corporate and Community Services		X			
G0000567	PRINCE ALBERT PARTNERS	11/11/2024	Technical Services		X			
G0000568	KLEIN KAROO AGRI	11/11/2024	Technical Services		X			
G0000569	KLEIN KAROO AGRI	11/11/2024	Technical Services		X			
G0000571	STADLER EN SWART	14/10/2024	Executive and Council		X			
G0000572	STADLER EN SWART	14/10/2024	Executive and Council		X			
G0000573	STADLER EN SWART	14/10/2024	Executive and Council		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000574	LOAD MASS CRANE SERVICES	12/11/2024	Technical Services		X			
G0000575	KEY SPIRIT TRADING 218	12/11/2024	Corporate and Community Services				X	
G0000576	BIDVEST OFFICE	12/11/2024	Corporate and Community Services		X			
G0000577	BIDVEST OFFICE	12/11/2024	Corporate and Community Services		X			
G0000578	MEDIA24	12/11/2024	Corporate and Community Services		X			
G0000581	PRINCE ALBERT PARTNERS	12/11/2024	Corporate and Community Services		X			
G0000582	PRINCE ALBERT PARTNERS	12/11/2024	Financial Services		X			
G0000584	PRINCE ALBERT PARTNERS	12/11/2024	Financial Services		X			
G0000585	PRINCE ALBERT PARTNERS	12/11/2024	Corporate and Community Services		X			
G0000586	PRINCE ALBERT PARTNERS	12/11/2024	Corporate and Community Services		X			
G0000587	PRINCE ALBERT PARTNERS	12/11/2024	Corporate and Community Services		X			
G0000588	PRINCE ALBERT PARTNERS	12/11/2024	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000589	PRINCE ALBERT PARTNERS	12/11/2024	Financial Services		X			
G0000590	PRINCE ALBERT PARTNERS	12/11/2024	Corporate and Community Services		X			
G0000591	SHELL LEEU GAMKA SERVICE STATION	12/11/2024	Technical Services		X			
G0000592	PRINCE ALBERT PARTNERS	12/11/2024	Financial Services		X			
G0000598	LATERAL UNISON INSURANCE BROKERS	13/11/2024	Financial Services		X			
G0000600	ROWANS CAR WASH	14/11/2024	Corporate and Community Services		X			
G0000601	PRINCE ALBERT PARTNERS	14/11/2024	Technical Services		X			
G0000602	PRINT AT GROUP	14/11/2024	Technical Services		X			
G0000603	MDL ENGINEERING COMPANY	22/10/2024	Technical Services		X			
G0000608	ROWANS CAR WASH	15/11/2024	Technical Services		X			
G0000609	KLEIN KAROO AGRI	15/11/2024	Technical Services		X			
G0000610	PLATINUM SUPPLIERS	15/11/2024	Technical Services	X				

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000611	SITUC PROJECTS	15/11/2024	Corporate and Community Services			X		
G0000612	KLEIN KAROO AGRI	18/11/2024	Technical Services		X			
G0000613	ROWANS CAR WASH	14/11/2024	Corporate and Community Services		X			
G0000614	ROWANS CAR WASH	14/11/2024	Corporate and Community Services		X			
G0000615	A L ABBOTT AND ASSOCIATES	15/11/2024	Technical Services		X			
G0000618	PRINCE ALBERT PARTNERS	18/11/2024	Technical Services		X			
G0000619	KLEIN KAROO AGRI	18/11/2024	Technical Services		X			
G0000620	ROWANS CAR WASH	18/11/2024	Technical Services		X			
G0000622	EUGENE ENTERPRISES	19/11/2024	Technical Services		X			
G0000625	MUBESKO AFRICA	19/11/2024	Financial Services		X			
G0000626	911 CONSULTING AND SERVICES	19/11/2024	Corporate and Community Services	X				
G0000627	MEDIA24	19/11/2024	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000628	KLEIN KAROO AGRI	20/11/2024	Corporate and Community Services		X			
G0000629	KLEIN KAROO AGRI	20/11/2024	Technical Services		X			
G0000631	ROWANS CAR WASH	20/11/2024	Corporate and Community Services		X			
G0000632	JAN ABRAHAM NEL	21/11/2024	Technical Services		X			
G0000635	STRUISIE MOTORS	21/11/2024	Corporate and Community Services		X			
G0000636	AZURAPROX	22/11/2024	Corporate and Community Services		X			
G0000638	HEKDON ONDERNEMINGS	22/11/2024	Corporate and Community Services		X			
G0000639	MEDIA24	22/11/2024	Corporate and Community Services		X			
G0000640	KLEIN KAROO AGRI	22/11/2024	Corporate and Community Services		X			
G0000641	PRINCE ALBERT PARTNERS	22/11/2024	Technical Services		X			
G0000642	2 MC CONSULTING ENGINEERS	25/11/2024	Technical Services			X		
G0000643	SMEC SOUTH AFRICA	25/11/2024	Technical Services		X			

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TRANSACTION REFERENCE	SUPPLIER NAME	DATE	DIRECTORATE	SERVICE / PERFORMANCE QUALITY				
				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000648	HEKDON ONDERNEMINGS	26/11/2024	Technical Services		X			
G0000649	WASTEWANT PLASTICS	26/11/2024	Technical Services	X				
G0000651	UBER TECHNOLOGIES	26/11/2024	Financial Services		X			
G0000652	ROCBUR TRADING	26/11/2024	Technical Services		X			
G0000653	ROCBUR TRADING	26/11/2024	Technical Services		X			
G0000655	GOLDEN DIVIDEND 536	26/11/2024	Corporate and Community Services		X			
G0000658	HEKDON ONDERNEMINGS	27/11/2024	Technical Services		X			
G0000660	LATERAL UNISON INSURANCE BROKERS	27/11/2024	Technical Services		X			
G0000661	LATERAL UNISON INSURANCE BROKERS	27/11/2024	Technical Services		X			
G0000663	KLEIN KAROO AGRI	28/11/2024	Corporate and Community Services		X			
G0000664	MEDIA24	28/11/2024	Corporate and Community Services		X			
G0000666	STADLER EN SWART	28/11/2024	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000670	PRINCE ALBERT PARTNERS	29/11/2024	Corporate and Community Services		X			
G0000671	PRINCE ALBERT PARTNERS	29/11/2024	Corporate and Community Services		X			
G0000673	ROCBUR TRADING	29/11/2024	Technical Services		X			
G0000674	KLEIN KAROO AGRI	29/11/2024	Technical Services		X			
G0000675	EUGENE ENTERPRISES	29/11/2024	Corporate and Community Services		X			
G0000677	EUGENE ENTERPRISES	02/12/2024	Corporate and Community Services		X			
G0000678	KLEIN KAROO AGRI	02/12/2024	Corporate and Community Services		X			
G0000679	A L ABBOTT AND ASSOCIATES	02/12/2024	Technical Services		X			
G0000680	CYBERSMART (PTY) LTD	01/11/2024	Corporate and Community Services	X				
G0000681	LEXISNEXIS RISK MANAGEMENT	15/11/2024	Corporate and Community Services	X				
G0000682	VODACOM (PTY) LTD	29/11/2024	Corporate and Community Services		X			
G0000684	KLEIN KAROO AGRI	03/12/2024	Technical Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000687	PRINCE ALBERT PARTNERS	03/12/2024	Corporate and Community Services		X			
G0000688	ROWANS CAR WASH	04/12/2024	Corporate and Community Services		X			
G0000689	ROWANS CAR WASH	04/12/2024	Corporate and Community Services		X			
G0000690	PRINCE ALBERT PARTNERS	04/12/2024	Corporate and Community Services		X			
G0000692	NATIONAL GARAGE	04/12/2024	Technical Services		X			
G0000694	SMEC SOUTH AFRICA	04/12/2024	Technical Services		X			
G0000696	M BRIERS LANDBOUDIENSTE	04/12/2024	Corporate and Community Services		X			
G0000698	HERHOLDTS GROUP	05/12/2024	Technical Services		X			
G0000701	MOORE CONSULTING SOUTHERN CAPE	05/12/2024	Executive and Council		X			
G0000702	YMS MEDICAL SUPPLIES	05/12/2024	Corporate and Community Services			X		
G0000703	KLEIN KAROO AGRI	05/12/2024	Corporate and Community Services		X			
G0000704	PAY AT SERVICES	05/12/2024	Technical Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000705	CAB 1983	05/12/2024	Financial Services		X			
G0000707	SYNTELL	05/12/2024	Technical Services		X			
G0000708	SYNTELL	05/12/2024	Technical Services		X			
G0000709	IGNITE ADVISORY SERVICES	05/12/2024	Executive and Council	X				
G0000712	SHELL LEEU GAMKA SERVICE STATION	06/12/2024	Technical Services		X			
G0000716	TOYOTA SOUTH AFRICA MOTORS	25/07/2024	Corporate and Community Services	X				
G0000717	MUBESKO AFRICA	09/12/2024	Financial Services		X			
G0000718	MEDIA24	09/12/2024	Corporate and Community Services		X			
G0000721	PRINCE ALBERT PARTNERS	09/12/2024	Technical Services		X			
G0000722	KLEIN KAROO AGRI	10/12/2024	Technical Services		X			
G0000724	HG CIVILS	10/12/2024	Corporate and Community Services		X			
G0000726	KLEIN KAROO AGRI	10/12/2024	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000730	VE RETICULATION	11/12/2024	Technical Services	X				
G0000731	VE RETICULATION	11/12/2024	Technical Services	X				
G0000732	SMEC SOUTH AFRICA	11/12/2024	Technical Services		X			
G0000733	A L ABBOTT AND ASSOCIATES	11/12/2024	Technical Services		X			
G0000735	KLEIN KAROO AGRI	11/12/2024	Technical Services		X			
G0000736	UBER TECHNOLOGIES	11/12/2024	Financial Services		X			
G0000737	ROWANS CAR WASH	13/12/2024	Corporate and Community Services		X			
G0000738	HEKDON ONDERNEMINGS	13/12/2024	Corporate and Community Services		X			
G0000739	AZURAPROX	13/12/2024	Corporate and Community Services		X			
G0000742	MUBESKO AFRICA	17/12/2024	Financial Services		X			
G0000743	MEDIA24	17/12/2024	Corporate and Community Services		X			
G0000745	PRINCE ALBERT PARTNERS	17/12/2024	Financial Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000746	KLEIN KAROO AGRI	17/12/2024	Corporate and Community Services		X			
G0000747	PRINCE ALBERT PARTNERS	17/12/2024	Corporate and Community Services		X			
G0000748	PRINCE ALBERT PARTNERS	17/12/2024	Corporate and Community Services		X			
G0000749	PRINCE ALBERT PARTNERS	17/12/2024	Corporate and Community Services		X			
G0000754	PRINCE ALBERT PARTNERS	18/12/2024	Corporate and Community Services		X			
G0000755	PRINCE ALBERT PARTNERS	18/12/2024	Corporate and Community Services		X			
G0000760	PRINCE ALBERT PARTNERS	19/12/2024	Corporate and Community Services		X			
G0000761	INZALO UTILITY MANAGEMENT SERVICES	19/12/2024	Technical Services	X				
G0000762	INZALO UTILITY MANAGEMENT SERVICES	19/12/2024	Technical Services	X				
G0000765	MEDIA24	19/12/2024	Corporate and Community Services		X			
G0000766	PRINCE ALBERT PARTNERS	31/12/2024	Technical Services		X			
G0000767	KLEIN KAROO AGRI	31/12/2024	Technical Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000768	KLEIN KAROO AGRI	06/01/2025	Technical Services		X			
G0000770	CTRACK MZANSI	09/01/2025	Corporate and Community Services		X			
G0000776	PALSECURITY SERVICES	09/01/2025	Corporate and Community Services		X			
G0000777	IGNITE ADVISORY SERVICES	09/01/2025	Executive and Council	X				
G0000778	CAB 1983	09/01/2025	Financial Services		X			
G0000781	UBER TECHNOLOGIES	09/01/2025	Financial Services		X			
G0000782	SYNTELL	09/01/2025	Technical Services		X			
G0000783	PRINCE ALBERT PARTNERS	09/01/2025	Technical Services		X			
G0000784	PAY AT SERVICES	09/01/2025	Technical Services		X			
G0000786	STADLER EN SWART	09/01/2025	Executive and Council		X			
G0000787	NATIONAL GARAGE	09/01/2025	Technical Services		X			
G0000788	KLEIN KAROO AGRI	10/01/2025	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000790	MOTUS GROUP	10/01/2025	Technical Services		X			
G0000791	KLEIN KAROO AGRI	10/01/2025	Technical Services		X			
G0000792	A L ABBOTT AND ASSOCIATES	01/11/2024	Technical Services		X			
G0000793	KLEIN KAROO AGRI	10/01/2025	Corporate and Community Services		X			
G0000795	MOTUS GROUP	10/01/2025	Technical Services		X			
G0000796	BUSINESS ENGINEERING	10/01/2025	Corporate and Community Services		X			
G0000797	BUSINESS ENGINEERING	10/01/2025	Corporate and Community Services		X			
G0000798	BUSINESS ENGINEERING	10/01/2025	Corporate and Community Services		X			
G0000800	BUSINESS ENGINEERING	10/01/2025	Corporate and Community Services		X			
G0000801	KLEIN KAROO AGRI	13/01/2025	Technical Services		X			
G0000803	MADGE COMPUTERS	13/01/2025	Financial Services	X				
G0000804	MADGE COMPUTERS	13/01/2025	Financial Services	X				

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000805	TIPTOL VERVOER	14/01/2025	Technical Services		X			
G0000806	FILCO ENGINEERING SUPPLIES	14/01/2025	Technical Services		X			
G0000807	ROWANS CAR WASH	14/01/2025	Corporate and Community Services		X			
G0000808	ROWANS CAR WASH	14/01/2025	Corporate and Community Services		X			
G0000809	KLEIN KAROO AGRI	14/01/2025	Technical Services		X			
G0000810	BIDVEST OFFICE	14/01/2025	Corporate and Community Services		X			
G0000811	KLEIN KAROO AGRI	14/01/2025	Corporate and Community Services		X			
G0000812	BIDVEST OFFICE	14/01/2025	Corporate and Community Services		X			
G0000813	KLEIN KAROO AGRI	14/01/2025	Technical Services		X			
G0000816	KLEIN KAROO AGRI	15/01/2025	Corporate and Community Services		X			
G0000818	PRINCE ALBERT PARTNERS	15/01/2025	Corporate and Community Services		X			
G0000823	KLEIN KAROO AGRI	15/01/2025	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000824	KLEIN KAROO AGRI	16/01/2025	Technical Services		X			
G0000825	BIDVEST OFFICE	16/01/2025	Executive and Council		X			
G0000826	TG ELEKTRIES	15/01/2025	Corporate and Community Services	X				
G0000827	ROWANS CAR WASH	17/01/2025	Corporate and Community Services		X			
G0000831	MUBESKO AFRICA	20/01/2025	Financial Services		X			
G0000832	EUGENE ENTERPRISES	20/01/2025	Corporate and Community Services		X			
G0000833	PRINCE ALBERT PARTNERS	20/01/2025	Corporate and Community Services		X			
G0000834	GOLDEN DIVIDEND 536	20/01/2025	Technical Services		X			
G0000835	VOLTEX	21/01/2025	Technical Services		X			
G0000836	KLEIN KAROO AGRI	21/01/2025	Corporate and Community Services		X			
G0000837	MEDIA24	21/01/2025	Corporate and Community Services		X			
G0000840	MEDIA24	22/01/2025	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000841	ROWANS CAR WASH	23/01/2025	Corporate and Community Services		X			
G0000842	ROWANS CAR WASH	23/01/2025	Corporate and Community Services		X			
G0000844	KLEIN KAROO AGRI	23/01/2025	Corporate and Community Services		X			
G0000845	ROWANS CAR WASH	23/01/2025	Corporate and Community Services		X			
G0000846	KLEIN KAROO AGRI	23/01/2025	Corporate and Community Services		X			
G0000847	ROWANS CAR WASH	23/01/2025	Corporate and Community Services		X			
G0000848	ROWANS CAR WASH	23/01/2025	Corporate and Community Services		X			
G0000850	ROWANS CAR WASH	23/01/2025	Corporate and Community Services		X			
G0000851	KLEIN KAROO AGRI	24/01/2025	Technical Services		X			
G0000853	KLEIN KAROO AGRI	24/01/2025	Technical Services		X			
G0000856	JAN ABRAHAM NEL	21/01/2025	Technical Services		X			
G0000863	JAN ABRAHAM NEL	27/09/2024	Technical Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000865	ROWANS CAR WASH	24/01/2025	Technical Services		X			
G0000867	JAN ABRAHAM NEL	27/12/2024	Technical Services		X			
G0000868	JAN ABRAHAM NEL	26/11/2024	Technical Services		X			
G0000870	JAN ABRAHAM NEL	28/08/2024	Technical Services		X			
G0000871	JAN ABRAHAM NEL	28/10/2024	Technical Services		X			
G0000872	JAN ABRAHAM NEL	29/07/2024	Technical Services		X			
G0000873	SHELL LEEU GAMKA SERVICE STATION	27/01/2025	Corporate and Community Services		X			
G0000874	PRINCE ALBERT PARTNERS	27/01/2025	Corporate and Community Services		X			
G0000875	KLEIN KAROO AGRI	27/01/2025	Corporate and Community Services		X			
G0000876	CTRACK MZANSI	27/01/2025	Corporate and Community Services		X			
G0000877	PRINCE ALBERT PARTNERS	28/01/2025	Technical Services		X			
G0000878	BUSINESS ENGINEERING	09/10/2024	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000883	LCM MAINTENANCE AND CONSTRUCTION	30/01/2025	Technical Services		X			
G0000884	LCM MAINTENANCE AND CONSTRUCTION	30/01/2025	Technical Services		X			
G0000885	WLC TYRE AND FLEET SOLUTIONS	31/01/2025	Technical Services	X				
G0000886	2 MC CONSULTING ENGINEERS	31/01/2025	Technical Services			X		
G0000887	ROY STEELE AND ASSOCIATES	14/11/2024	Corporate and Community Services		X			
G0000890	A L ABBOTT AND ASSOCIATES	05/02/2025	Technical Services		X			
G0000891	PRINCE ALBERT PARTNERS	05/02/2025	Corporate and Community Services		X			
G0000892	KLEIN KAROO AGRI	05/02/2025	Corporate and Community Services		X			
G0000893	ROCBUR TRADING	05/02/2025	Corporate and Community Services		X			
G0000894	ROWANS CAR WASH	05/02/2025	Technical Services		X			
G0000895	ROWANS CAR WASH	05/02/2025	Technical Services		X			
G0000901	ROWANS CAR WASH	06/02/2025	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000903	PAY AT SERVICES	06/02/2025	Technical Services		X			
G0000904	IGNITE ADVISORY SERVICES	06/02/2025	Executive and Council	X				
G0000905	UBER TECHNOLOGIES	06/02/2025	Financial Services		X			
G0000906	CAB 1983	06/02/2025	Financial Services		X			
G0000907	SYNTELL	06/02/2025	Technical Services		X			
G0000908	BIDVEST OFFICE	06/02/2025	Corporate and Community Services		X			
G0000909	BIDVEST OFFICE	06/02/2025	Corporate and Community Services		X			
G0000910	BUSINESS ENGINEERING	06/02/2025	Corporate and Community Services		X			
G0000912	PRINCE ALBERT PARTNERS	07/02/2025	Corporate and Community Services		X			
G0000914	MEDIA24	07/02/2025	Corporate and Community Services		X			
G0000915	VE RETICULATION	07/02/2025	Technical Services	X				
G0000917	MEDIA24	10/02/2025	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000920	KLEIN KAROO AGRI	11/02/2025	Technical Services		X			
G0000921	CYBERSMART (PTY) LTD	02/12/2024	Corporate and Community Services	X				
G0000922	LEXISNEXIS RISK MANAGEMENT	17/12/2024	Corporate and Community Services	X				
G0000923	VODACOM (PTY) LTD	31/12/2024	Corporate and Community Services		X			
G0000925	KLEIN KAROO AGRI	11/02/2025	Corporate and Community Services		X			
G0000926	PRINCE ALBERT PARTNERS	11/02/2025	Corporate and Community Services		X			
G0000927	KLEIN KAROO AGRI	11/02/2025	Technical Services		X			
G0000929	KLEIN KAROO AGRI	12/02/2025	Corporate and Community Services		X			
G0000930	THE COURIER GUY	12/02/2025	Corporate and Community Services	X				
G0000931	SMART SWITCH DISTRIBUTORS	13/02/2025	Technical Services	X				
G0000932	VODACOM	30/11/2024	Financial Services		X			
G0000933	VODACOM	07/08/2024	Financial Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000934	EUGENE ENTERPRISES	13/02/2025	Technical Services		X			
G0000936	ROWANS CAR WASH	13/02/2025	Corporate and Community Services		X			
G0000937	PRINCE ALBERT PARTNERS	14/02/2025	Corporate and Community Services		X			
G0000939	KLEIN KAROO AGRI	14/02/2025	Technical Services		X			
G0000943	KLEIN KAROO AGRI	17/02/2025	Corporate and Community Services		X			
G0000944	KLEIN KAROO AGRI	17/02/2025	Technical Services		X			
G0000949	MUBESKO AFRICA	17/02/2025	Financial Services		X			
G0000950	BIDVEST OFFICE	17/02/2025	Corporate and Community Services		X			
G0000951	BIDVEST OFFICE	17/02/2025	Corporate and Community Services		X			
G0000952	SHELL LEEU GAMKA SERVICE STATION	18/02/2025	Corporate and Community Services		X			
G0000953	NATIONAL GARAGE	18/02/2025	Technical Services		X			
G0000954	NATIONAL GARAGE	18/02/2025	Technical Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000955	INTEG SYSTEM INTEGRATORS	18/02/2025	Technical Services	X				
G0000957	PRINCE ALBERT PARTNERS	18/02/2025	Corporate and Community Services		X			
G0000958	UBER TECHNOLOGIES	18/02/2025	Financial Services		X			
G0000961	KLEIN KAROO AGRI	19/02/2025	Technical Services		X			
G0000962	KING PIN SUPPLIERS	19/02/2025	Technical Services		X			
G0000963	KLEIN KAROO AGRI	19/02/2025	Technical Services		X			
G0000964	KLEIN KAROO AGRI	19/02/2025	Corporate and Community Services		X			
G0000965	WASTEWANT PLASTICS	19/02/2025	Technical Services	X				
G0000966	KING PIN SUPPLIERS	19/02/2025	Corporate and Community Services		X			
G0000967	KLEIN KAROO AGRI	19/02/2025	Technical Services		X			
G0000968	PLATINUM SUPPLIERS	20/02/2025	Corporate and Community Services	X				
G0000969	GOLDEN DIVIDEND 536	20/02/2025	Technical Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000970	PLATINUM SUPPLIERS	20/02/2025	Technical Services	X				
G0000971	KLEIN KAROO AGRI	20/02/2025	Financial Services		X			
G0000976	PRINCE ALBERT PARTNERS	21/02/2025	Corporate and Community Services		X			
G0000978	PRINCE ALBERT PARTNERS	21/02/2025	Financial Services		X			
G0000979	KLEIN KAROO AGRI	21/02/2025	Corporate and Community Services		X			
G0000980	PRINCE ALBERT PARTNERS	21/02/2025	Financial Services		X			
G0000981	PRINCE ALBERT PARTNERS	21/02/2025	Financial Services		X			
G0000982	PRINCE ALBERT PARTNERS	21/02/2025	Corporate and Community Services		X			
G0000984	PRINCE ALBERT PARTNERS	21/02/2025	Corporate and Community Services		X			
G0000985	PRINCE ALBERT PARTNERS	21/02/2025	Corporate and Community Services		X			
G0000986	PRINCE ALBERT PARTNERS	21/02/2025	Corporate and Community Services		X			
G0000987	PRINCE ALBERT PARTNERS	21/02/2025	Financial Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0000988	PRINCE ALBERT PARTNERS	21/02/2025	Corporate and Community Services		X			
G0000989	PRINCE ALBERT PARTNERS	21/02/2025	Corporate and Community Services		X			
G0000990	PRINCE ALBERT PARTNERS	21/02/2025	Corporate and Community Services		X			
G0000991	PRINCE ALBERT PARTNERS	21/02/2025	Financial Services		X			
G0000993	KLEIN KAROO AGRI	21/02/2025	Corporate and Community Services		X			
G0000994	CYBERSMART (PTY) LTD	02/01/2025	Corporate and Community Services	X				
G0000995	LEXISNEXIS RISK MANAGEMENT	15/01/2025	Corporate and Community Services	X				
G0000998	VODACOM (PTY) LTD	31/01/2025	Corporate and Community Services		X			
G0000999	KLEIN KAROO AGRI	24/02/2025	Technical Services		X			
G0001000	MEDIA24	24/02/2025	Corporate and Community Services		X			
G0001001	MEDIA24	24/02/2025	Corporate and Community Services		X			
G0001004	PRINCE ALBERT PARTNERS	25/02/2025	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001005	KLEIN KAROO AGRI	25/02/2025	Corporate and Community Services		X			
G0001006	KLEIN KAROO AGRI	25/02/2025	Technical Services		X			
G0001007	KLEIN KAROO AGRI	25/02/2025	Technical Services		X			
G0001008	TF TYRES	25/02/2025	Corporate and Community Services		X			
G0001009	PRINCE ALBERT PARTNERS	25/02/2025	Corporate and Community Services		X			
G0001010	KLEIN KAROO AGRI	25/02/2025	Technical Services		X			
G0001011	ROWANS CAR WASH	25/02/2025	Technical Services		X			
G0001012	EUGENE ENTERPRISES	25/02/2025	Corporate and Community Services		X			
G0001015	A L ABBOTT AND ASSOCIATES	25/02/2025	Technical Services		X			
G0001019	PRINCE ALBERT PARTNERS	26/02/2025	Corporate and Community Services		X			
G0001023	PRINCE ALBERT PARTNERS	27/02/2025	Corporate and Community Services		X			
G0001024	KLEIN KAROO AGRI	27/02/2025	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001025	MEDIA24	27/02/2025	Corporate and Community Services		X			
G0001026	MEDIA24	28/02/2025	Corporate and Community Services		X			
G0001032	CYBERSMART (PTY) LTD	01/02/2025	Corporate and Community Services	X				
G0001033	LEXISNEXIS RISK MANAGEMENT	15/02/2025	Corporate and Community Services	X				
G0001034	VODACOM (PTY) LTD	28/02/2025	Corporate and Community Services		X			
G0001036	HERHOLDTS GROUP	04/03/2025	Technical Services		X			
G0001037	PRINCE ALBERT PARTNERS	04/03/2025	Technical Services		X			
G0001038	KLEIN KAROO AGRI	04/03/2025	Technical Services		X			
G0001041	INZALO UTILITY MANAGEMENT SERVICES	05/03/2025	Technical Services	X				
G0001044	CTRACK MZANSI	05/03/2025	Corporate and Community Services		X			
G0001045	GOLDEN DIVIDEND 536	05/03/2025	Technical Services		X			
G0001046	GOLDEN DIVIDEND 536	05/03/2025	Technical Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001047	PAY AT SERVICES	05/03/2025	Technical Services		X			
G0001048	IGNITE ADVISORY SERVICES	05/03/2025	Executive and Council	X				
G0001049	UBER TECHNOLOGIES	05/03/2025	Financial Services		X			
G0001050	SYNTELL	05/03/2025	Technical Services		X			
G0001051	PRINCE ALBERT PARTNERS	06/03/2025	Corporate and Community Services		X			
G0001054	SHORT'S NISSAN	07/03/2025	Technical Services		X			
G0001057	KLEIN KAROO AGRI	11/03/2025	Technical Services		X			
G0001058	VOLTEX	11/03/2025	Technical Services		X			
G0001059	BIDVEST OFFICE	11/03/2025	Corporate and Community Services		X			
G0001062	KLEIN KAROO AGRI	11/03/2025	Corporate and Community Services		X			
G0001063	MUBESKO AFRICA	11/03/2025	Financial Services		X			
G0001064	PRINCE ALBERT PARTNERS	11/03/2025	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001065	PRINCE ALBERT PARTNERS	11/03/2025	Corporate and Community Services		X			
G0001066	MOORE CONSULTING SOUTHERN CAPE	11/03/2025	Executive and Council		X			
G0001067	CAB 1983	11/03/2025	Financial Services		X			
G0001068	PRINCE ALBERT PARTNERS	11/03/2025	Financial Services		X			
G0001069	PRINCE ALBERT PARTNERS	11/03/2025	Corporate and Community Services		X			
G0001071	KLEIN KAROO AGRI	11/03/2025	Technical Services		X			
G0001072	PRINCE ALBERT PARTNERS	11/03/2025	Corporate and Community Services		X			
G0001073	PRINCE ALBERT PARTNERS	11/03/2025	Corporate and Community Services		X			
G0001075	PRINCE ALBERT PARTNERS	11/03/2025	Corporate and Community Services		X			
G0001077	MOORE CONSULTING SOUTHERN CAPE	12/03/2025	Executive and Council		X			
G0001078	BUSINESS ENGINEERING	12/03/2025	Corporate and Community Services		X			
G0001081	SHELL LEEU GAMKA SERVICE STATION	13/03/2025	Technical Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001082	NATIONAL GARAGE	13/03/2025	Technical Services		X			
G0001083	KLEIN KAROO AGRI	14/03/2025	Technical Services		X			
G0001084	MEDIA24	14/03/2025	Corporate and Community Services		X			
G0001086	KLEIN KAROO AGRI	14/03/2025	Corporate and Community Services		X			
G0001088	EUGENE ENTERPRISES	14/03/2025	Technical Services		X			
G0001089	KLEIN KAROO AGRI	14/03/2025	Technical Services		X			
G0001090	ROY STEELE AND ASSOCIATES	14/03/2025	Executive and Council		X			
G0001092	MABERT STANDARD SOLUTIONS	17/03/2025	Corporate and Community Services		X			
G0001094	EUGENE ENTERPRISES	17/03/2025	Corporate and Community Services		X			
G0001095	KLEIN KAROO AGRI	17/03/2025	Technical Services		X			
G0001097	EUGENE ENTERPRISES	18/03/2025	Corporate and Community Services		X			
G0001098	SMEC SOUTH AFRICA	18/03/2025	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001100	SHE RA CONSTRUCTION SERVICES	18/03/2025	Corporate and Community Services		X			
G0001101	BOWLES DRUKKERS	19/03/2025	Technical Services	X				
G0001106	KLEIN KAROO AGRI	19/03/2025	Corporate and Community Services		X			
G0001107	MEDIA24	20/03/2025	Corporate and Community Services		X			
G0001108	KLEIN KAROO AGRI	20/03/2025	Corporate and Community Services		X			
G0001109	KLEIN KAROO AGRI	20/03/2025	Corporate and Community Services		X			
G0001115	ACTIVE PHAMBILI CIVILS	24/03/2025	Technical Services	X				
G0001117	EUGENE ENTERPRISES	25/03/2025	Technical Services		X			
G0001120	PRINCE ALBERT PARTNERS	26/03/2025	Technical Services		X			
G0001123	AZURAPROX	26/03/2025	Technical Services		X			
G0001124	CYBERSMART (PTY) LTD	01/03/2025	Corporate and Community Services	X				
G0001125	LEXISNEXIS RISK MANAGEMENT	15/03/2025	Corporate and Community Services	X				

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001127	SYNTELL	26/03/2025	Technical Services		X			
G0001128	PRINCE ALBERT PARTNERS	26/03/2025	Technical Services		X			
G0001130	ADELE MARIANE HATTINGH	27/03/2025	Corporate and Community Services	X				
G0001131	PRINCE ALBERT PARTNERS	27/03/2025	Corporate and Community Services		X			
G0001132	KLEIN KAROO AGRI	27/03/2025	Corporate and Community Services		X			
G0001133	AYANDA MBANGA COMMUNICATIONS	28/03/2025	Corporate and Community Services	X				
G0001135	PRINS-KEM APTEEK	28/03/2025	Corporate and Community Services		X			
G0001136	A L ABBOTT AND ASSOCIATES	31/03/2025	Technical Services		X			
G0001138	UBER TECHNOLOGIES	31/03/2025	Financial Services		X			
G0001139	JR TOWING OUDTSHOORN	01/04/2025	Technical Services		X			
G0001140	PRINCE ALBERT PARTNERS	20/03/2025	Technical Services		X			
G0001141	KLEIN KAROO AGRI	01/04/2025	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001142	PRINCE ALBERT PARTNERS	01/04/2025	Corporate and Community Services		X			
G0001143	PRINCE ALBERT PARTNERS	01/04/2025	Corporate and Community Services		X			
G0001145	KLEIN KAROO AGRI	02/04/2025	Corporate and Community Services		X			
G0001146	KLEIN KAROO AGRI	02/04/2025	Technical Services		X			
G0001147	GOLDEN DIVIDEND 536	03/04/2025	Technical Services		X			
G0001148	PRINCE ALBERT PARTNERS	03/04/2025	Technical Services		X			
G0001149	KLEIN KAROO AGRI	03/04/2025	Technical Services		X			
G0001150	SMEC SOUTH AFRICA	27/03/2025	Technical Services		X			
G0001151	BIDVEST OFFICE	03/04/2025	Corporate and Community Services		X			
G0001152	BIDVEST OFFICE	03/04/2025	Financial Services		X			
G0001155	INTERNATIONAL METAL PROCESSING	04/04/2025	Technical Services	X				
G0001156	VE RETICULATION	31/03/2025	Corporate and Community Services	X				

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001157	PRINCE ALBERT PARTNERS	07/04/2025	Corporate and Community Services		X			
G0001158	KLEIN KAROO AGRI	07/04/2025	Corporate and Community Services		X			
G0001159	PRINCE ALBERT PARTNERS	07/04/2025	Corporate and Community Services		X			
G0001162	SYNTELL	04/04/2025	Technical Services		X			
G0001164	CAB 1983	07/04/2025	Financial Services		X			
G0001166	IGNITE ADVISORY SERVICES	01/04/2025	Executive and Council	X				
G0001167	KLEIN KAROO AGRI	07/04/2025	Technical Services		X			
G0001168	VODACOM (PTY) LTD	31/03/2025	Corporate and Community Services		X			
G0001169	SITUC PROJECTS	15/11/2024	Corporate and Community Services			X		
G0001170	SHELL LEEU GAMKA SERVICE STATION	01/04/2025	Technical Services		X			
G0001171	NATIONAL GARAGE	01/04/2025	Technical Services		X			
G0001172	NATIONAL GARAGE	01/04/2025	Technical Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001173	W L F CONTRACTORS	08/04/2025	Technical Services		X			
G0001174	KLEIN KAROO AGRI	08/04/2025	Corporate and Community Services		X			
G0001175	NATIONAL GARAGE	01/04/2025	Technical Services		X			
G0001176	KLEIN KAROO AGRI	08/04/2025	Corporate and Community Services		X			
G0001178	MADGE COMPUTERS	08/04/2025	Financial Services	X				
G0001179	PRINCE ALBERT PARTNERS	08/04/2025	Technical Services		X			
G0001181	KLEIN KAROO AGRI	09/04/2025	Technical Services		X			
G0001182	PLATINUM SUPPLIERS	09/04/2025	Executive and Council	X				
G0001183	KLEIN KAROO AGRI	09/04/2025	Technical Services		X			
G0001185	EUGENE ENTERPRISES	09/04/2025	Technical Services		X			
G0001186	MEDIA24	10/04/2025	Corporate and Community Services		X			
G0001187	EUGENE ENTERPRISES	10/04/2025	Corporate and Community Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001188	KLEIN KAROO AGRI	11/04/2025	Technical Services		X			
G0001189	KLEIN KAROO AGRI	11/04/2025	Technical Services		X			
G0001190	PLATINUM SUPPLIERS	11/04/2025	Corporate and Community Services	X				
G0001191	MEDIA24	11/04/2025	Corporate and Community Services		X			
G0001192	EUGENE ENTERPRISES	14/04/2025	Corporate and Community Services		X			
G0001193	LATERAL UNISON INSURANCE BROKERS	14/04/2025	Technical Services		X			
G0001196	MUBESKO AFRICA	14/04/2025	Financial Services		X			
G0001198	PRINCE ALBERT PARTNERS	15/04/2025	Corporate and Community Services		X			
G0001199	KLEIN KAROO AGRI	15/04/2025	Corporate and Community Services		X			
G0001200	PRINCE ALBERT PARTNERS	15/04/2025	Technical Services		X			
G0001202	ADELE MARIANE HATTINGH	16/04/2025	Corporate and Community Services	X				
G0001208	KLEIN KAROO AGRI	16/04/2025	Financial Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001209	JAN ABRAHAM NEL	17/04/2025	Technical Services		X			
G0001210	BIDVEST OFFICE	17/04/2025	Corporate and Community Services		X			
G0001211	BIDVEST OFFICE	17/04/2025	Financial Services		X			
G0001212	BIDVEST OFFICE	17/04/2025	Financial Services		X			
G0001213	WLF CONTRACTORS (PTY) LTD	17/04/2025	Corporate and Community Services		X			
G0001214	PALSECURITY SERVICES	17/03/2025	Corporate and Community Services		X			
G0001215	TF TYRES	22/04/2025	Technical Services		X			
G0001216	KLEIN KAROO AGRI	22/04/2025	Technical Services		X			
G0001217	MEDIA24	22/04/2025	Corporate and Community Services		X			
G0001218	UBER TECHNOLOGIES	23/04/2025	Financial Services		X			
G0001219	WASTEWANT PLASTICS	23/04/2025	Technical Services	X				
G0001220	KLEIN KAROO AGRI	23/04/2025	Technical Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001221	KLEIN KAROO AGRI	23/04/2025	Corporate and Community Services		X			
G0001222	BOWLES DRUKKERS	23/04/2025	Financial Services	X				
G0001223	2 MC CONSULTING ENGINEERS	22/04/2025	Technical Services			X		
G0001224	PRINCE ALBERT PARTNERS	23/04/2025	Financial Services		X			
G0001230	KLEIN KAROO AGRI	24/04/2025	Corporate and Community Services		X			
G0001231	KLEIN KAROO AGRI	24/04/2025	Technical Services		X			
G0001233	CTRACK MZANSI	24/04/2025	Corporate and Community Services		X			
G0001235	MASETE NONG CONSTRUCTION	29/04/2025	Corporate and Community Services		X			
G0001238	SYNTELL	29/04/2025	Technical Services		X			
G0001241	PRINCE ALBERT PARTNERS	29/04/2025	Technical Services		X			
G0001242	DADLEY JACOBS MAINTENANCE DELIVERY AND CLEANING SERVICES	29/04/2025	Corporate and Community Services		X			
G0001243	CYBERSMART (PTY) LTD	01/04/2025	Corporate and Community Services	X				

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001244	LEXISNEXIS RISK MANAGEMENT	15/04/2025	Corporate and Community Services	X				
G0001247	KLEIN KAROO AGRI	30/04/2025	Technical Services		X			
G0001248	PRINCE ALBERT PARTNERS	30/04/2025	Corporate and Community Services		X			
G0001249	KLEIN KAROO AGRI	30/04/2025	Corporate and Community Services		X			
G0001250	PRINCE ALBERT PARTNERS	30/04/2025	Technical Services		X			
G0001251	KFC PIPES AND FITTINGS	30/04/2025	Technical Services		X			
G0001254	DE JAGERS LOODGIETER KONTRAKTEURS	02/05/2025	Technical Services	X				
G0001255	VODACOM (PTY) LTD	30/04/2025	Corporate and Community Services		X			
G0001256	KLEIN KAROO AGRI	05/05/2025	Corporate and Community Services		X			
G0001257	KLEIN KAROO AGRI	05/05/2025	Corporate and Community Services		X			
G0001258	PRINCE ALBERT PARTNERS	05/05/2025	Technical Services		X			
G0001260	GEORGE FARMER CONSULTANCY	05/05/2025	Corporate and Community Services	X				

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001262	SMEC SOUTH AFRICA	22/04/2025	Technical Services		X			
G0001263	KLEIN KAROO AGRI	06/05/2025	Corporate and Community Services		X			
G0001264	RAINBOW HOLISTIC PROJECTS	06/05/2025	Corporate and Community Services		X			
G0001266	VOLTEX	06/05/2025	Technical Services		X			
G0001267	A L ABBOTT AND ASSOCIATES	06/05/2025	Technical Services		X			
G0001270	PRINCE ALBERT PARTNERS	07/05/2025	Corporate and Community Services		X			
G0001271	PRINCE ALBERT PARTNERS	07/05/2025	Corporate and Community Services		X			
G0001272	KLEIN KAROO AGRI	07/05/2025	Corporate and Community Services		X			
G0001275	PRINCE ALBERT PARTNERS	08/05/2025	Corporate and Community Services		X			
G0001281	PRINCE ALBERT PARTNERS	08/05/2025	Corporate and Community Services		X			
G0001283	SYNTELL	08/05/2025	Technical Services		X			
G0001285	CAB 1983	08/05/2025	Financial Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001286	IGNITE ADVISORY SERVICES	08/05/2025	Executive and Council	X				
G0001288	NATIONAL GARAGE	08/05/2025	Technical Services		X			
G0001289	SHELL LEEU GAMKA SERVICE STATION	08/05/2025	Technical Services		X			
G0001291	AZURAPROX	08/05/2025	Technical Services		X			
G0001297	PRINCE ALBERT PARTNERS	09/05/2025	Corporate and Community Services		X			
G0001298	MEDIA24	09/05/2025	Corporate and Community Services		X			
G0001301	PRINCE ALBERT PARTNERS	09/05/2025	Corporate and Community Services		X			
G0001302	TEMMOS PROJECTS	09/05/2025	Corporate and Community Services				X	
G0001305	KLEIN KAROO AGRI	09/05/2025	Technical Services		X			
G0001306	AZURAPROX	09/05/2025	Technical Services		X			
G0001307	IGNITE ADVISORY SERVICES	09/05/2025	Executive and Council	X				
G0001310	POWERCOMM SOLUTIONS	12/05/2025	Technical Services		X			

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				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001311	PRINCE ALBERT PARTNERS	13/05/2025	Technical Services		X			
G0001312	HCB VALUATIONS AND SERVICES	29/04/2025	Financial Services	X				
G0001315	PRINCE ALBERT PARTNERS	13/05/2025	Corporate and Community Services		X			
G0001316	NOLADA 8	13/05/2025	Technical Services	X				
G0001318	SMEC SOUTH AFRICA	14/05/2025	Technical Services		X			
G0001319	PRINCE ALBERT PARTNERS	14/05/2025	Technical Services		X			
G0001320	MOORE CONSULTING SOUTHERN CAPE	05/05/2025	Executive and Council		X			
G0001333	PALSECURITY SERVICES	11/04/2025	Financial Services		X			
G0001335	PRINCE ALBERT PARTNERS	19/05/2025	Technical Services		X			
G0001339	PRINCE ALBERT PARTNERS	20/05/2025	Corporate and Community Services		X			
G0001340	MADGE COMPUTERS	20/05/2025	Financial Services	X				
G0001341	AZURAPROX	20/05/2025	Corporate and Community Services		X			

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TRANSACTION REFERENCE	SUPPLIER NAME	DATE	DIRECTORATE	SERVICE / PERFORMANCE QUALITY				
				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001342	EUGENE ENTERPRISES	20/05/2025	Corporate and Community Services		X			
G0001343	EUGENE ENTERPRISES	20/05/2025	Corporate and Community Services		X			
G0001345	BWEST INVESTMENT GROUP	20/05/2025	Corporate and Community Services		X			
G0001346	DR DELENE MOLLER	20/05/2025	Corporate and Community Services		X			
G0001349	MUBESKO AFRICA	19/05/2025	Financial Services		X			
G0001351	PRINCE ALBERT PARTNERS	21/05/2025	Corporate and Community Services		X			
G0001353	PRINCE ALBERT PARTNERS	21/05/2025	Corporate and Community Services		X			
G0001354	PRINCE ALBERT PARTNERS	21/05/2025	Technical Services		X			
G0001358	VE RETICULATION	23/05/2025	Corporate and Community Services	X				
G0001360	VE RETICULATION	23/05/2025	Corporate and Community Services	X				
G0001361	2 MC CONSULTING ENGINEERS	23/05/2025	Technical Services			X		
G0001362	CJL ROADS AND INFRASTRUCTURE	20/05/2025	Technical Services			X		

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TRANSACTION REFERENCE	SUPPLIER NAME	DATE	DIRECTORATE	SERVICE / PERFORMANCE QUALITY				
				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001365	CTRACK MZANSI	27/05/2025	Corporate and Community Services		X			
G0001366	PRINCE ALBERT PARTNERS	27/05/2025	Technical Services		X			
G0001367	ROCBUR TRADING	27/05/2025	Technical Services		X			
G0001368	PRINS-KEM APTEEK	27/05/2025	Corporate and Community Services		X			
G0001369	PRINCE ALBERT PARTNERS	27/05/2025	Technical Services		X			
G0001374	PRINCE ALBERT PARTNERS	27/05/2025	Corporate and Community Services		X			
G0001375	UBER TECHNOLOGIES	27/05/2025	Financial Services		X			
G0001376	ACTIVE FIRE APPLIANCES	27/05/2025	Corporate and Community Services		X			
G0001379	BIDVEST OFFICE	27/05/2025	Financial Services		X			
G0001381	BIDVEST OFFICE	27/05/2025	Financial Services		X			
G0001382	PAY-DAY SOFTWARE SYSTEMS	13/05/2025	Financial Services	X				
G0001383	PAY-DAY SOFTWARE SYSTEMS	13/05/2025	Financial Services	X				

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TRANSACTION REFERENCE	SUPPLIER NAME	DATE	DIRECTORATE	SERVICE / PERFORMANCE QUALITY				
				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001384	2 MC CONSULTING ENGINEERS	28/05/2025	Technical Services			X		
G0001385	PRINCE ALBERT PARTNERS	28/05/2025	Technical Services		X			
G0001387	UBER TECHNOLOGIES	28/05/2025	Financial Services		X			
G0001389	PRINCE ALBERT PARTNERS	28/05/2025	Technical Services		X			
G0001391	EUGENE ENTERPRISES	29/05/2025	Technical Services		X			
G0001392	VOLTEX	29/05/2025	Technical Services		X			
G0001394	CAB 1983	29/05/2025	Financial Services		X			
G0001396	DENSE SEAL	29/05/2025	Technical Services		X			
G0001397	A L ABBOTT AND ASSOCIATES	29/05/2025	Technical Services		X			
G0001400	PRINCE ALBERT PARTNERS	30/05/2025	Technical Services		X			
G0001402	PRINCE ALBERT PARTNERS	30/05/2025	Corporate and Community Services		X			
G0001403	PLATINUM SUPPLIERS	30/05/2025	Technical Services	X				

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TRANSACTION REFERENCE	SUPPLIER NAME	DATE	DIRECTORATE	SERVICE / PERFORMANCE QUALITY				
				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001404	AZURAPROX	30/05/2025	Technical Services		X			
G0001405	PRINCE ALBERT PARTNERS	30/05/2025	Corporate and Community Services		X			
G0001406	EUGENE ENTERPRISES	30/05/2025	Corporate and Community Services		X			
G0001407	EUGENE ENTERPRISES	30/05/2025	Corporate and Community Services		X			
G0001412	PNB CIVILS AND SAFETY	04/06/2025	Technical Services		X			
G0001416	GOLDEN DIVIDEND 536	04/06/2025	Corporate and Community Services		X			
G0001418	F L O SPECIALIZED PRODUCT SOLUTIONS	06/06/2025	Corporate and Community Services	X				
G0001422	SHELL LEEU GAMKA SERVICE STATION	09/06/2025	Technical Services		X			
G0001423	AZURAPROX	10/06/2025	Technical Services		X			
G0001425	AZURAPROX	10/06/2025	Corporate and Community Services		X			
G0001428	MEDIA24	11/06/2025	Corporate and Community Services		X			
G0001430	IGNITE ADVISORY SERVICES	03/06/2025	Executive and Council	X				

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TRANSACTION REFERENCE	SUPPLIER NAME	DATE	DIRECTORATE	SERVICE / PERFORMANCE QUALITY				
				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001431	MOORE CONSULTING SOUTHERN CAPE	11/06/2025	Executive and Council		X			
G0001433	NATIONAL GARAGE	11/06/2025	Technical Services		X			
G0001437	PRINCE ALBERT PARTNERS	12/06/2025	Corporate and Community Services		X			
G0001438	PRINCE ALBERT PARTNERS	12/06/2025	Corporate and Community Services		X			
G0001439	PRINCE ALBERT PARTNERS	12/06/2025	Corporate and Community Services		X			
G0001443	PRINCE ALBERT PARTNERS	12/06/2025	Corporate and Community Services		X			
G0001444	PRINCE ALBERT PARTNERS	12/06/2025	Corporate and Community Services		X			
G0001445	SMEC SOUTH AFRICA	05/06/2025	Technical Services		X			
G0001447	DADLEY JACOBS MAINTENANCE DELIVERY AND CLEANING SERVICES	12/06/2025	Corporate and Community Services		X			
G0001455	STADLER EN SWART	13/06/2025	Executive and Council		X			
G0001458	KLEIN KAROO AGRI	07/05/2025	Corporate and Community Services		X			
G0001460	MEDIA24	19/06/2025	Corporate and Community Services		X			

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TRANSACTION REFERENCE	SUPPLIER NAME	DATE	DIRECTORATE	SERVICE / PERFORMANCE QUALITY				
				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001463	ROY STEELE AND ASSOCIATES	19/06/2025	Corporate and Community Services		X			
G0001464	PRINCE ALBERT PARTNERS	19/06/2025	Corporate and Community Services		X			
G0001465	PRINCE ALBERT PARTNERS	19/06/2025	Corporate and Community Services		X			
G0001466	PRINCE ALBERT PARTNERS	19/06/2025	Financial Services		X			
G0001467	PRINCE ALBERT PARTNERS	19/06/2025	Corporate and Community Services		X			
G0001468	PRINCE ALBERT PARTNERS	19/06/2025	Corporate and Community Services		X			
G0001469	PRINCE ALBERT PARTNERS	19/06/2025	Corporate and Community Services		X			
G0001470	PRINCE ALBERT PARTNERS	19/06/2025	Financial Services		X			
G0001473	PALSECURITY SERVICES	19/06/2025	Corporate and Community Services		X			
G0001474	PRINCE ALBERT PARTNERS	20/06/2025	Corporate and Community Services		X			
G0001476	EUGENE ENTERPRISES	20/06/2025	Financial Services		X			
G0001478	PRINCE ALBERT PARTNERS	23/06/2025	Financial Services		X			

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TRANSACTION REFERENCE	SUPPLIER NAME	DATE	DIRECTORATE	SERVICE / PERFORMANCE QUALITY				
				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001480	PRINCE ALBERT PARTNERS	23/06/2025	Financial Services		X			
G0001481	PRINCE ALBERT PARTNERS	23/06/2025	Financial Services		X			
G0001482	PRINCE ALBERT PARTNERS	23/06/2025	Corporate and Community Services		X			
G0001483	PRINCE ALBERT PARTNERS	23/06/2025	Financial Services		X			
G0001484	PRINCE ALBERT PARTNERS	23/06/2025	Financial Services		X			
G0001485	PRINCE ALBERT PARTNERS	23/06/2025	Financial Services		X			
G0001486	PRINCE ALBERT PARTNERS	23/06/2025	Financial Services		X			
G0001488	PRINCE ALBERT PARTNERS	23/06/2025	Corporate and Community Services		X			
G0001489	PRINCE ALBERT PARTNERS	23/06/2025	Corporate and Community Services		X			
G0001490	PRINCE ALBERT PARTNERS	23/06/2025	Financial Services		X			
G0001491	PRINCE ALBERT PARTNERS	23/06/2025	Corporate and Community Services		X			
G0001492	PRINCE ALBERT PARTNERS	23/06/2025	Financial Services		X			

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TRANSACTION REFERENCE	SUPPLIER NAME	DATE	DIRECTORATE	SERVICE / PERFORMANCE QUALITY				
				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001495	PRINCE ALBERT PARTNERS	23/06/2025	Financial Services		X			
G0001496	PRINCE ALBERT PARTNERS	23/06/2025	Financial Services		X			
G0001497	PRINCE ALBERT PARTNERS	23/06/2025	Financial Services		X			
G0001499	BUSINESS ENGINEERING	23/06/2025	Corporate and Community Services		X			
G0001501	UBER TECHNOLOGIES	23/06/2025	Financial Services		X			
G0001502	VE RETICULATION	24/06/2025	Financial Services	X				
G0001503	CTRACK MZANSI	24/06/2025	Corporate and Community Services		X			
G0001509	SYNTELL	25/06/2025	Technical Services		X			
G0001513	BUSINESS ENGINEERING	25/06/2025	Corporate and Community Services		X			
G0001514	BUSINESS ENGINEERING	25/06/2025	Corporate and Community Services		X			
G0001515	PRINCE ALBERT PARTNERS	25/06/2025	Technical Services		X			
G0001516	DADLEY JACOBS MAINTENANCE DELIVERY AND CLEANING SERVICES	25/06/2025	Corporate and Community Services		X			

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TRANSACTION REFERENCE	SUPPLIER NAME	DATE	DIRECTORATE	SERVICE / PERFORMANCE QUALITY				
				EXCELLENT	GOOD	AVERAGE	BELOW AVERAGE	POOR
G0001517	MUBESKO AFRICA	26/06/2025	Financial Services		X			
G0001518	UBER TECHNOLOGIES	26/06/2025	Financial Services		X			
G0001519	PNB CIVILS AND SAFETY	26/06/2025	Technical Services		X			
G0001520	PRINCE ALBERT PARTNERS	26/06/2025	Technical Services		X			
G0001521	A L ABBOTT AND ASSOCIATES	26/06/2025	Technical Services		X			
G0001525	SMEC SOUTH AFRICA	25/06/2025	Technical Services		X			
G0001526	PRINCE ALBERT PARTNERS	27/06/2025	Financial Services		X			
G0001527	PHOENIXERP	27/06/2025	Financial Services		X			
G0001529	DR DELENE MOLLER	27/06/2025	Corporate and Community Services		X			
G0001535	BIDVEST OFFICE	30/06/2025	Financial Services		X			
G0001538	PHOENIXERP	11/06/2025	Financial Services		X			

Appendix H: Disclosure of Financial Interest

As a standard practice, guided by legislation, both Council and the Administration disclose financial interest on an annual basis.

Appendix I: Service Connection Backlogs at Schools and Clinics

No service connection backlogs at schools or clinics.

Appendix J: Service Backlogs Experienced by the Community where another Sphere of Government is Responsible for Service Provision

No service backlogs to report on for the reporting period.

Appendix K: Declaration of Loans and Grants Made by the Municipality

No declaration of loans and grants made by the Municipality for the reporting financial year.

Appendix L: Declaration of Returns not Made in due Time under MFMA S71

No declaration of returns not made in due time under MFMA S71 for the reporting financial year.

Appendix M: National and Provincial Outcome for local government

Matters pertaining to National and Provincial outcomes for local government are noted in this report and its annexures.

VOLUME II: ANNUAL FINANCIAL STATEMENTS

NOTE: The **2024/2025** Audited Annual Financial Statements will form part as an Annexure to this Annual Report.