

TIME SCHEDULE

OUTLINING KEY DEADLINES



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INTEGRATED DEVELOPMENT
PLANNING, BUDGETING,
PERFORMANCE MANAGEMENT,
AND MUNICIPAL SPATIAL
DEVELOPMENT FRAMEWORK

WC052

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1. INTRODUCTION

This Time Schedule is prepared in terms of Section 21(1)(a) and (b) of the Local Government: Municipal Finance Management Act, No. 56 of 2003 and Section 34 of the Local Government: Municipal Systems Act, No. 32 of 2000, and is applicable to the 2025/2026 financial year in preparation of the succeeding financial year.

DATE OF ADOPTION: TUESDAY, AUGUST 26, 2025

COUNCIL RESOLUTION: 104/2025

An Integrated Development Plan (IDP) is the principal strategic planning instrument adopted by the Municipal Council, designed to guide and inform all planning, budgeting, management, and decision-making processes in a municipality. It integrates and aligns the municipality's development priorities, objectives, and strategies with available resources, ensuring coordinated and sustainable development.

THE INTEGRATED DEVELOPMENT PLAN

- is adopted by council within one year after a municipal election and remains in force for the council's elected term (*a period of 5 years*);
- is drafted and reviewed annually in consultation with the local community as well as interested organs of state and other role players;
- forms the frame and basis for the municipality's budget and performance management system;
- binds the municipality in the exercising of its executive authority, except to the extent of any inconsistency between a municipality's integrated development plan and national or provincial legislation, in which case such legislation prevails; and
- binds all other persons to the extent that those parts of the integrated development plan that impose duties or affect the rights of those persons have been passed as a by-law.

2. ALIGNMENT BETWEEN THE INTEGRATED DEVELOPMENT PLAN, BUDGET AND PERFORMANCE MANAGEMENT

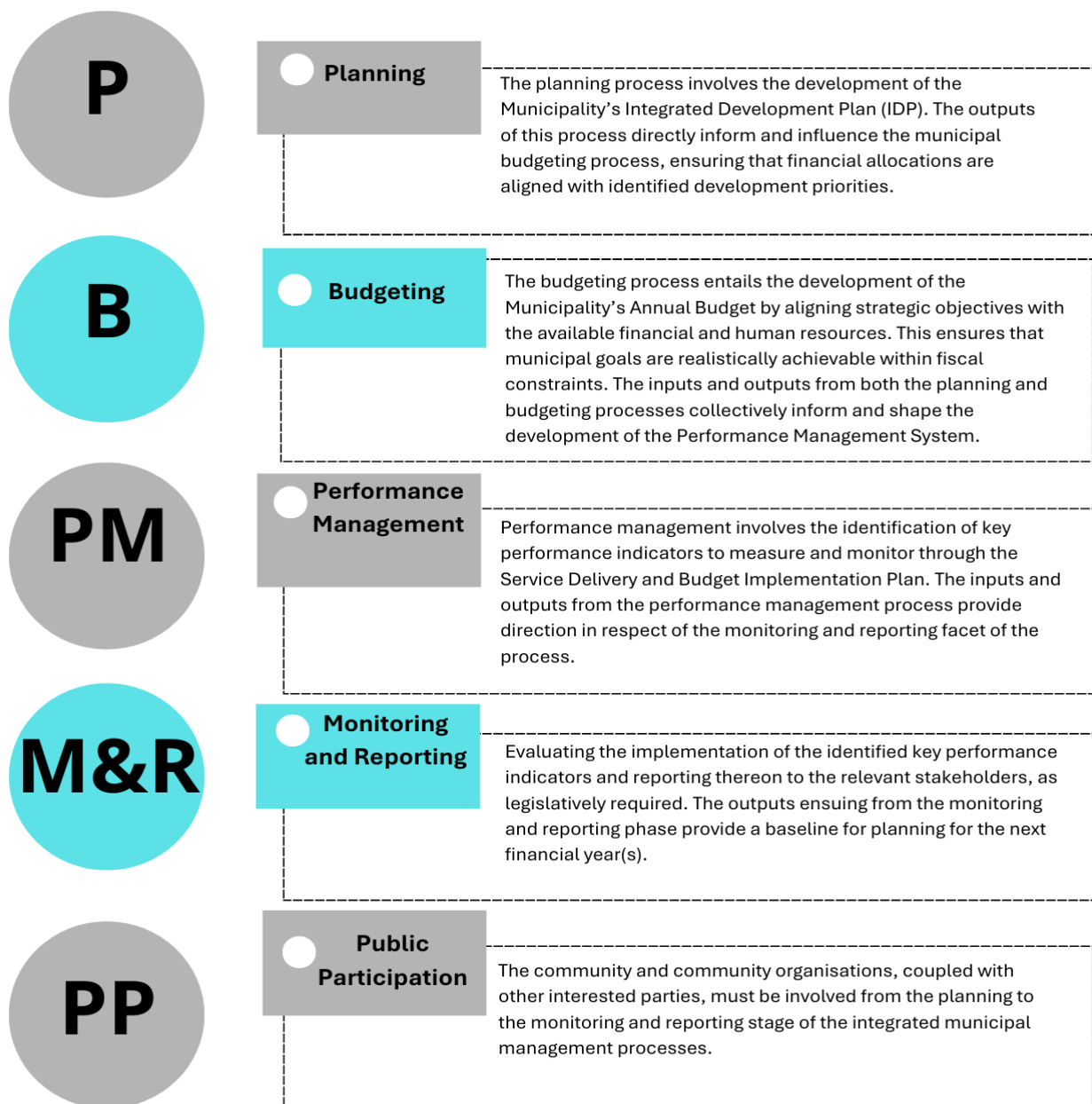
The key tools available to municipalities in becoming more developmental are good governance through the Integrated Development Plan, Budget, Spatial Planning, Performance Management, and public participation through the involvement of communities and community organisations in matters of local government.

Circular 13 of the Local Government: Municipal Finance Management Act, No. 56 of 2003 makes provision for the development of a Service Delivery and Budget Implementation Plan and states that - *“The budget gives effect to the strategic priorities of the municipality and is not a management or implementation plan. The Service Delivery and Budget Implementation Plan, therefore, serves as a “contract” between the administration, council, and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration over the next twelve months. This provides the basis for measuring performance in service delivery against end-of-year targets and implementing the budget.”*

Achieving alignment between the Integrated Development Plan, Budget, and Performance Management System is critical for building a high-performing organization. When these three components are aligned, organizations can ensure that employee development supports strategic goals, funding is effectively allocated, and performance is managed for maximum impact.

INTEGRATED MUNICIPAL PLANNING

The figure below provides an overview of integrated municipal management through linking planning, budgeting, delivery, and monitoring of services, and reporting:



2025/2026 TIME SCHEDULE OF KEY DEADLINES - PREPARATION: 2026/2027 FINANCIAL YEAR

ACTIVITY / TASK		LEGISLATIVE REQUIREMENTS	TARGET DATES				RESPONSIBLE OFFICIAL / ORGANISATION
REFERENCE	DESCRIPTION		INTEGRATED DEVELOPMENT PLAN	BUDGET	PERFORMANCE MANAGEMENT	MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK	
SEPTEMBER 2025							
1	Advertising of the Adopted 2025/2026 Time Schedule Outlining Key Deadlines	Section 28 (3) of the Local Government: Municipal Systems Act, No. 32 of 2000 Section 75(2) of the Local Government: Municipal Finance Management Act, No. 56 of 2003	September 2025				Director: Corporate and Community Services
2	Submission of the Adopted 2025/2026 Time Schedule Outlining Key Deadlines to The MEC for LG, National Treasury and Provincial Treasury	Local Government: Municipal Systems Act, No. 32 of 2000	September 2025				Director: Corporate and Community Services
3	Submit the Monthly Budget Statement for the month of August 2025 to the Executive Mayor and Provincial Treasury	Section 71 (1) Local Government: Municipal Finance Management Act, No. 56 of 2003		12 September 2025			Chief Financial Officer

WC052_Time Schedule Outlining Key Deadlines 2025/2026

REFERENCE	ACTIVITY / TASK	LEGISLATIVE REQUIREMENTS	TARGET DATES				RESPONSIBLE OFFICIAL / ORGANISATION
	DESCRIPTION		INTEGRATED DEVELOPMENT PLAN	BUDGET	PERFORMANCE MANAGEMENT	MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK	
4	Integrate information from adopted Sector Plans for review	Not applicable	September 2025				Director: Corporate and Community Services Senior Management
5	Provincial Integrated Development Plan Managers / Public Participation Forum	Not applicable	September 2025				Department of Local Government
6	Quarter 1 District Coordinating Technical Forum (DCFtech) meeting Quarter 1 District Coordinating Forum (DCF) meeting	Not applicable	September 2025				Central Karoo District Municipality
7	District Chief Financial Officers Forum Provincial Chief Financial Officers Forum	Not applicable		September 2025			Central Karoo District Municipality Department of Local Government
8	Quarter 1 District Joint Integrated Development Planning / Public Participation and Communications Managers Forum meeting	Not applicable	05 September 2025				Department of Local Government
9	Provincial Integrated Development Plan Managers / Public Participation Forum	Not applicable	September 2025				Department of Local Government
10	Quarter 1 Western Cape District Integrated Development Plan Managers Forum	Not applicable	25 – 26 September 2025				Department of Local Government

WC052_Time Schedule Outlining Key Deadlines 2025/2026

ACTIVITY / TASK		LEGISLATIVE REQUIREMENTS	TARGET DATES				RESPONSIBLE OFFICIAL / ORGANISATION
REFERENCE	DESCRIPTION		INTEGRATED DEVELOPMENT PLAN	BUDGET	PERFORMANCE MANAGEMENT	MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK	
OCTOBER 2025							
11	Submit the Monthly Budget Statement for the month of September 2025 to the Executive Mayor and Provincial Treasury	Section 71 (1) Local Government: Municipal Finance Management Act, No. 56 of 2003		14 October 2025			Chief Financial Officer
12	District Integrated Development Plan Managers Forum	Section 24 of the Local Government: Municipal Systems Act, No. 32 of 2000	03 October 2025				Central Karoo District Municipalities
13	Submit the 2025/2026 Quarter One (1) Budget and Performance Assessment Report to Council	Section 52 (d) of the Local Government: Municipal Finance Management Act, No. 56 of 2003	October 2025	October 2025			Municipal Manager Chief Financial Officer
14	Integrated Development Plan public participation engagements in all four wards in the form of a ward feedback meeting	Sections 22 and 23 of the Local Government: Municipal Finance Management Act, No. 56 of 2003	20 – 21 October 2025				Senior Management
15	Internal engagement to prioritise needs and assistance from the various Sector Departments	Not applicable	October 2025				Director: Corporate and Community Services Senior Management
16	Submit priorities identified to the relevant Sector Departments	Not applicable	October 2025				Director: Corporate and Community Services

WC052_Time Schedule Outlining Key Deadlines 2025/2026

ACTIVITY / TASK		LEGISLATIVE REQUIREMENTS	TARGET DATES				RESPONSIBLE OFFICIAL / ORGANISATION
REFERENCE	DESCRIPTION		INTEGRATED DEVELOPMENT PLAN	BUDGET	PERFORMANCE MANAGEMENT	MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK	
NOVEMBER 2025							
17	Submit the Monthly Budget Statement for the month of October 2025 to the Executive Mayor and Provincial Treasury	Section 71 (1) Local Government: Municipal Finance Management Act, No. 56 of 2003		14 November 2025			Chief Financial Officer
18	Quarter 2 District Public Participation Forum	Not applicable	19 November 2025				Central Karoo District Municipalities
19	Quarter 2 Central Karoo District Integrated Development Plan Representative Forum	Not applicable	20 November 2025				Central Karoo District Municipalities
20	Strategic Integrated Municipal Engagements (SIME)	Not applicable	November 2025				Department of Local Government Municipal Manager
21	Make public the 2025/2026 Quarter One (1) Budget and Performance Assessment Report	Section 75(2) of the Local Government: Municipal Finance Management Act, No. 56 of 2003 Section 21(b) of the Local Government: Municipal Systems Act, No. 32 of 2000	November 2025	November 2025			Director: Corporate and Community Services Chief Financial Officer
22	Quarter 2 District Coordinating Forum Technical (DCFTech) Meeting	Not applicable		07 November 2025			Department of Local Government

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ACTIVITY / TASK		LEGISLATIVE REQUIREMENTS	TARGET DATES				RESPONSIBLE OFFICIAL / ORGANISATION
REFERENCE	DESCRIPTION		INTEGRATED DEVELOPMENT PLAN	BUDGET	PERFORMANCE MANAGEMENT	MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK	
DECEMBER 2025							
23	Submit the Monthly Budget Statement for the month of November 2025 to the Executive Mayor and Provincial Treasury	Section 71 (1) Local Government: Municipal Finance Management Act, No. 56 of 2003		12 December 2025			Chief Financial Officer
24	Integrated Development Plan Steering Committee Meeting to comment on the reviewed Municipal Strategies (Prioritisation of projects and programmes)	Not applicable	December 2025				Director: Corporate and Community Services Senior Management
25	Quarter 3 Provincial Integrated Development Plan Managers Forum	Not applicable	4 & 5 December 2025				Department of Local Government
26	Quarter 3 Western Cape District Integrated Development Plan Forum – WCDIF	Not applicable	03 December 2025				Department of Local Government
27	Identification and prioritisation of the strategic direction and finalisation of the tariff policies	Local Government: Municipal Finance Management Act, No. 56 of 2003	December 2025				Senior Management
JANUARY 2026							
28	Submit the Monthly Budget Statement for the month of December 2025 to the Executive Mayor and Provincial Treasury	Section 71 (1) Local Government: Municipal Finance Management Act, No. 56 of 2003		14 January 2026			Chief Financial Officer

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REFERENCE	ACTIVITY / TASK	LEGISLATIVE REQUIREMENTS	TARGET DATES				RESPONSIBLE OFFICIAL / ORGANISATION
	DESCRIPTION		INTEGRATED DEVELOPMENT PLAN	BUDGET	PERFORMANCE MANAGEMENT	MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK	
29	Review of the mid-year budget and performance assessment of the Municipality for the past six (6) months of the financial year	Section 72 of the Local Government: Municipal Finance Management Act, No. 56 of 2003		<i>January 2026</i>	<i>January 2026</i>		Senior Management
30	Submit the 2025/2026 Mid-Year Budget and Performance Assessment Report to Council	Section 72 of the Local Government: Municipal Finance Management Act, No. 56 of 2003		25 January 2026	25 January 2026		Municipal Manager
31	Submit the 2025/2026 Quarter Two (2) Budget and Performance Assessment Report to Council	Sections 52 (d) of the Local Government: Municipal Finance Management Act, No. 56 of 2003		January 2026	January 2026		Municipal Manager
32	Preparation of a Three-Year detailed Budget for submission to the Executive Mayor	Section 36 of the Local Government: Municipal Finance Management Act, No. 56 of 2003		<i>January 2026</i>			Chief Financial Officer
33	Table the 2025/2026 Draft Annual Report before Council	Section 127 of the Local Government: Municipal Finance Management Act, No. 56 of 2003 Section 21(a) of the Local Government: Municipal Systems Act, No. 32 of 2000	<i>January 2026</i>				Director: Corporate and Community Services
34	Quarter 3 District Coordinating Forum Technical (DCFtech) Meeting Quarter 3 District Coordinating Forum (DCF)	Not applicable	<i>January 2026</i>				Department of Local Government

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REFERENCE	ACTIVITY / TASK	LEGISLATIVE REQUIREMENTS	TARGET DATES				RESPONSIBLE OFFICIAL / ORGANISATION
	DESCRIPTION		INTEGRATED DEVELOPMENT PLAN	BUDGET	PERFORMANCE MANAGEMENT	MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK	
35	District Integrated Development Plan Managers and Representative Forum meetings	Not applicable	<i>January 2026</i>				Central Karoo District Municipality
FEBRUARY 2026							
36	Publicise the Approved 2025/2026 Draft Annual Report for public comment	Section 127 (5)(a)(i)(ii) Local Government: Municipal Finance Management Act, No. 56 of 2003	<i>February 2026</i>				Director: Corporate and Community Services
37	Submit the Approved 2025/2026 Draft Annual Report to the Auditor General, Provincial Treasury and the Provincial Department responsible for Local Government	Section 127 (5)(b) Local Government: Municipal Finance Management Act, No. 56 of 2003	<i>February 2026</i>				Director: Corporate and Community Services
38	Quarter 3 Joint District Integrated Development Plan, Public Participation and Communication Forum	Not applicable	<i>12 February 2026</i>				Central Karoo District Municipality
39	Submit the Monthly Budget Statement for the month of January 2026 to the Executive Mayor and Provincial Treasury	Section 71 (1) Local Government: Municipal Finance Management Act, No. 56 of 2003		13 February 2026			Chief Financial Officer
40	Make public the 2025/2026 Quarter Two (2) Budget and Performance Assessment Report	Section 75(2) of the Local Government: Municipal Finance Management Act, No. 56 of 2003	<i>February 2026</i>	<i>February 2026</i>			Director: Corporate and Community Services
	Make public the 2025/2026 Mid-Year Budget and Performance Assessment Report	Section 21(b) of the Local Government: Municipal Systems Act, No. 32 of 2000					Chief Financial Officer

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ACTIVITY / TASK		LEGISLATIVE REQUIREMENTS	TARGET DATES				RESPONSIBLE OFFICIAL / ORGANISATION
REFERENCE	DESCRIPTION		INTEGRATED DEVELOPMENT PLAN	BUDGET	PERFORMANCE MANAGEMENT	MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK	
41	Submit the 2025/2026 Draft Adjustments Budget to Council for consideration	Section 28 of the Local Government: Municipal Finance Management Act, No. 56 of 2003		February 2026			Chief Financial Officer
42	Amend the 2025/2026 Service Delivery and Budget Implementation Plan in accordance with the 2025/2026 Adjustments Budget and any other processes relative to amending the SDBIP, and submit to Council for consideration	Section 54(1)(c) of the Local Government: Municipal Finance Management Act, No. 56 of 2003			February 2026		Director: Corporate and Community Services
43	Amend the 2025/2026 Performance Agreements as entered into with the Municipal Manager and Managers directly accountable to the Municipal Manager in line with the 2025/2026 Amended Service Delivery and Budget Implementation Plan	Local Government: Municipal Performance Regulations for Municipal Managers and Managers directly accountable to Municipal Managers, R805 of 2006			February 2026		Director: Corporate and Community Services
44	Integrated Development Plan / Budget Steering Committee (Alignment)	Not applicable	February 2026				Director: Corporate and Community Services
45	TIME Engagement on Governance and Mid-Year Budget Assessments and Service Delivery	Not applicable		February 2026			Department of Local Government
MARCH 2026							
46	Publicise the approved the 2025/2026 Adjustments Budget	Section 75(1) of the Local Government: Municipal Finance Management Act, No. 56 of 2003		March 2026			Chief Financial Officer

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REFERENCE	ACTIVITY / TASK	LEGISLATIVE REQUIREMENTS	TARGET DATES				RESPONSIBLE OFFICIAL / ORGANISATION
	DESCRIPTION		INTEGRATED DEVELOPMENT PLAN	BUDGET	PERFORMANCE MANAGEMENT	MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK	
47	Publicise the approved 2025/2026 Amended Service Delivery and Budget Implementation Plan	Section 54(3) of the Local Government: Municipal Finance Management Act, No. 56 of 2003			March 2026		Director: Corporate and Community Services
48	Publicise the 2025/2026 Amended Performance Agreements as entered into with the Municipal Manager and Managers directly accountable to the Municipal Manager	Section 75(1) of the Local Government: Municipal Finance Management Act, No. 56 of 2003			March 2026		Director: Corporate and Community Services
49	Submit the Monthly Budget Statement for the month of February 2026 to the Executive Mayor and Provincial Treasury	Section 71 (1) Local Government: Municipal Finance Management Act, No. 56 of 2003		13 March 2026			Chief Financial Officer
50	Quarter 4 Provincial Integrated Development Plan Managers Forum	Not applicable	March 2026				Department of Local Government
51	Workshop the Draft Reviewed Integrated Development Plan and Budget with Council	Not applicable	March 2026				Director: Corporate and Community Services Chief Financial Officer
52	Draft the 2026/2027 Service Delivery and Budget Implementation Plan for inclusion in the Integrated Development Plan	Section 26 of the Local Government: Municipal Systems Act, No. 32 of 2000			March 2026		Director: Corporate and Community Services

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ACTIVITY / TASK		LEGISLATIVE REQUIREMENTS	TARGET DATES				RESPONSIBLE OFFICIAL / ORGANISATION
REFERENCE	DESCRIPTION		INTEGRATED DEVELOPMENT PLAN	BUDGET	PERFORMANCE MANAGEMENT	MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK	
53	Submit the 2026/2027 Draft Reviewed Integrated Development Plan and Budget to Council for consideration	Section 28(1) of the Local Government: Municipal Systems Act, No. 32 of 2000 Section 16(1) of the Local Government: Municipal Finance Management Act, No. 56 of 2003	March 2026	March 2026			Director: Corporate and Community Services Chief Financial Officer
54	Western Cape District Integrated Development Plan Forum	Not applicable	March 2026				Department of Local Government
APRIL 2026							
55	Submit the Adopted 2026/2027 Draft Reviewed Integrated Development Plan to the Member of the Executive Committee (MEC) in the Province	Section 32 (1) of the Local Government: Municipal Systems Act, No. 32 of 2000	April 2026				Director: Corporate and Community Services
56	Submit the annual budget to National and Provincial Treasury	Section 22(b) of the Local Government: Municipal Finance Management Act, No. 56 of 2003		April 2026			Chief Financial Officer
57	Publicise the Adopted 2026/2027 Draft Reviewed Integrated Development Plan and Budget for public inputs and comments	Section 29(1)(b) of the Local Government: Municipal Systems Act, No. 32 of 2000 Section 22(a) of the Local Government: Municipal Finance Management Act, No. 56 of 2003	April 2026	April 2026			Director: Corporate and Community Services Chief Financial Officer

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REFERENCE	ACTIVITY / TASK	LEGISLATIVE REQUIREMENTS	TARGET DATES				RESPONSIBLE OFFICIAL / ORGANISATION
	DESCRIPTION		INTEGRATED DEVELOPMENT PLAN	BUDGET	PERFORMANCE MANAGEMENT	MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK	
58	Submit the Monthly Budget Statement for the month of March 2026 to the Executive Mayor and Provincial Treasury	Section 71 (1) Local Government: Municipal Finance Management Act, No. 56 of 2003		10 April 2026			Chief Financial Officer
59	Integrated Development Plan and Budget Public Participation Meetings in all four wards	Sections 22 and 23 of the Local Government: Municipal Finance Management Act, No. 56 of 2003	13 – 15 April 2026	13 – 15 April 2026			Director: Corporate and Community Services Chief Financial Officer
60	Integrated Development Plan / Budget Steering Committee (Finalisation of the 2026/2027 Draft Reviewed Integrated Development Plan and Budget)	Not applicable	April 2026				Director: Corporate and Community Services Chief Financial Officer
61	Submit the 2025/2026 Quarter Three (3) Budget and Performance Assessment Report to Council	Sections 52 (d) of the Local Government: Municipal Finance Management Act, No. 56 of 2003		April 2026	April 2026		Municipal Manager
62	Finalisation of Sector Plans for inclusion in the Final Reviewed 2026/2027 Integrated Development Plan	Not applicable	April 2026				Director: Corporate and Community Services Senior Management

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REFERENCE	ACTIVITY / TASK	LEGISLATIVE REQUIREMENTS	TARGET DATES				RESPONSIBLE OFFICIAL / ORGANISATION
	DESCRIPTION		INTEGRATED DEVELOPMENT PLAN	BUDGET	PERFORMANCE MANAGEMENT	MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK	
63	Quarter 4 Joint District Integrated Development Plan, Public Participation and Communication Forum	Not applicable	08 April 2025				Central Karoo District Municipality
MAY 2026							
64	Make public the 2024/2025 Quarter Three (3) Budget and Performance Assessment Report	Section 75(2) of the Local Government: Municipal Finance Management Act, No. 56 of 2003 Section 21(b) of the Local Government: Municipal Systems Act, No. 32 of 2000		May 2026	May 2026		Director: Corporate and Community Services Chief Financial Officer
65	Submit the Monthly Budget Statement for the month of April 2025 to the Executive Mayor and Provincial Treasury	Section 71 (1) Local Government: Municipal Finance Management Act, No. 56 of 2003		May 2026			Chief Financial Officer
66	Quarter 4 District Integrated Development Plan Managers and Representative Forum meetings	Not applicable	May 2026				Central Karoo District Municipalities
67	Consider the community and other stakeholders' inputs and comments in respect of the 2025/2026 Draft Reviewed Integrated Development Plan and Budget	Section 29(1)(b) of the Local Government: Municipal Systems Act, No. 32 of 2000 Section 22(a) of the Local Government: Municipal Finance Management Act, No. 56 of 2003	May 2026	May 2026			Director: Corporate and Community Services Chief Financial Officer

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REFERENCE	ACTIVITY / TASK	LEGISLATIVE REQUIREMENTS	TARGET DATES				RESPONSIBLE OFFICIAL / ORGANISATION
	DESCRIPTION		INTEGRATED DEVELOPMENT PLAN	BUDGET	PERFORMANCE MANAGEMENT	MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK	
68	Table the 2025/2026 Final Reviewed Integrated Development Plan and Budget before Council for consideration	<p>Section 28(1) of the Local Government: Municipal Systems Act, No. 32 of 2000</p> <p>Section 16(1) of the Local Government: Municipal Finance Management Act, No. 56 of 2003</p>	May 2026	May 2026			<p>Director: Corporate and Community Services</p> <p>Chief Financial Officer</p>
JUNE 2026							
69	Make public the 2025/2026 Final Reviewed Fifth Generation Integrated Development Plan, Budget, and Budget-related documentation as adopted by Council	<p>Section 22 and 75(1)(2) of the Local Government: Municipal Finance Management Act, No. 56 of 2003</p> <p>Section 21A and 21B of the Local Government: Municipal Systems Act, No. 32 of 2000</p>	4 June 2026	4 June 2026			<p>Director: Corporate and Community Services</p> <p>Chief Financial Officer</p>
70	Consultation with Senior Management on the required key performance indicators for the 2025/2026 financial year for inclusion in the Service Delivery and Budget Implementation Plan	Local Government: Municipal Finance Management Act, No. 56 of 2003			June 2026		Director: Corporate and Community Services
71	Submit the 2025/2026 Draft Service Delivery and Budget Implementation Plan and Draft Performance Agreements to the Executive Mayor for consideration, within fourteen (14) days after the approval of the 2025/2026 Budget	Section 69(3) of the Local Government: Municipal Finance Management Act, No. 56 of 2003			14 June 2026		Municipal Manager

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REFERENCE	ACTIVITY / TASK	LEGISLATIVE REQUIREMENTS	TARGET DATES				RESPONSIBLE OFFICIAL / ORGANISATION
	DESCRIPTION		INTEGRATED DEVELOPMENT PLAN	BUDGET	PERFORMANCE MANAGEMENT	MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK	
72	Submit the Monthly Budget Statement for the month of May 2026 to the Executive Mayor and Provincial Treasury	Section 71 (1) Local Government: Municipal Finance Management Act, No. 56 of 2003		13 June 2026			Chief Financial Officer
73	Quarter 1 Provincial Integrated Development Plan Forum Meeting Quarter 4 Western Cape District Integrated Development Plan Forum meeting	Not applicable	June 2026				Department of Local Government
JULY 2026							
74	Preparation and development of the 2026/2027 Time Schedule outlining key deadlines – Engagements with the Integrated Development Plan, Budget, Performance Management, and Town Planning Offices for alignment purposes	Section 21 of the Local Government: Municipal Finance Management Act, No. 56 of 2003	July 2026	July 2026	July 2026	July 2026	Director: Corporate and Community Services
75	Review participatory forums and mechanisms by reviewing options and contracts for service delivery	Local Government: Municipal Systems Act, No. 32 of 2000	July 2026				Municipal Manager Senior Management
76	Approval and announcement of the new budget schedules and establishment of Committees/Forums	Local Government: Municipal Finance Management Act, No. 56 of 2003		July 2026			Chief Financial Officer
77	Publicise the Approved 2026/2027 Service Delivery and Budget Implementation Plan	Section 53(3)(a) of the Local Government: Municipal Finance Management Act, No. 56 of 2003	July 2026				Director: Corporate and Community Services

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REFERENCE	ACTIVITY / TASK	LEGISLATIVE REQUIREMENTS	TARGET DATES				RESPONSIBLE OFFICIAL / ORGANISATION
	DESCRIPTION		INTEGRATED DEVELOPMENT PLAN	BUDGET	PERFORMANCE MANAGEMENT	MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK	
78	Roll-Out of the Approved 2026/2027 Service Delivery and Budget Implementation Plan	Local Government: Municipal Finance Management Act, No. 56 of 2003			July 2026		Director: Corporate and Community Services
79	Submit the Monthly Budget Statement for the month of June 2026 to the Executive Mayor and Provincial Treasury	Section 71 (1) Local Government: Municipal Finance Management Act, No. 56 of 2003		07 July 2026			Chief Financial Officer
80	Submit the 2025/2026 Quarter Four (4) Budget and Performance Assessment Report to Council	Section 52 (d) of the Local Government: Municipal Finance Management Act, No. 56 of 2003		30 July 2026	30 July 2026		Municipal Manager Chief Financial Officer
81	Prepare, conclude and roll-out of the 2026/2027 Performance Agreements as entered into with the Municipal Manager and Managers directly accountable to the Municipal Manager	Section 57(1)(b) of the Local Government: Municipal Systems Act, No. 32 of 2000			31 July 2026		Director: Corporate and Community Services
82	District Alignment (planning for the next three-year budget) – Time Schedule Outlining Key Deadlines	Section 68 and 78 of the Local Government: Municipal Finance Management Act, No. 56 of 2003	July 2026				Central Karoo District Municipalities
83	Quarter 1 Joint District Integrated Development Plan, Public Participation and Communication Forum meeting	Not applicable	July 2026				Central Karoo District Municipality
84	Central Karoo District Municipality Integrated Development Plan Representative Forum	Not applicable	July 2026				Central Karoo District Municipality
AUGUST 2026							

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REFERENCE	ACTIVITY / TASK	LEGISLATIVE REQUIREMENTS	TARGET DATES				RESPONSIBLE OFFICIAL / ORGANISATION
	DESCRIPTION		INTEGRATED DEVELOPMENT PLAN	BUDGET	PERFORMANCE MANAGEMENT	MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK	
85	Publicise the 2026/2027 Performance Agreements as entered into with the Municipal Manager and Managers directly accountable to the Municipal Manager on the website of the Municipality	Section 75(1)(d) of the Local Government: Municipal Finance Management Act, No. 56 of 2003			August 2026		Director: Corporate and Community Services
86	Make public the 2025/2026 Quarter Four Budget and Performance Assessment Report	Section 75(2) of the Local Government: Municipal Finance Management Act, No. 56 of 2003	August 2026	August 2026			Director: Corporate and Community Services Chief Financial Officer
87	Submit the Monthly Budget Statement for the month of July 2026 to the Executive Mayor and Provincial Treasury	Section 71 (1) Local Government: Municipal Finance Management Act, No. 56 of 2003		14 August 2026			Chief Financial Officer
88	Table the 2026/2027 Time Schedule before Council for consideration	Section 21(b) of the Local Government: Municipal Finance Management Act, No. 56 of 2003	August 2026				Director: Corporate and Community Services
89	Draft and submit the 2025/2026 Annual Performance Report to the Auditor-General of South Africa by end-August	Section 46(1)(a) of the Local Government: Municipal Systems Act, No. 32 of 2000			August 2026		Director: Corporate and Community Services
90	Draft and submit the 2025/2026 Annual Financial Statements to the Auditor-General of South Africa by end-August	Section 126(2)(b) of the Local Government: Municipal Finance Management Act, No. 56 of 2003		August 2026			Chief Financial Officer